

## MINUTES

The Town of Manteo Board of Commissioners held their January 7<sup>th</sup>, 2009 Recessed Session January 21, 2009 at 4:00 pm at the Manteo Town Hall meeting room.

The following members were present: Mayor Jamie Daniels  
Commissioner H.A. Creef, Jr.  
Commissioner Darrell Collins  
Commissioner Christine Walker

The following member(s) were absent: Commissioner Hannon Fry  
Commissioner David Farrow

Also present at the meeting were: Town Manager Kermit Skinner  
Town Clerk-Becky Breiholz; Department Heads

Mayor Daniels called the recessed meeting to order at 4:10 pm. Commissioner Fry is out sick and asked to be excused.

**MOTION:** Commissioner Creef seconded by Commissioner Collins to excuse Commissioner Fry was approved by the following vote: Ayes: Commissioners Farrow, Walker, Fry, Collins, and Creef Noes: Burke Absent: none. Excused: Fry.

Mayor Daniels would like to amend the agenda to add for the introduction of Captain Frank Silver, to add two resolutions for discussion only, add a closed session for acquisition of property.

**MOTION:** Commissioner Walker seconded by Commissioner Creef to amend the agenda was approved by the following vote: Ayes: Commissioners Farrow, Walker, Collins, Burke and Creef Noes: None. Absent: none. Excused: Fry.

Department Head Reports- were given to the Board at their regular meeting for review and will be on file for one year. Steve Jozik went over his report and updated the Board on upgrading the phone service in conjunction with the other Towns. Carl Jordan went over his report; he had been approached by putting in security cameras and is looking into that. Nathan Pharr went over his report, they are wrapping up preventive maintenance, and they will be working on the water consumption with N.C. Rural Waterway and another NOV free month at the water plant and gave an update on projects and are not over budget. Planner Trebisacci went over her report; violation letters sent out and some of those has been resolved; updating the census map in conjunction with the US Census Bureau. John Boniface went over the sidewalk bids, working on the details for Magnolia Market bathrooms to put out for bid. Chief Haskett went over his report all the officers re-qualified with their weapons. Vandalism at the waterfront was discussed and Chief Haskett commented that they wait until the next day to call and should call immediately. James McCleave, Public Works went over his report and is working on getting the decorations down.

Mayor Daniels introduced Captain Frank Silver to the Board, who might be taking over the sailing program at the Maritime Center. Scott Stroh with Festival Park would like to contract with Captain Silver to do the program. Captain Silver commented that he is a 50 ton master with the USCG has a sailing endorsement and a certified sailing instructor with the American Sailing Association. They will keep the youth program at the same cost and will actively seek scholarships for those who cannot afford it. They will also start other sailing program and they would like to start with 5 basic programs which he described; Commissioner Walker asked how they would advertise and Mr. Silver commented through magazines; sailing websites and brochures. They would take over the existing sailing program, paper work, administrative duties and their instructors and staff will be professionally dressed.

Chief Haskett introduced the new Manteo Police Department Secretary Kelly Burton.

Old Business-

The Board went over the old business list- Manteo Water Garden Park awaiting placing of picnic tables and the fence is being built. Mayor Daniels asked about the Cemetery Board meeting and Town Manager Mr. Skinner commented that it will be on the February agenda. CAMA Boardwalk grant- Mrs. Trebisacci is putting together an application for the replacement of the portion of boardwalk from Poor Richards north to Festival Park. Funding is reviewed in March but will not be notified if we receive any funds until May so the project would not start until the fall. Collins Park Committee- Commissioner Collins updated the Board on their meeting, hours of operation; non profit organization status and the donations will be going to the Outer Banks Conservation Funds for now and Mr. Skinner is working on signage from NCDOT.

**SUBJECT:** Discussion of a formal twinning with Bideford-this was brought up at the December 3, 2008 meeting but no action was taken. The Town Officials from Bideford would like to go through the formal process of twinning and if the Board is interested Mr. Skinner will pursue getting the official documents. The custom in England is to have this formally adopted by our Board of Commissioners.

**MOTION:** Commissioner Walker seconded by Commissioner Creef to confirm the formal twinning with Bideford was approved by the following vote: Ayes: Commissioners Farrow, Walker, Collins, Burke and Creef Noes: None. Absent: none. Excused: Fry.

Mayor Daniels has two resolutions that will go on the consent agenda in February; resolution for opposing amendment 16 to the Magnuson-Stevens Fishery Conservation and Management Act and a resolution to support V-day and be a violence free zone. Mayor Daniels also informed the Board that on the February agenda appointments that have expired will be done for the Planning Board, Board of Adjustment; Cemetery Board; PARC Committee (which may or not be filled). Mayor Daniels commented that Lynda Midgett would be interested in serving on the Cemetery Board. Commissioner Walker would like to add the requirement that if anyone misses two consecutive meetings that they are no longer on the committee. Mayor Daniels would like the requirement added to all the Boards and committees. This will be put on the February agenda for consideration of the Board to amend the codified ordinances.

**MOTION:** Commissioner Walker seconded by Commissioner Creef to enter in a Closed Session NCGS 143.318.11 (a) property acquisition of the Davis property was approved by the following vote: Ayes: Commissioners Farrow, Walker, Collins, Burke and Creef Noes: None. Absent: none. Excused: Fry.

Offer to purchase second half of Davis lot.

**MOTION:** Commissioner Creef seconded by Commissioner Walker exit the closed session was approved by the following vote: Ayes: Commissioners Farrow, Walker, Collins, Burke and Creef Noes: None. Absent: none. Excused: Fry.

**MOTION:** Commissioner Creef seconded by Commissioner Collins to adjourn at 5:30 pm was approved by the following vote: Ayes: Commissioners Collins, Burke, Farrow, Walker, and Creef Noes: None. Absent: none. Excused: Fry.

This the 21<sup>st</sup> day of January 2009

ATTEST:

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Mayor Jamie Daniels

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Town Clerk Becky Breiholz