

MINUTES

The Town of Manteo Board of Commissioners held their January 6th Recessed Session January 20, 2010 at 4:00 pm at the Manteo Town Hall meeting room.

The following members were present: Mayor Jamie Daniels
Commissioner H.A. Creef, Jr.
Commissioner David Farrow
Commissioner Richie Burke
Commissioner Hannon Fry

The following member(s) were absent: Commissioner Darrell Collins
Commissioner Christine Walker

Also present at the meeting were: Town Manager, Kermit Skinner Finance Officer Shannon Twiddy; Town Clerk-Becky Breiholz; Department Heads Steve Jozik, Erin Trebisacci, Chief Haskett, Nathan Pharr, James McCleave, Carl Jordan, Building Inspector Ralph Allen;

Mayor Daniels called the recessed meeting to order at 4:10 pm

Department Head Reports- were given to the Board at their regular meeting for review and will be on file for one year Carl Jordan went over his report and talked about the boats and docks that were damaged during the last winter storm; high water signs have been ordered. James McCleave went over his report. Steve Jozik IT commented that he has been working with a company to filter our emails, meeting with Century Link about getting our phone system updated. Charter Communications has agreed to move the wireless equipment to Carl Jordan's office at the waterfront; additional lap tops for the laptop program for 6th grade students that did not get one would be \$600 for a total of about \$8,000; email retention was discussed. Chief Haskett went over his report and updated the Board on the police department activities; we are being hooked up to NC Aware which allows the police to have access to records that were not available before. Planner Trebisacci went over her report; she attended a meeting at Coastal Studies Institute about man-made wetlands; the Pirates Cove Pavilion site plan was approved by the Planning Board; Building Inspections were slow for December and for January we have issued 10 permits; she met with representatives of the Arts Council about the Town sponsoring them to apply for a grant with Preserve America, it will not cost the Town any money. The Arts Council came to the last meeting asking for funding for a study and were turned down. Mr. Skinner commented that in order for us to apply for a grant it has been this Boards requirement that staff come to the Board to seek permission to apply for a grant and asked the Board if they were comfortable with the Town applying for this grant. Commissioner Creef does not think the Town should not take on the responsibility of the Arts Council, their name Dare County Arts Council is misleading they have nothing to do with the County. The cistern ordinance was discussed and she will present it to the Board at next months meeting for discussion. Nathan Pharr went over his report and they have finished up the water monitoring system; have had flow issues due to all the rain; they are working toward the 10% State requirement of sewer

cleaning; repairing water leaks due to the cold weather. Commissioner Creef asked about the AA sewer disposal contract and if Mr. Pharr was comfortable about that. Mayor Daniels commented that is an agenda item to be discussed later. Commissioner Fry brought up the laptops and thought that \$600 was pretty expensive and Mr. Jozik commented that he is researching other vendors for a comparable computer. Mr. Skinner commented that the Board will need to consider funding the laptop program.

SUBJECT: Request to discharge into Public Sewer System by ATC-this item was tabled from the regular January 6th meeting; the Board wanted someone present from the company and or DENR to explain this process. Eric Shertzer the State's contractor and Scott Stupak with DENR are here to explain the process. Mr. Stupak commented that this is a statewide project to take care of the environmental impact that dry cleaners have had on the environment and a trust fund was established to have private contractors identify dry cleaning sites and clean them up. There are two sites in Manteo one is the Ange Speed-wash and the other site is the Outer Banks Cleaners. Mr. Shertzer went over what he as the contractor will be doing to clean the site and with all the safeguards he is confident that they will not have a negative impact on our water and sewer plant. The Boards is looking for a guarantee that the plant will not be negatively impacted. Mr. Shertzer commented that they will test the water before they discharge and if the levels are above what is permitted they will not discharge and he is not authorized to make that guarantee and will have to talk with his company and possibly have language about penalties added to the agreement. Mr. Stupak will check with his lawyers and see what they can and cannot do. The Town does not want to be liable for anything that is brought on by allowing the discharge into our plant. Mr. Pharr has looked at the plans they have and what they want to do and thinks it is a good project and it can be worked out. They will get the Board the contract information and this item will be placed on the February agenda for the Boards consideration.

SUBJECT: Discussion of Port-A-John Waste Disposal- Commissioner Farrow commented that he thought it was time to renew the contract with Stuart Wescott A&A, and thought maybe we should update it. The contract could not be found but Commissioner Farrow commented that Mrs. Twiddy would try to find it; what the Board was given was an agreement that they have. They are being charged the regular commercial rate and the agreement says he should come to the plant but he has been dumping at a manhole by his house. This agreement was made before Mr. Pharr came to work at the Town and would like to modify the agreement and monitor it with a flow meter. Commissioner Farrow would like Mr. Pharr to investigate how much is coming in and what is being dumped and change the fee of what is being charged and possibly charging the employees hourly wage; he would also like Mr. Pharr to review the agreement and make changes that would be helpful to him. Mr. Pharr will look into ways that this can be handled and get some recommendations and try to have them by the February meeting.

Commissioner Comments-

The Town Board has been invited to the Town of Bideford England to formalize the twinning of our two Towns March 30-April 5. Mrs. Trebisacci has been researching the cost of airfare. The Board discussed who could possibly go on the Board to represent the Town. Mr. Skinner asked the Board to possibly consider funding the airfare cost for one of the members of the Board so

that the Town could be represented by a council member. Staff members have expressed an interest in going but would be paying their own way.

MOTION: Commissioner Farrow seconded by Commissioner Creef to adjourn at 5:35 pm was approved by the following vote: Ayes: Commissioners Fry, Farrow, Burke, and Creef
Noes: Burke Absent: Walkers and Collins

This the 20th day of January 2010

ATTEST:

Mayor Jamie Daniels

Town Clerk Becky Breiholz