

MINUTES

The Town of Manteo Board of Commissioners held their Workshop Session at the Manteo Town Hall meeting room June 19, 2002 at 7:00 P.M.

The following members were present:

- Mayor Lee Tugwell
- Commissioner Dellerva Collins
- Commissioner Edward Etheridge
- Commissioner David Farrow
- Commissioner H.A. Creef, Jr.
- Commissioner John Wilson
- Commissioner Stuart Wescott (arrived late)

The following member(s) were absent: None

Also present at the meeting were:

- Assistant Town Manager/Planner- Shannon Twiddy
- Police Chief-F. T. D'Ambra
- Town Clerk-Becky Breiholz

Mayor Tugwell called the workshop meeting to order at 7:10 p.m. Mayor Tugwell that the Town received a letter from Dare County and they had appointed Town Manager Kermit Skinner to the Dare County Travel Advisory Board so action item #5 will be removed from the agenda.

MOTION: By Commissioner Farrow seconded by Commissioner Wilson to adopt the agenda as amended to action items only was approved by the following vote: Commissioner Farrow, Wilson, Etheridge, Collins and Creef. Noes: None.. Absent: Commissioner Wescott

***SUBJECT:** Discussion and consideration of amended FY 2002-03 Budget Ordinance. A Public Hearing was held at the June 5th Regular Board meeting and was placed on the workshop agenda as an action item. Ms. Twiddy asked for clarification on the \$2500 pay increase did the Board want it effective July 1st or in August when the change in insurance becomes effective. It was the intent of the Board for this to be effective when the change in insurance goes into effect in August.

MOTION: Commissioner Creef seconded by Commissioner Etheridge to adopt the Budget Ordinance for FY 2002-03 was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wilson and Creef. Noes: None. Absent: Commissioner Wescott

***SUBJECT:** Discussion and consideration of Privilege License fees and other revenue sources. Privilege Licensee fees were discussed at the June 5, 2002 meeting and staff was requested to change some of the fees and to present the board with other revenue sources at the workshop session as an action item. After discussion with other board members and citizens Commissioner Farrow would like to postpone the increase in fees and look into this next year as a possible funding source.

***SUBJECT:** Discussion and consideration of appointment to fill vacancy for the Dare County Transportation Advisory Board that was held by Commissioner Curtis Creech. Dare County notified the Town that they needed the name of the replacement for this position previously held by Commissioner Creech. **This item was removed from the agenda.**

***SUBJECT:** Discussion and consideration of DNHR Grant #0757 Water Tower Grant. Commissioner Wilson and Creef had requested this be placed on the agenda as an action item. Commissioner Wilson thanked the Board for addressing a long standing concern water quality. He commented that questions have been raised about our water pressure and the need for a water tower. Commissioner Wilson would like to ask DNHR to allow the Town to accomplish the project in two phases, rather than one. The first phase would be to replace the pipes as laid out in the application. Once that part is finished, we would have the pressures actually tested and not through computer modeling. If we do not have pressure problems requiring the construction of an elevated tank we would be saving about \$300,000. If DNHR would allow us to use the grant money first and the loan money second we may find that we do not even need the loan. He is requesting a letter be sent to DNHR asking them to allow the Town to accomplish the project in two phases and the request be signed by the authorized agent for the Town, addressed to Jessica Miles, Section Chief, Public Water Supply with a copy to Sid Harrell and a copy to Rolfe Blizzard in Senator Basnight's office.

MOTION: Commissioner Wilson seconded by Commissioner Creef to have staff send a letter to DNHR requesting they allow the Town to accomplish the project in two phases with the pipe replacement first with testing of water pressure after the pipes are installed and phase 2 being the construction of a tank if one is needed and the letter be addressed to Jessica Miles Section Chief Public Water Supply with copy to Sid Harrell and a copy to Rolfe Blizzard in Senator Marc Basnight office approve the was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins Wilson and Creef. Noes: None. Absent: Wescott.

Commissioner Wescott arrived at 7:40 p.m.

