

MINUTES

The Town of Manteo Board of Commissioners held their October 6, 2004 adjourned/recessed/session in the Manteo Town Hall meeting room, October 13, 2004 at 3:00 PM

The following members were present: Mayor John Wilson
Commissioner Dellerva Collins
Commissioner H.A. Creef, Jr.
Commissioner David Farrow
Commissioner Edward Etheridge
Commissioner Larry Belli

The following member(s) were absent: Commissioner Lee Tugwell

Also present at the meeting were: Town Manager Kermit Skinner
Town Clerk –Becky Breiholz
Planner-Erin Burke
Zoning Administrator-Fred Featherstone
Water/Sewer Superintendent-Butch Luke
Police Chief-F.T. D’Ambra

Mayor Wilson called the Adjourned/recessed October 6, 2004 meeting back to order at 3:00 pm

SUBJECT: Contract Price waterfront boardwalk replacement- Mr. Featherstone commented that he meet with Renaissance and he will have a price at the November regular meeting, with a start date of December 1, 2004 and finish date of April 30th, 2005. An amended permit will be issued.

SUBJECT: Facility Fee Study-A presentation has been scheduled for the November workshop session.

SUBJECT: Report relining waste water pipes, holes in the roads, TV camera testing and Bowsertown lift station. Mr. Luke gave the Board a memo explaining each of these items along with a pipe diagram which will be made a part of these minutes. Mr. Luke commented that Agona, Budleigh, Devon and Wano Streets are streets that have been relined. After the I & I study is done Green Engineering is to give the Town a list of street priorities to be lined. Mr. Luke gave the Board the procedure on how an I&I study is done. The Boards frustration is the recurring of the holes in the streets and Mr. Luke commented that poor compaction could be what makes the holes reoccur. The Board would like Mr. Luke to make sure that the repairs and compaction are done correctly. The Board would also like all Town employees that drive around to report any holes to Town Manager Kermit Skinner and that a cone be put by the hole before it gets too big. The Board discussed status of unfinished water and sewer projects being done by Green Engineering. Ms. Twiddy had written a letter to Mr. Green which will be made a part of these minutes as well as Mr. Green’s response. The Board would like Mr. Green to work closely with Mr. Luke to resolve these issues and for someone to follow up weekly about the cost information to repair the Bowsertown lift station rather than replace it.

SUBJECT: Report Fire Lane Ordinance. Police Chief D’Ambra gave the Board a memo about the audit of the Fire Lane at Chesley Mall which will be made a part of these minutes. After a lengthy discussion the board was polled and the majority would like the fire lane striped and signs on each

pillar with information that it is illegal to park in the fire lane and for the property owners to pay to have this done. The Board would like the Town Manager and Chief of Police to amend the ordinance to include a yellow stripe near the curb line and a standard sign to be placed on each pillar and send the ordinance to Town Attorney Daniel Khoury for his review and for the Board to review the amended ordinance at their November meeting. Consensus of the Board was for the Chief to continue enforcing the ordinance.

SUBJECT: Report allowing parking on the road side of Sir Walter Raleigh Street during Haven Creek Baptist Church services. Chief D'Ambra commented that after reviewing the ordinances he found no restriction to on street parking on Sir Walter Raleigh Street. The Board asked that the Town Planner and Police Chief look at the street and see what can be accommodated for discussion at the Board's next month workshop.

COMMISSIONER CONCERNS

Commissioner Etheridge would still like the Board to consider putting railing on the dock at the waterfront.

Commissioner Collins-has concerns about having all the police cars marked and thinks we need at least one unmarked car. Commissioner Belli commented that a report has been done on marking of vehicles. Consensus of the Board was to postpone the installation of the light bars on the police vehicles until the Board reviews the report.

Mayor Wilson reported that WiFi wireless trial equipment will possibly be installed by Charter Communication for free. The Way Finding Committee has chosen a brand for signs for Roanoke Island which will be an outline of the island and a meeting has been scheduled for November 3rd at 1:00 pm for further discussion. The Transportation Committee meet today with the NCDOT and a corridor study is to be completed in 12 months and 4 problem areas will be looked at and reported in 60 to 90 days.

Mr. Featherstone commented that Shallowbag Bay will soon be asking for occupancy permits and there are some discrepancies that are not matching the approved site plans. Also, the site plan for Jack Burrus will expire on Friday and that if the plan expires he will have to go back through the process again.

There being no further business to come before the Board or other persons to be heard a motion by Commissioner Collins seconded by Commissioner Farrow the meeting was adjourned/recessed at 5:00 pm until November 1, 2004 at 5:00 pm for a closed session on Personnel with the Town Manager and inviting the Town Attorney to be present was approved by the following vote: Ayes: Commissioner Collins, Farrow, Belli and Etheridge and Creef. Noes: None. Absent: Commissioner Tugwell.

This 13th day of October 2004

ATTEST:

Mayor John Wilson, IV

Town Clerk Becky Breiholz