

MINUTES

The Town of Manteo Board of Commissioners held their March 3rd 2004 adjourned/recessed/ Joint meeting with the Dare County Board of Commissioners on Monday, March 15, 2004 at the Dare County Justice Center Hwy. 64/264 Courtroom A.

The following members were present:

- Mayor John Wilson
- Commissioner Dellerva Collins
- Commissioner H.A. Creef, Jr.
- Commissioner Lee Tugwell
- Commissioner David Farrow
- Commissioner Edward Etheridge
- Commissioner Larry Belli

County member(s) present:

- Chairman Warren Judge
- Commissioner Renee Cahoon
- Commissioner Stan White
- Commissioner Virginia Tillett
- Commissioner John Hooper
- Commissioner Cheryl Byrd

Also present at the meeting were:

- Town Manager-Kermit Skinner
- Finance Officer- Shannon Twiddy
- Town Clerk –Becky Breiholz
- County Manager-Terry Wheeler
- County Finance-Dave Clawson
- County Attorney-Norma Mills

Dare County Chairman Warren Judge called the County recessed session back in order and Mayor Wilson called the Town of Manteo's recessed March 15, 2004 meeting back in order at 6:35 pm.

A presentation by a representative of the Heery Corporation was given to discuss the location of the new County Administrative Building. The two sites discussed are located at the new Justice Center and the existing sites already established in downtown Manteo. Drawings of both sites were handed out and reviewed which showed various options.

Consensus of the Town of Manteo Board of Commissioners was to support whatever decision the County makes; and will work with their architects and engineers; expedite permits and will support the County in every way possible. It would be the Town's preference if the County Commissioners used the historic courthouse as their meeting room and allowed other public meetings to be held there. Mayor Wilson asked the County Commissioner's that if they decide to relocate to the new facility and sell the property that the Town would like first right of refusal as well as the Old Community Building and old gym. The Town would also ask if the County decides to rebuild at the current location that they not demolish the Edna Bell house and that they consider incorporating the Fort Raleigh Hotel or at least its facade into the design of the new building.

Mayor Wilson also brought up some other concerns for the Town of Manteo and asked the County Commissioners for their help in solving these problems. Mayor Wilson gave each County Board member a copy of our 20 year Plan Update and Architecture Design Guidelines and went through issues on pages 20-54. Mayor Wilson commented that Manteo has spent the past year and half developing a 20 year Plan Update with the help of the NC State College of Design; adopted an architectural guideline developed with the help of the University of California Berkley; and are currently in the process of rewriting our zoning ordinance using the Brough format. The process was started with a comprehensive survey which included Manteo residents as well as the north end residents and the survey results were the same for Manteo residents and Roanoke Island residents and identified issues that affect county residents as well as town residents. The primary concern was traffic management on the main highway; parking downtown was second and affordable housing third. They also thought density should be reduced and wanted greater control over development and to maintain the “Manteo style”, the small town atmosphere. Other issues included the need for youth and senior activities, a community center and the African American residents continue to feel that they receive a smaller share of the benefits, that opportunities continue to be limited and that the majority population is indifferent. The survey showed that school traffic was identified as a major contributor to traffic but they value education and support traffic calming, a reduction in curb cuts on Hwy. 64; connection of streets and roads to provide pathways to Town so everyone does not have to travel on 64.

As a result of the planning effort Manteo has adopted 8 goals one of which is to “better coordinate planning and development on Roanoke Island with Dare County.” Mayor Wilson stated that of the 10 projects adopted on pages 20-54 of the Manteo Plan update, 5 require a cooperative effort between the Town and County and cannot be accomplished without the county’s help. 1) Island Traffic-the Town has requested NCDOT for a regional transportation study and it is to begin in April and the Town would like for one County Commissioner and their manager to sit on the study group which the County agreed to. 2) Way-finding-better signage not bigger signage. A task force be made up of representatives of the Town, County, Lost Colony, Fort Raleigh, Elizabethan Gardens, Aquarium, Roanoke Island Commission, Roanoke Island Business Associate and Roanoke Voyager Corridor Committee to work with NCDOT to develop a way-finding system to our island. County Chairman Judge commented that they would participate. 3&4) are the College of the Albemarle and the Salty Dawg Development-which will change the Town of Manteo. Manteo can provide water and sewer, police protection and welcome new businesses and families, the Town can connect the college and the new development to the friendliest boardwalk and beautiful waterfront park but cannot handle the traffic impact without the County’s help and the help of our NCDOT representative Stan White. Mayor Wilson respectfully requested that the County Commissioner’s authorize their Town Manager and County Attorney to draft a document in cooperation with our Manager and Attorney as soon as possible to provide for: a) The exchange of property, b) the dedication of a 36’ right of way easement to DOT; c) both Town and County to request DOT to extend Uppowoc Street with a traffic calming intersection at 64. County Chairman Judge commented that they would work toward that goal. 5) Neighborhood Improvements-Roanoke Island provides a unique view into the history of both the first English colonization attempts and the establishment of America’s first Freedman’s Colony, unfortunately there is little awareness of the nationally significance of the Freedman’s Colony. The Town of Manteo 20 year plan

includes a project that will unite the east and west sides of Town and at the same time interpret and commemorate the Freedman's Colony. The Town cannot reach that goal without the help of the County and Stan White the NCDOT representative. Manteo currently owns 2 corners, the county owns 1 corner and 1 corner is privately owned and is half in the Town and half in the County. Mayor Wilson respectfully requested that the County join us in the establishment of a 4 to 6 member task force; half appointed by the County and half by the Town to further develop the 4 corners project and bring back to our Boards in 3 or 4 months ways of finding a commitment on both sides to improve a long neglected neighborhood. The County stated that would work towards that goal.

Both Boards discussed the billboards on Hwy 64 and the amortization schedule for the removal of those billboards. A motion was made by County Commissioner Renee Cahoon and seconded by County Commissioner Cheryl Byrd to instruct their County Attorney to work with the Corridor to notify billboard owners of records and to proceed with their removal.

There being no further business to come before the Board or other persons to be heard a motion by Commissioner Collins seconded by Commissioner Tugwell the meeting was adjourned at 8:15 p.m. and approved by the following vote: Ayes: Commissioner Tugwell, Collins, Farrow, Belli and Etheridge and Creef. Noes: None. Absent: None

This 15th day of March 2004

Mayor John Wilson, IV

ATTEST:

Town Clerk Becky Breiholz