

MINUTES

The Town of Manteo Board of Commissioners held their June 1, 2005 adjourned/recessed session budget workshop in the Manteo Town Hall meeting room, June 29, 2005 at 4:00 PM

The following members were present: Mayor John Wilson
Commissioner Lee Tugwell
Commissioner Dellerva Collins
Commissioner David Farrow
Commissioner H. A. Creef
Commissioner Edward Etheridge

The following member(s) were absent: Commissioner Larry Belli

Also present at the meeting were: Town Clerk –Becky Breiholz
Finance Officer-Shannon Twiddy

Mayor Wilson called the Adjourned/recessed meeting of June 1, back to order at 4:10 pm

SUBJECT: Amend the agenda to removed Item B report on Banner and add a report on Manteo Middle School.

MOTION: By Commissioner Tugwell seconded by Commissioner Etheridge to amend the agenda to delete banner discussion and add Manteo Middle School was approved by the following vote: Commissioner Tugwell, Creef, Etheridge, Farrow, Collins. Noes: None. Absent Commissioner Belli.

SUBJECT: Budget amendment #14 and Budget Transfer #5

MOTION: By Commissioner Tugwell seconded by Commissioner Creef to accept budget amendment #14 and Budget Transfer #5 was approved by the following vote: was approved by the following vote: Commissioner Tugwell, Creef, Etheridge, Farrow, Collins. Noes: None. Absent Commissioner Belli.

SUBJECT: Report Manteo Middle School Report-Mayor Wilson commented that we have a signed conditional use permit which is the original one that the Board had started out with. This is in exchange for a letter authorizing DENR to permit the hookup on one condition which is the traffic pattern of the school. We have outlined three possibilities; parents, teachers can go and come front or back entrance any way they want; the gate will be opened before school opens and the gate will be closed after school lets out; and for the first semester they will try the buses going in and out from the main highway and if we have a problem with that they will have to come back to the Board for a traffic pattern approval. Commissioner Tugwell has always liked the idea of traffic control with crossing guards and thinks it is better for traffic and would like to encourage that. Mayor Wilson commented that we could make a motion that we would respectfully request that they consider a crossing guard for the first semester rather than a stop light. Planner Erin Burke was asked to pass this request on to Mr. Winebarger with the schools.

MOTION: By Commissioner Creef seconded by Commissioner Tugwell to accept the new traffic pattern allowing the buses to enter and leave on main highway for one semester was approved by the following vote: Commissioner Tugwell, Creef, Etheridge, Farrow, Collins. Noes: None. Absent: Commissioner Belli.

MOTION: By Commissioner Tugwell seconded by Commissioner Creef to make a request to the school board that they provide crossing guards for efficient traffic flow and safety in lieu of a traffic light was approved by the following vote: Commissioner Tugwell, Creef, Etheridge, Farrow, Collins. Noes: None. Absent Commissioner Belli.

SUBJECT: Fixed asset policy amendment-this changes threshold dollar value of fixed assets that are recordable from \$1,000 to \$5,000.

MOTION: By Commissioner Creef seconded by Commissioner Tugwell to accept the fixed asset policy as presented was approved by the following vote: Commissioner Tugwell, Creef, Etheridge, Farrow, Collins. Noes: None. Absent Commissioner Belli.

SUBJECT: Review Budget. Luther Daniels wanted to talk to the Board about the needs of the Town and he wants the Board to consider raising the taxes so there will not be a shortfall. Mayor Wilson went over the tax rate and what would happen at .19 cents; 21 cents and 22 cents. Commissioner Creef would like to go with 21 cents. Commissioner Tugwell likes 22 cents and gave the Board an explanation of revenue neutral. Commissioner Etheridge really didn't have an opinion one way or the other. After some discussion there was a consensus of setting the tax rate at 21.5 cents. Commissioner Tugwell discussed the job positions that are vacant, building inspector, IT, and police officer and their salaries. Commissioner Tugwell also discussed overtime which the Police Department had received a grant for last year for \$28,000 and that there is none budgeted for overtime in the police department this year and he does not think that they should come back and request overtime if they are going to fill the position for another officer. The Board agreed that the police department either uses the funds in the budget for another police officer or for overtime. The Board commented that the police department knows of certain scheduled events and they should be able to schedule their time so that no overtime is paid. The Board asked that the manager have a discussion with the Chief about the questions raised for overtime and the hiring of the 8th officer and that no one be hired until the Board's questions are answered.

MOTION: Commissioner Tugwell seconded by Creef to set the ad valorem tax rate for FY 2005-06 to 21.5 cents was approved by the following vote: Commissioner Tugwell, Creef, Etheridge, Farrow, Collins. Noes: None. Absent: Commissioner Belli.

MOTION: Commissioner Tugwell seconded by Etheridge to approve the FY Budget 2005-06 as amended to reflect the new tax rate set was approved by the following vote: Ayes: Commissioner Creef, Etheridge, Farrow, Collins and Tugwell. Noes: None. Absent: Commissioner Belli

Mayor Wilson gave the Board a report on the cutting of the trees at Bowsertown; the open positions of the IT and Building Inspector which interviewing will start in the middle of July. Ms. Twiddy went over the information that was given to the Board regarding the potholes and

street repairs that need to be done and have been given to NCDOT which they say will be done by the end of July.

MOTION: Commissioner Tugwell seconded by Commissioner Creef to adjourn at 5:00 pm was approved by the following vote: Ayes: Commissioner Creef, Farrow, Collins and Tugwell. Noes: None. Absent: Commissioner Belli

This 29th day of June 2005

ATTEST:

Mayor John Wilson, IV

Town Clerk Becky Breiholz