

MINUTES

The Town of Manteo Board of Commissioners held their February 2, 2005 adjourned/recessed session in the Manteo Town Hall meeting room, February 9th, 2005 at 3:00 PM

The following members were present: Mayor John Wilson
Commissioner H.A. Creef, Jr.
Commissioner David Farrow
Commissioner Lee Tugwell

The following member(s) were absent: Commissioner Dellerva Collins
Commissioner Edward Etheridge
Commissioner Larry Belli

Also present at the meeting were: Town Manager Kermit Skinner
Town Clerk –Becky Breiholz
Planner-Erin Burke
Finance Officer-Shannon Twiddy

Mayor Wilson called the Adjourned/recessed February 2, 2005 meeting back to order at 3:05 pm

SUBJECT: Presentation of proposal Facility Fee by Wooten Company-Steve Player with the Wooten Company gave the Board a handout that included a breakdown of the program, scope of the work and cost estimates. He went over the handout and commented that the project is based on actual hours and if they can reduce the effort or hours the Town will not be charged. The discussion surrounded the cost of the study versus the amount of fees that can be collected and Mr. Player commented that at this time fees generated by the study could not be determined. The Board discussed the equity issue and legality of not charging those whose property has been in the Town versus new development wanting to come into the Town and the fact that the study does not resolve existing deficiencies. The scope of work was discussed and consensus of the Board was to having the study done on water, sewer and solid waste only and Mr. Player is to get back to the Board on the adjustment of the cost of the study and to have answers to the legal questions raised and the Board will take action at their regular March meeting.

SUBJECT: Presentation by Officer Cass Garason-Samaritan AED. Officer Garason explained the Samaritan AED that was donated to the police department. Samaritan is a semi-automatic device used for delivery of external defibrillation therapy to resuscitate victims of sudden cardiac arrest (SCA), who are unresponsive to stimulus, are not breathing, or have no detectable pulse and gave the Board a demonstration of the device.

SUBJECT: Discussion and consideration of budget amendment #9-moving of the Weather Tower to the waterfront.

MOTION: Commissioner Tugwell seconded by Commissioner Farrow to approve Budget amendment #9 was approved by the following vote: Ayes: Commissioners Farrow, Tugwell, and Creef. Noes: None. Absent: Commissioner Collins, Belli and Etheridge.

SUBJECT: Discussion on information received on the I&I study and potholes in the road. After a lengthy discussion of the information received from Leo Green of Green Engineering the Board would like staff to move forward with Leo Green to apply for a grant and look into accomplishing a study of the storm water collection system.

Mayor Wilson asked the BOC to look over the recommendations for pothole repairs provided by Leo Green of Green Engineering. The response consisted of several pages that were discussed. Several questions were asked and comments were made by Board Members. The most common question was why wasn't the cause of the pot holes and a plan for correction included in the I & I Study? Shouldn't the study have identified all compromised lines and included recommendations for repairs? Has TV testing been done on every street in town? Has anyone taken into consideration a large part of our manhole problem may have been storm water related, has the storm water collection system been looked at? Shannon Twiddy responded briefly to each of the questions asked. In summary the BOC requested Shannon to contact Leo Green of Green Engineering and request the following: Supply a list of what needs to be done by Green Engineering for the grant application; Supply a list of what needs to be done or provided by Town Staff for grant application; Provide an estimate of what it will cost the town for Green Engineering to identify all of the pot holes on the base map in order to apply for the grant. Will Green Engineering be able to provide a copy of the Grant Application to the BOC no later than their March Workshop meeting on March 9, to allow the BOC time to review the draft grant application? Can a final copy be delivered to the Town Hall before March 14?

MOTION: Commissioner Tugwell seconded by Commissioner Farrow to authorize staff to work with Green Engineering to prepare grant application to address I & I problems identified in the study, to include additional work to identify and include pothole repair in the grant application if the proposal identifying scope of work and the cost of such work can be paid for using current budgeted line items and to explore accomplishing a study of the storm water collection system to see how it is affecting the I & I of the Sewer Collection System was approved by the following vote: Ayes: Commissioners Farrow, Tugwell, and Creef. Noes: None. Absent: Commissioner Collins, Belli and Etheridge.

SUBJECT: Presentation by Planner Erin Burke on the Board of Adjustment-Also present at this portion of the meeting were Members from the Board of Adjustment-Jack Gregory, Carl Jordan, June Neri and Bo Ross. Ms. Burke gave handouts on the Board of Adjustment and went over the outline. Chairman Gregory asked Town Clerk to schedule a meeting for the Board of Adjustment to go over their policy and adopt a procedure.

MOTION: Commissioner Tugwell seconded by Commissioner Creef the meeting was adjourned/recessed until February 10, 2005 at 4:00 pm to review the draft zoning ordinance no action will be taken was approved by the following vote: Ayes: Commissioners Farrow, Tugwell and Creef. Noes: None. Absent: Commissioner Collins, Belli and Etheridge.

This 9th day of February 2005

ATTEST:

Mayor John Wilson, IV

Town Clerk Becky Breiholz