SUBJECT: Discussion of the availability of extra parking spaces and amendment to the codified ordinances of Section 46-111 and 46-113 prohibiting parking in certain places. In section 46-111 Commissioner Farrow is asking that the 25 feet be reduced to 15 feet of the intersection of property lines at an intersection. Discussion took place on the vision triangle and it is 30 feet. Commissioner Farrow commented that most of the yellow lines he is talking about is in the B1 area and most of the B1 area he doesn't think parking would interfere with it. Commissioner Wilson commented that it is obvious a lot of yellow line markings on the streets that are not necessary and seems a reasonable way to pick up some extra parking. Discussion took place on picking up parking spaces in the triangle where Queen Elizabeth joins Croatan. This has been discussed previously and the Board had been presented with different scenarios to obtain extra parking and removing the triangle. Cost was discussed and it was thought that it would also be an inexpensive way to pick up a few extra parking spaces. The Board also discussed whether to make these spaces for compact cars only. Consensuses of the Board to have staff prepare the necessary ordinances to allow for extra parking spaces and doing away with unnecessary yellow sections. Staff was also directed to create extra parking spaces at the triangle of Croatan and Ananias Dare.

INFORMAL BOARD DISCUSSION

Commissioner Creef-commented on the parking in front of the post office at the Chesley Mall and it was commented that this has been discussed before and it is private property and there is not much the Town can do to regulate this.

Commissioner Etheridge-Would like to set up a joint meeting with the Dare County Commissioners to discuss the naming of the bridge and work together about naming the bridge. Commissioner Collins suggested that just the Mayor and the Chairman of the County Board meet with herself and Ms. Geneva Perry who introduced the name Virginia Dare to the County Board and come to some kind of compromise and bring back to our Boards. Mayor Tugwell commented that he would try to set up a meeting.

Commissioner Wescott-has concerns about the riding of bicycles during the day on the boardwalk at the waterfront. He thinks someone is going to get hurt. He would like to see an ordinance that bikes have to be pushed on the boardwalk during certain hours of the day. . He also commented how kayaks are dragged across the boardwalk and left at the waterfront. Commissioner Wescott commented that the launch facility at the boat ramp looks nice. He also commented that there needs to be ladders along the boardwalk and near the bridge in case someone falls overboard for easy access. Consensus of the Board was to place 2 or 3 ladders at the water front docks. It was suggested that they be aluminum. Other ideas for the waterfront were the using of volunteers or hiring of a seasonal employee for the water front to monitor the docks, 3 hour parking and also be an informational person. The Board also discussed the placing of a weather tower down on the waterfront, at one time Johnny Booth wanted to donate an old weather tower to the Town, staff is to contact him and ask him if he is still amiable to donating the structure to the Town and it will need to be determined if it is still in good condition, if not the Board would like to see a weather tower there anyway and think it would be a good compliment to the Maritime Museum. If the old station is not in good shape the Board would like the cost to build one. Commissioner Farrow suggested a 100 foot flag pole. There were some concerns about the light from the lighthouse shining into windows and the board agreed that this could be shielded.

Commissioner Farrow-would like a report on the status of the cemetery fence and the easement arrangements the Town Attorney is handling.

Commissioner Wilson-has concerns about the brick cemetery fence, he noticed the stakes with flags on them and one section appears straight and another section at an angle and if we are spending \$29,000 for a brick fence he hopes that it is parallel and perpendicular and would like to see the plan showing the location of it. He thinks a crooked fence is not going to look very good. Commissioner Farrow commented that if it isn't straight then we need to make it straight and he will check with Fred Featherstone. Commissioner Wilson also commented that when the County moves out of the downtown area those buildings will probably be put up for sale. He commented that a good bit of success of the revitalization of the Town is the result of the Town purchasing property determining through townspeople what they wanted it to be and reselling it at a profit to a developer to do with it exactly what townspeople wanted and he thinks the Town should consider purchasing the property He stated if the county is going to put those buildings

up for sale hopefully they would consider offering them to the Town first and he asked the Mayor to contact the Chairman of the County Commissioners and find out what the County plans to do with those buildings.

Mayor Tugwell- He commented that weekly rentals and commercial uses on the waterfront has been researched in the past by the Planning Board and he would like continued research done on how towns deal with weekly rentals in residential zoning districts and report this at a future meeting. He also would like the board to consider the possibility of controlling the commercial/live aboard and other mixed uses operating on Public Trust Waters. He would like staff to research this and how other towns control uses on waterfronts to be reported at a future meeting.

Commissioner Etheridge commented that there are concerns about the diving from the bridge and how dangerous it is and it is not a good image for the town and would like something done about it.

MOTION: Commissioner Wilson seconded by Commissioner Collins to adjourn was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, Wilson and Creef. Noes: None. Absent: None

Adopted this 19th day June 2002

ATTEST:

Mayor Lee Tugwell

Town Clerk Becky Breiholz