

MINUTES

The Town of Manteo Planning and Zoning Board met in Regular Session on Tuesday, March 10, 2009 6:00 p.m. at the Manteo Town Hall, 407 Budleigh Street.

The following members were present: Chairman Bill Parker
 Member Phil Scarborough
 Member Beth Storie
 Member Bebe Woody
 Member Grizelle Fearing

The following members were absent:

Also present at the meeting: Erin Trebisacci, Planner, Becky Breiholz,
 Town Clerk

Chairman Parker called the meeting to order at 6:05 pm

OATH of Office Members Bebe Woody and Grizelle Fearing

SUBJECT: Adoption of Agenda as presented or amended and Chairman Parker would like to amend the agenda to add an executive session NCGS 143.318.11 personnel matters.

MOTION: Member Storie seconded by Member Woody to approve the agenda as amended was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Storie and Scarborough. Noes: None. Absent:

SUBJECT: Approval of Minutes Regular Meeting January 13, 2009

MOTION: Member Fearing seconded by Member Scarborough to approve the minutes as presented was approved by the following vote: Ayes: Members Parker, Storie, Woody, Fearing and Scarborough. Noes: None. Absent:

PUBLIC COMMENTS-none

OLD BUSINESS

Review to do list- Chairman Parker went over the "to do list"-Planner Mrs. Trebisacci had included in the packets fence maintenance requirements for the Board to review; nothing to report on the courthouse.

Continuing workshop-on reviewing of the zoning ordinance and Chairman Parker started with page 7 and went through the establishment of different districts. Chairman Parker started with the B1 district by reading the ordinance.

A short recess was taken at 7 pm

MOTION: Member Woody seconded by Member Storie to enter into executive session NCGS 143.318.11 (a) 6 was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Storie and Scarborough. Noes: None. Absent: none

Discussion of administrative duties of the Planning Department took place with Town Manager Kermit Skinner.

MOTION: Member Woody seconded by Member Storie to exit executive session was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Storie and Scarborough. Noes: None. Absent: none.

MOTION: Member Woody seconded by Member Scarborough to recess at 8:15 pm until March 11, 2009 for joint meeting with BOC was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Storie and Scarborough. Noes: None. Absent:

This 10th day of March 2009

Bill Parker, Chairman

ATTEST:

Becky Breiholz, Town Clerk