

MINUTES

The Town of Manteo Board of Commissioners held their November 2, 2005 adjourned/recessed session in the Manteo Town Hall meeting room, November 9, 2005 at 4:00 PM

The following members were present: Mayor John Wilson
Commissioner David Farrow
Commissioner Lee Tugwell
Commissioner H.A. Creef, Jr.
Commissioner Edward Etheridge

The following member(s) were absent:

Also present at the meeting were: Town Manager Kermit Skinner
Town Clerk –Becky Breiholz
Finance Officer-Shannon Twiddy
Planner Erin Burke
Building Inspector Johnny Boniface
Information Administrator Steve Jozik
Public Works Superintendent James McCleave
Chief F. T. D’Ambra

Mayor Wilson called the Adjourned/recessed November 2, 2005 meeting back to order at 4:02 pm. It was noted for the record that Commissioner Dell Collins passed away suddenly on Thursday, November 3rd. Town Manager Kermit Skinner asked to add Budget Amendment #3

SUBJECT: Budget amendment #3-This amendment would appropriate additional funds for the purchase of a Police Department Vehicle. \$26,500 was budgeted and an estimate has been provided from Chief D’Ambra in the amount of \$27,376.55.

MOTION: Commissioner Tugwell seconded by Commissioner Etheridge to approve Budget Amendment #3 was approved by the following vote: Ayes: Commissioners Farrow, Creef, Tugwell, Etheridge. Noes: none. Absent:

SUBJECT: Department Head reports-these were given to the Board at their regular November meeting for review and will be on file for one year

SUBJECT: Water and Sewer report-The Board had requested the information regarding our water and sewer system. The Board was given a non discharge permit tracking system developed by Green Engineering per their request and the report includes WWTP discharges for 2004 and thus far 2005. Also included in this report is the list of repairs that the Board requested the status on since the smoke tests have been completed. The Board discussed the non discharge permit tracking system. The Board asked what the design flow was for the original part of town and it looks like permitted flow starts with permits issued in 1988. The Board needs to know the permit flow, actual flow, design flow and the average daily flow. The Board still does not see the answers to their questions.

SUBJECT: Resolution 2005-18 Authorizing Execution of Planning and Management Grant Contract. This is required as part of the CAMA grant that the Town has received. This is for the entire grant done over a two year period and has been budgeted into the budget.

MOTION: Commissioner Creef seconded by Commissioner Farrow to approve the Resolution 2005-18 Authorizing Execution of Planning and Management Grant contract was approved by the following vote: Ayes: Commissioners Farrow, Creef, Tugwell, Etheridge. Noes: None. Absent:

Commissioner Farrow has problems with Atlantic Sewage truck parked in the Town Hall parking lot and thinks it needs to be moved. Mayor Wilson commented that we asked that it not be parked on Devon Street and offered to allow it to be parked there. Mayor Wilson asked that staff talk with the owner and the driver about the complaints we are receiving and try to come up with another solution.

Mayor Wilson requested a moment of silence in respect to the passing of Commissioner Dell Collins.

Mayor Wilson adjourned the meeting at 4:25 pm

This 9th day of November 2005

ATTEST:

Mayor John Wilson, IV

Town Clerk Becky Breiholz