

## MINUTES

The Town of Manteo Planning and Zoning Board met in Regular Session on Tuesday, November 9, 2005 at 6:00 p.m. at the Manteo Town Hall, 407 Budleigh Street

The following members were present: Chairman Bill Parker  
Member Phil Scarborough  
Member Jamie Daniels (Vice Chair)

The following members were absent: Member Bebe Woody  
Member Christine Walker

Also present at the meeting: Erin Burke, Planner  
Becky Breiholz, Town Clerk  
Johnny Boniface-Building Inspector

Chairman Parker called the meeting to order at 6:00 pm and had a few words to say about Commissioner Collins who passed away suddenly on November 3<sup>rd</sup>. Commissioner Collins was the person who asked him to serve on the Planning and Zoning Board and that she was a great believer in the public planning process and a great supporter of the Planning and Zoning Board.

**SUBJECT:** Adoption of Agenda as presented or amended.

**MOTION:** Member Daniels seconded by Member Scarborough to adopt the agenda as presented was approved by the following vote: Ayes: Members Parker, Daniels, and Scarborough. Noes: none. Absent: Member Woody and Walker

**SUBJECT:** Approval of Minutes Regular meeting October 11, 2005

**MOTION:** Member Scarborough seconded by Member Daniels to approve the minutes as presented was approved by the following vote: Ayes: Members Parker, Scarborough and Daniels. Noes: none. Absent: Member Woody and Walker

**MOTION:** Member Scarborough seconded by Member Daniels to continue the tabling of the Salty Dawg project buildings 1 and 3 until the next regular meeting was approved by the following vote: Ayes: Members Parker, Scarborough and Daniels. Noes: none. Absent: Member Woody and Walker

**PUBLIC COMMENTS-**Chairman Parker asked if anyone who wishes to speak to please come forward. None

Chairman Parker informed the Board about Buildings 13 and 14 of the Salty Dawg project that was sent to the Board of Commissioners. The BOC tabled those agenda items awaiting a master plan.

Planner Erin Burke gave a brief report on her attendance at the Roanoke Island Business Association to answer questions about the new zoning ordinance.

Chairman Parker reviewed the “to do list.” The Board thinks the Pizza Hut buffers has been resolved but asked Ms. Burke to check on that and if it is it can be marked completed as can the sidewalks Roanoke Village. The Board discussed the memo included in the Board package from Police Chief D’Ambra at the request of Member Daniels regarding comparison of Outer Banks law enforcement agencies as it relates to size, number of officers, salary, population and number of calls for service. Ms. Burke also stated she believes that the water and sewer calculations information should be finished up tomorrow and she could probably ask Mr. Luke to attend a meeting to explain it to the Board. Chairman Parker commented that if someone wants to address the Board that they can submit their statement typed up to the clerk and entered into the minutes instead of having the clerk type those statements verbatim.

Member Scarborough brought up the 50 foot setback in the new zoning ordinance and that he is receiving a lot of static about it and would like that changed to 20 feet.

**MOTION:** Member Daniels seconded by Member Scarborough to adjourn the meeting at 6:33 pm. was approved by the following vote: Ayes: Members Parker, Scarborough, and Daniels. Noes: None. Absent: Member Woody and Walker

This the 8<sup>th</sup> day of November 2005

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Bill Parker, Chairman

ATTEST:

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Becky Breiholz, Town Clerk