

MINUTES

The Town of Manteo Board of Commissioners held their January 4th, adjourned/recessed session in the Manteo Town Hall meeting room, January 11, 2006 at 4:00 PM

The following members were present:

- Mayor John Wilson
- Commissioner David Farrow
- Commissioner Lee Tugwell
- Commissioner H.A. Creef, Jr.
- Commissioner Hannon Fry
- Commissioner Edward Etheridge
- Commissioner Darrell Collins

The following member(s) were absent:

Also present at the meeting were:

- Town Manager Kermit Skinner
- Town Clerk –Becky Breiholz
- Finance Officer-Shannon Twiddy
- Planner Erin Burke
- Public Works James McCleave

Mayor Wilson called the Adjourned/recessed January 4, 2006 meeting back to order at 4:00 pm

SUBJECT: Department Head reports-these were given to the Board at their regular December meeting for review and will be on file for one year. Town Manager Kermit Skinner informed the Board of another resignation from the water and sewer department and that we are actively recruiting for those positions. Mr. Skinner also informed the Board that the Police Department would like to apply for a \$30,000 for computer equipment; there will be no recurring funding and no staffing. No money this budget year is required since the grant awards will be for FY 2006-07; and the Town's match would be \$7,500.

MOTION: Commissioner Creef seconded by Commissioner Collins to apply for the grant was approved by the following vote: Ayes: Commissioners Farrow, Collins, Creef, Fry, Tugwell, Noes: Commissioner Etheridge. Absent: none.

Mr. Skinner gave the Board a brief update on locating a bell for the lighthouse and has located a foundry that cast bells and once he gets the original dimensions it can be replicated. As soon as he receives this information he will let the Board know the cost.

SUBJECT: Clean Water Trust Fund Grant-Stormwater. Planner Erin Burke informed the Board that the CWTF has received the application and it will be reviewed in April, May and June with awards being done in July. The Engineer will be applying for an extension to work on land easements. There will be ample space at Bowsertown to put the road and the stormwater drainage; at the High School there is existing infrastructure that can be renovated and used for drainage.

SUBJECT: Clean Water Trust Fund Grant-Nutrient reduction study. Finance Officer Shannon Twiddy gave the Board an update on this grant for \$65,000; we have received a draft contract, revisions have been made and sent back to CWTF for their review and possible changes. We have received Green Engineering's contract for \$70,000 but until we receive the final contract from the CWTF we will not sign Green Engineering's contract. Ms. Twiddy will also have Damon Tatum review the contract and is satisfied before the Mayor signs it. The scope of the project was also discussed and it was noted that the project does not include looking at head works analysis which had been removed.

SUBJECT: Wayfinding Committee report-Mayor Wilson informed the Board that the committee met today and all 5 sites will be taking back the kiosks information to their Boards for approval. Also discussed was whether or not to apply for a grant with the Tourist Bureau this cycle or wait until next cycle in hopes of receiving more money for this project.

SUBJECT: Land Use Plan Update-Planner Erin Burke introduced to the Board Randy Hester, Amy Dryden and Sarah Minick who are the planning staff that will be working on our Land Use Plan update. Marsha McNally is also on the staff but was not present at the meeting.

COMMISSIONER'S AGENDA

Commissioner Creef still has concerns about the Town sewer system and what it is responsible for. It was noted that our engineer Leo Green will be here in February and Mayor Wilson commented he will make sure he is notified to be here. A discussion took place on water and sewer and annexing of property.

Commissioner Etheridge commented why he voted no on the grant application for the Police Department; he thought someone should have been here from that department to explain and he did not have enough information.

Commissioner Farrow commented about the speeding on Budleigh and he seldom sees police cars in the Old Town area and he wants them to enforce the speed limit and wants this looked into. Speed bumps; 4 way stop signs were discussed and it was suggested that the speed limit trailer be place on Budleigh and the presence of police. Commissioner Farrow would also like more lighting on Sir Walter Raleigh Street to Cartwright Park with complete cutoffs; staff is to investigate. Also the condition of the streets being dirty was discussed and staff is to evaluate the possibility of hiring someone to sweep the streets.

Commissioner Collins asked about a community center in Manteo and Mayor Wilson commented that we have told Dare County that we would support them by allowing them to use Town property but the Town does not have the means to operate it.

Commissioner Fry asked about the underground improvement schedule and Ms. Twiddy gave the Board an update. Speed bumps and their legality on a state road was discussed again and Commissioner Fry is to ask NCDOT about this.

Commissioner Collins reported to the Board about the Pea Island Cook House and that he would be able to have a copy of the contract tomorrow for the moving of the house. Senator Basnight is also involved in the project; the History Channel is interested in documenting the moving of the

house. The Town will assist by offering property for the location of the house which will be used as an African American history center. Discussion on what property to place the house on took place and Commissioner Farrow and Commissioner Collins will work together and look at the master plan and town property for a location which will be discussed that February's meeting and the Town will assist wherever possible to the moving and restoration. The Town would enter into an agreement like we have with the boat house and Maritime History Museum.

Commissioner Tugwell asked when the dock lease was up and was informed 2006 and this is to put be on the workshop agenda for February for discussion.

MAYOR'S AGENDA

Mayor Wilson reported he has not made any headway with VEPCO/NC Power regarding the location of the wifi; the power company will not allow the devices to be placed on their poles stating it is a safety hazard. The Board also discussed the renewal of the franchise agreement with the power company; their violation of the Americans with Disabilities Acts and the Mayor will ask the Town Attorney to give the Board a report on the power company's failure to renew the franchise agreement and violations of the ADA. He also informed the Board of a meeting of the Bowser Town Land Project being hosted by the Manteo Rotary Club at 108 Budleigh on January 23rd from 7-9 pm to discuss the Dare County Land fill project. Manteo Middle School was discussed and it looks like they will soon be ready for an occupancy permit. The Salty Dawg project was also discussed and they might be considering changing the project to a residential subdivision but the town has not received a request and if they do they will have to go through the Planning process again.

MOTION: Commissioner Etheridge seconded by Commissioner Creef the meeting was adjourned at 5:20 pm and was approved by the following vote: Ayes: Commissioners Collins, Farrow, Creef, Fry, Tugwell, Etheridge. Noes: None. Absent:

This 11th day of January 2006

ATTEST:

Mayor John Wilson, IV

Town Clerk Becky Breiholz