

## MINUTES

The Town of Manteo Board of Commissioners held their Regular session in the Manteo Town Hall meeting room February 2, 2011 at 6:30 pm.

The following members were present: Mayor Jamie Daniels  
Commissioner Richie Burke  
Commissioner Darrell Collins  
Commissioner Christine Walker  
Commissioner Hannon Fry  
Commissioner H.A. Creef

The following member(s) were absent: Commissioner David Farrow

Also present at the meeting were: Town Manager Kermit Skinner  
Asst. Town Mgr/Finance Shannon Twiddy  
Town Clerk Becky Breiholz  
Planner Erin Trebisacci

Mayor Daniels called the meeting to order at 6:30 pm followed by the pledge of allegiance.

**MOTION:** Commissioner Fry seconded by Commissioner Walker to excuse Commissioner Farrow was approved by the following vote: Ayes: Commissioners Fry, Creef, Walker, Burke and Collins. Noes: none. Absent: Farrow

**SUBJECT:** Adoption of Agenda as presented or amended;

**MOTION:** Commissioner Creef seconded by Commissioner Collins to approve the agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Creef, Walker, Burke and Collins. Noes: none. Absent: Farrow

**SUBJECT:** Adoption of the items on the Consent Agenda –

**MOTION:** Commissioner Burke seconded by Commissioner Creef to adopt the consent agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Creef, Walker, Burke and Collins. Noes: none. Absent: Farrow

**SUBJECT:** Approval of minute's regular January 5, 2011 with reference to certified CD recording.

**MOTION:** Commissioner Burke seconded by Commissioner Creef to approve the minutes as presented was approved by the following vote: Ayes: Commissioners Fry, Creef, Walker, Burke and Collins. Noes: none. Absent: Farrow

**SUBJECT:** Approval of minute's adjourned workshop session January 19, 2011 with reference to certified CD recording.

**MOTION:** Commissioner Burke seconded by Commissioner Creef to approve the minutes as presented was approved by the following vote: Ayes: Commissioners Fry, Creef, Walker, Burke and Collins. Noes: none. Absent: Farrow

**SUBJECT:** Approval of amendment to the personnel policy holiday schedule

**MOTION:** Commissioner Burke seconded by Commissioner Creef to approve the amendment to the personnel policy holiday schedule as presented was approved by the following vote: Ayes: Commissioners Fry, Creef, Walker, Burke and Collins. Noes: none. Absent: Farrow

**SUBJECT:** Approval of budget amendment #6

**MOTION:** Commissioner Burke seconded by Commissioner Creef to approve budget amendment #6 as presented was approved by the following vote: Ayes: Commissioners Farrow, Fry, Creef, Walker, Burke and Collins. Noes: none. Absent: Farrow

**PUBLIC COMMENTS** – Town Manager Kermit Skinner asked for any one to speak on items not on the agenda to come forward and if you want to speak on an item on the agenda please come forward so that the clerk can enter it into the record.

#### **OLD BUSINESS**

Mayor Daniels went over the old business- The bulk heading at the water garden park has been completed; there will be a meeting next Wednesday regarding the re-planting The Boardwalk repairs are going along nicely. We have done our part on the dredging around Festival Park and waiting to hear from the State. Remove the dredging of Buck's canal from the old business list as it has been completed. Trying to set up a meeting with the State regarding the dredging at Pirates Cove and the Peninsula. We have been approved for the marsh burn and are waiting on the Forestry Division to determine when will be a good time to do it; they will give us notice but not more than 48 hours.

## MAYOR'S AGENDA

**SUBJECT:** Report Water and Waste Water Committee meeting- The committee will be meeting on the 15<sup>th</sup> of month to go over the report from the Rural Water staff and the Board will have the report at their workshop meeting on Wednesday the 16<sup>th</sup>. Mayor Daniels also commented that we have received a notice from Dare County about raising what the Town pays for water and the Mayor and town staff have schedule a meeting with Bobby Outten to discuss this next week and this will be reported to the Board at a later date.

**SUBJECT:** Report Outer Banks Tourist Bureau meeting- Mayor Daniels commented that the occupancy tax was at an all time high.

Mayor Daniels commented that we have six projects: Fisherman's Landing, Maritime Trail, Lighthouse, Weather tower, Collins Park, the Boathouse and he is working on establishing a Manteo Heritage Committee and put all the projects under one committee.

## COMMISSIONERS AGENDA

Commissioner Collins-commented that the Collins Park Committee met on January 27

**MOTION:** Commissioner Creef seconded by Commissioner Fry the meeting was recessed at 6:50 pm until February 16, 2011 workshop meeting at 4pm was approved by the following vote: Ayes: Commissioners Farrow, Walker, Fry, Creef, Burke and Collins. Noes: none. Absent:

This the 2<sup>nd</sup> day of February 2011

---

Jamie Daniels, Mayor

ATTEST:

---

Becky Breiholz, Town Clerk