

## MINUTES

The Town of Manteo Board of Commissioners held their March 1, adjourned/recessed session in the Manteo Town Hall meeting room, March, 8 2006 at 4:00 PM

The following members were present: Mayor John Wilson  
Commissioner David Farrow  
Commissioner H.A. Creef, Jr.  
Commissioner Hannon Fry  
Commissioner Darrell Collins  
Commissioner Lee Tugwell (arrived 4:10)

The following member(s) were absent: Commissioner Etheridge

Also present at the meeting were: Town Manager Kermit Skinner  
Town Clerk –Becky Breiholz  
Finance Officer-Shannon Twiddy  
Planner Erin Burke  
Public Works James McCleave  
Building Inspector John Bonniface  
IT Steve Jozik  
W/S Superintendent Nathan Pharr  
Police Chief- F.T. D’Ambra

Mayor Wilson called the Adjourned/recessed March 1, 2006 meeting back to order at 4:02 pm

**SUBJECT:** Department Head reports-these were given to the Board at their regular February meeting for review and will be on file for one year.

**SUBJECT:** Discussion of noise ordinance. The Board asked staff to prepare a noise ordinance for construction activities to begin at 7am and stop at 9 pm since the Town has received complaints and we do not have an ordinance that deals with construction noise.

**MOTION:** Commissioner Farrow seconded by Commissioner Creef to adopt the noise ordinance for construction activities as presented was approved by the following vote: Ayes: Commissioners Collins, Farrow, Creef, Fry, Noes: None. Absent: Commissioners Etheridge and Tugwell

**SUBJECT:** Stormwater Planning Document Discussion. The Town received a grant for \$643,000 grant for our stormwater project from the Clean Water Trust Fund and the Board received documents at last weeks meeting to review for discussion today. The storm water management improvements documents are from Kevin Lindsey with Hobbs Upchurch. The Board is looking for ways to collect storm water and not be put in the outfalls. A meeting was held here at the Town Hall with Damon Tatum, Kevin Lindsey, Mayor Wilson, Planner Burke and Nancy White last week regarding this project and it was concurred by that group to probably

withdraw our application pending a more complete scope of the project. Mr. Tatum who works with the Clean Water Trust Fund said he would feel more comfortable presenting a project that was ready to go into construction. Ms. Burke commented it would be in the Board's best interest to withdraw the application and possibly submit it in the June funding cycle when we can have more details of the scope of the project. One concern was the areas along the waterfront and behind the school where it is just straight piped or ditched into primary and secondary nursery areas and it needs to be cleaned as it goes overboard. Another question the Board had about was the grid separators and they would like to possibly get one and see how it works and monitor its effectiveness.

**MOTION:** Commissioner Creef seconded by Commissioner Farrow to authorize the Mayor to write the Executive Director of the Clean Water and ask that our application be delayed until sometime in the future giving us more time to design what we hope will be a better project was approved by the following vote: Ayes: Commissioners Collins, Farrow, Creef, Fry. Noes: None. Absent: Commissioner Etheridge and Tugwell.

Commissioner Tugwell arrived at 4:10 pm

## BOARD CONCERNS

Commissioner Creef-wanted it reported to the Police Department that there is graffiti being put on the wall behind old Dare County Courthouse Also the sodium vapor lights put up by the power company need to be notified that those lights need to be changed and the Town Planner was asked to contact the power company

Commissioner Farrow-thinks the new part of the cemetery that was used as a staging area for construction needs some dirt and grass and he thought they were supposed to put it back the way they found it.

Shannon Twiddy, Finance Officer gave the Board an update on the underground project on Ananias Dare Street. Commissioner Creef asked about the sidewalk replacement and it was noted that the existing curb line for the vacant lot was damaged and destroyed during construction. The driveway will be re-established by the Town during sidewalk replacement and Ms. Twiddy asked him to mark the area. Mayor Wilson thanked Commissioner Creef for allowing them to use his property for their staging area.

Ms. Twiddy gave the Board an update on the wastewater expansion plant contract with Green Engineering she notified him that the project needed to be done in 4 phases and that a penalty clause was added; she also gave an update on the docks and that we have received funds and she will have those figures for the Board at their next meeting..

**SUBJECT:** Discussion of Budget for FY 2006-07. Ms. Twiddy asked the Board for any special projects they would like to be included in the budget be given to her so that she can put it in the draft budget. Commissioner Farrow asked about the boat docks improvement and Ms. Twiddy informed them that we have not yet received a CAMA permit and this has been going on for almost a year. The Tourist Bureau has extended our funding for this project if we have to wait until November. Town Manager Kermit Skinner was asked to contact CAMA and find out what is going on. The Board would like to schedule a time to work on the budget only and Ms.

Twiddy commented that she plans to have the draft budget to the Board by April 15<sup>th</sup> and would like the Board to get those figures to her by the end of March. Commissioner Tugwell commented that one he wants to discuss and is more of a long range planning but has significant budget impact was the Westside expansion; waste water lift station upgrades are going to be significant expenditures. A lengthy discussion took place on the development being done in the Town. The Board is in agreement that the Bowsertown lift station needs to be replaced. There are different approaches that can be taken to the expansion of our waste water collection system such as expand the collection system and pay for it and then people that are annexed into the town pay their pro rata portion or have those wanting to be annexed pay all of the cost of extending our system to their development which would prevent the Town having to front any tax dollars. Commissioner Creef commented that in the past the burden is born by the developers. Commissioner Tugwell agrees the developer should pay, but does not believe the developer has to put in a gravity flow system which would serve the whole area but hold the developer to the needs of the development only. He thinks the homeowner association/developer could possibly bear the burden of maintaining the lift station into perpetuity. Mayor Wilson commented that he thinks the NC Statute requires us to provide the same service to every area of the Town so it would not matter if that stipulation was in the contract the burden would come back to the Town and it is a legal question we should pursue. Ms. Twiddy told the Board that the Town owes a little less than 5,000 gallons on the Pirates Cove lawsuit 5<sup>th</sup> addendum and that is where the \$8.00 per gallon figure came from and in the 1980's that was the assumed cost of a gallon of water and we know that is no longer the case. After that debt is satisfied the Board might want to consider changing the \$8.00 per gallon to more. Staff will get a figure to the Board. If the Board thinks of anything they want put into the budget get it to Ms. Twiddy. Commissioner Tugwell would like to budget for storm water and buy several water separators to see how they work and to try doing a rain garden to see how they work.

**MOTION:** Commissioner Tugwell seconded by Commissioner Creef the meeting was adjourned at 5:15 pm and was approved by the following vote: Ayes: Commissioners Collins, Farrow, Creef, Fry, Tugwell. Noes: None. Absent: Commissioner Etheridge

This 8<sup>th</sup> day of March 2006

ATTEST:

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Mayor John Wilson, IV

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Town Clerk Becky Breiholz