

MINUTES

The Town of Manteo Board of Commissioners held their September 5th Recessed Session September 12th, 2007 at 4:00 pm at the Manteo Town Hall meeting room

The following members were present:

- Mayor John Wilson
- Commissioner Darrell Collins
- Commissioner Edward Etheridge
- Commissioner David Farrow
- Commissioner H.A. Creef, Jr.
- Commissioner Hannon Fry
- Commissioner Lee Tugwell

The following member(s) were absent:

Also present at the meeting were:

- Assistant Town Manager/Planner- Shannon Twiddy
- Town Clerk-Becky Breiholz
- Department Heads: Erin Trebisacci; Steve Jozik;
- James McCleave; Carl Jordan; Nathan Pharr;
- Sgt. Vance Haskett; Johnny Boniface

Mayor Wilson called the workshop meeting to order at 4:05 p.m.

SUBJECT: Department Head Reports-these were given to the Board at their regular September meeting for review and will be on file for one year.

SUBJECT: Discussion and consideration of Lighting-this was discussed at last week's regular Board meeting and staff was awaiting further information which has not been received.

SUBJECT: Discussion and consideration of Historic District Ordinance-A draft was given to the Board at last week's meeting for them to review and will be made a part of these minutes. Commissioner Etheridge commented he was satisfied with the ordinance. Commissioner Collins asked if the list of historic structures was an ongoing list (will be made a part of these minutes) and Mayor Wilson commented that it is an ongoing list and if the we adopt this advisory committee they are charged with making recommendations to this Board whether or not to add or take away any structure inside the district, but it is only this Board that can put it on or take it off the list and this list was done the last couple of years and was adopted with the Land Use Plan. Commissioner Tugwell commented that everyone knows how he feels about another committee that could encumber a person's right to do what they want with their property. Commissioner Collins asked if this was just suggestions or if this was written in stone and Mayor Wilson commented that no it is advisory; it is taking the same committee that the Planning Board currently has called the Manteo Way of Building Committee; it designates a historic district with those boundaries combining that committee with the Historic Preservation Committee so that they will serve both functions. When the ordinances require a Manteo Way of Building Committee review it is the same committee, it is advisory and they make recommendations. Most important function is to meet with potential applicants to help them and also applies to new

buildings in the historic district and that the new buildings do not take away from the historic buildings.

MOTION: Commissioner Etheridge seconded by Commissioner Creef to adopt the ordinance creating the Manteo Historic District and Manteo Historic Preservation and Architectural Review Committee was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Fry, and Creef. Noes: Tugwell. Absent: none.

SUBJECT: Review and approval of request from Dare County to ask for a Local bill to amend Legislation regarding contracts with Roanoke Island Fire Department. Finance Office Mrs. Twiddy commented that back in 1937 the Town of Manteo and Dare County entered into an agreement through local legislation for the Town of Manteo to collect taxes on behalf of Dare County to be paid to the Town of Manteo for fire protection services. The Town of Manteo no longer operates the Town of Manteo Fire Department it is now Roanoke Island Volunteer Fire Department. Dare County has asked for the Board's consideration of a local bill they have drafted that would actually remove Manteo from the agreement between the Town of Manteo to provide Dare County with fire protection services. If they agree with this proposed legislation it would put a cap on the annual tax levy from the current .25 cent to .15 cent and to remove Sections 3, 4 and 5 from the 1937 legislation. Mrs. Twiddy commented that this has no adverse affect on the Town of Manteo; does not change the way we contract with the fire department; it just allows the County to directly contract with the Fire Department. A copy of that letter will be made a part of these minutes. Mrs. Twiddy was asked to contact the Fire Station and ask them how they feel about it and then the Board would consider it at their next meeting.

Commissioner/Staff Concerns:

Commissioner Etheridge talked about the recent fire at the Lost Colony costume shop and the things that they lost and they are asking for gifts and donations and wondered if the Town has anything in the budget to make a donation to help them out and that the Town of Manteo is concerned about what happened and possibly have the Mayor write a letter. Mrs. Twiddy commented that we have \$1,500 in their discretionary fund and \$1,500 in contributions that they could use. Mayor Wilson commented we have a long standing policy that we do use taxpayer money for non profits and he thinks this situation is different but it is entirely up to this Board. Commissioner Farrow commented he has no objection to any of the Commissioner's donating there own money but does not think that taxpayer's money should be used.

MOTION: Commissioner Etheridge seconded by Commissioner Fry to send a donation of \$500 to the Lost Colony was approved by the following vote: Ayes: Commissioners Etheridge, Collins, Fry, and Creef. Noes: Farrow and Tugwell. Absent: none.

MOTION: Commissioner Tugwell seconded by Commissioner Creef to re-convene in the library for a Closed Session NCGS 143.318.11 (a) 6 personnel was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Fry, Tugwell and Creef Noes: None. Absent: None

SUBJECT: NCGS 143.318.11 (a) 6 Personnel

MOTION: Commissioner Tugwell seconded by Commissioner Etheridge to exit the closed session was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Fry, Tugwell and Creef Noes: None. Absent: None

MOTION: Commissioner Creef seconded by Commissioner Etheridge to enter into closed session NCGS 143.318.11 (a) 3 Legal issue was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Fry, Tugwell and Creef Noes: None. Absent: None

SUBJECT: NCGS 143.318.11 (a) 3 Legal-potential lawsuit.

MOTION: Commissioner Creef seconded by Commissioner Etheridge to exit closed session was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Fry, Tugwell and Creef Noes: None. Absent: None

MOTION: Commissioner Etheridge seconded by Commissioner Creef to adjourn was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Fry, Tugwell and Creef Noes: None. Absent: None

Adopted this _____ day _____, 2006

ATTEST:

Mayor John Wilson

Town Clerk Becky Breiholz