

MINUTES

The Town of Manteo Board of Commissioners held their October 5, 2005 adjourned/recessed session in the Manteo Town Hall meeting room, October 12, 2005 at 4:00 PM

The following members were present: Mayor John Wilson
Commissioner David Farrow
Commissioner Lee Tugwell
Commissioner Dellerva Collins
Commissioner H.A. Creef, Jr.

The following member(s) were absent: Commissioner Edward Etheridge

Also present at the meeting were: Town Manager Kermit Skinner
Town Clerk –Becky Breiholz
Finance Officer-Shannon Twiddy
Planner Erin Burke
Building Inspector Johnny Boniface
Water and Sewer Superintendent Butch Luke
Information Administrator Steve Jozik

Mayor Wilson called the Adjourned/recessed October 5, 2005 meeting back to order at 4:02 pm. Town Manager Kermit Skinner would like to add a closed session 143.318.11 (a) (6) for a personnel matter.

MOTION: Commissioner Collins seconded by Commissioner Tugwell to approve the agenda as amended was approved by the following vote: Ayes: Commissioners Farrow, Creef, Tugwell, and Collins. Noes: none. Absent: Commissioner Etheridge

SUBJECT: Department Head reports-these were given to the Board at their regular October meeting for review and will be on file for one year. Commissioner Tugwell noticed that on the water and sewer report we treated 366,225 gallon per day average for August which is about 61% of the capacity. He remembers last year we received a report from Green Engineering about the I&I study done and a list of various repairs that needed to be made, and the Board funded the expected expenditures to correct those problems and he would like a check list of those repairs and the status of them.

SUBJECT: Discussion and consideration of text amendment Article III Section 2-68 for a Reserve Officer Ordinance. In 1997 the Board authorized the police department to maintain a staff of sworn volunteer police reserves and even though the Town has authorization they have never codified the authorization. Our insurance carrier has recently required that this program be authorized by codification of an ordinance. This in no way increases staff.

MOTION: Commissioner Tugwell seconded by Commissioner Creef to approve the Reserve Officer Ordinance was approved by the following vote: Ayes: Commissioners Farrow, Creef, Tugwell, and Collins Noes: none Absent: Commissioner Etheridge

Commissioner Farrow asked about how we are coming on the cleaning of our ditches. The Town uses prisoners from Tyrell County work farm and the program had been suspended due to the high cost of gasoline, but they actually will be coming to the Town to do the work once it stops raining. The Town also has a request to the Department of Corrections for another program and awaiting their response regarding training.

Mayor Wilson has a request from Lebame asking that the Board to close the left lane on Sir Walter Raleigh between Route 64 to Uppowoc Street for her Halloween production.

MOTION: Commissioner Collins seconded by Commissioner Creef to allow the closing of the left lane on Sir Walter Raleigh to Uppowoc was approved by the following vote: Ayes: Commissioners Farrow, Creef, Tugwell, and Collins. Noes: none. Absent: Commissioner Etheridge.

Mayor Wilson gave the Board information from Youghal Ireland where Roanoke Island ambassadors have returned from two weeks of performing and the Mayor of the Town of Youghal have asked us to consider declaring a charter of friendship between the two towns because of the common bond of history, that being Sir Walter Raleigh.

MOTION: Commissioner Collins seconded by Commissioner Creef to accept the Resolution to establish a compact of Friendship between Manteo, North Carolina and Youghal, County Cork, Ireland was approved by the following vote: Ayes: Commissioners Farrow, Creef, Tugwell, and Collins. Noes: none Absent: Commissioner Etheridge.

The Board would like the water and sewer report on the agenda for the regular November agenda for discussion.

MOTION: Commissioner Tugwell seconded by Commissioner Collins to enter in a closed session NCGS 143.318.11 (a) (6) a personnel was approved by the following vote: Ayes: Commissioners Farrow, Creef, Tugwell, and Collins. Noes: None. Absent: Commissioner Etheridge.

SUBJECT: Personnel matters discussed, clerk not in attendance.

MOTION: Commissioner Tugwell seconded by Commissioner Collins to exit the closed session was approved by the following vote: Ayes: Commissioners Farrow, Creef, Tugwell, and Collins. Noes: None. Absent: Commissioner Etheridge.

MOTION: Commissioner Tugwell seconded by Commissioner Collins to change the grade range of the Planner to 16 was approved by the following vote: Ayes: Commissioners Farrow, Creef, Tugwell, Etheridge and Collins. Noes: None. Absent: Commissioner Etheridge.

MOTION: Commissioner Tugwell seconded by Commissioner Collins the meeting was adjourned at 4:35 pm until next Wednesday, October 19th at 7:30 pm was approved by the

following vote: Ayes: Commissioners Farrow, Creef, Tugwell, and Collins. Noes: None. Absent: Commissioner Etheridge.

This 12th day of October 2005

ATTEST:

Mayor John Wilson, IV

Town Clerk Becky Breiholz