

Site Plan Checklist:

Site Information:

- Vicinity Map
- North Arrow
- Plat prepared to scale between 100'=1" and 50'=1"
- Iron pins and concrete monuments
- Boundary of entire lot
- Dare County Register of Deeds Map Book and page reference (subdivision and lot # if applicable)
- Width and location of existing right-of-ways
- Nature, purpose, location and size of existing easements
- Streets, including the width of pavement
- Location and type of all sidewalks and curbs
- Existing grade
- Finished grades shall be shown for entire site
- Storm drainage of sites, with certification if necessary
- Lot coverage and calculation
- Sedimentation and erosion control plan (sites with land disturbance larger than one acre)
- Date site plan was prepared
- N.C. Engineer/Land Surveyor seal on site plan (7 copies)
- Present recorded owner and adjacent property owners
- Access management
- Location of Crape Myrtles in Corridor (if Applicable)

Zoning Information

- Zoning District Identified with appropriate setbacks drawn on site plan
- Buffer plan
- Lighting plan
- Layout and number of parking spaces (each space numbered)
- Fire lanes and handicapped parking (commercial sites)
- Loading zone (commercial sites)
- Flood zones (as determined by the latest FEMA flood insurance rate map, with the notation "flood zones subject to change by FEMA" Proposed first floor flood elevation
- Street address
- Total units and density per acre

Utilities Information

- Location of sewer and water connections
- All underground utilities, gas/propane below or above grade
- Solid waste disposal container site
- HVAC/ compressor locations
- Public litter receptacles when requested
- Design flow GPD calculations

Corp/CAMA Requirements

- Location of any marsh areas or estuarine waters with or abutting the lot
- Location of areas subject to USACE 404 wetlands protection

Aesthetics/Building Materials

- Proposed building type, number of floors and dimensions
- Proposed building plans, elevations front sides and rear