

MINUTES

The Town of Manteo Board of Commissioners held their October 3rd, Recessed Session October 10th, 2007 at 4:00 pm at the Manteo Town Hall meeting room

The following members were present:

- Mayor John Wilson
- Commissioner Darrell Collins
- Commissioner Edward Etheridge
- Commissioner H.A. Creef, Jr.
- Commissioner Hannon Fry
- Commissioner Lee Tugwell

The following member(s) were absent: Commissioner David Farrow

Also present at the meeting were:

- Town Manager Kermit Skinner
- Assistant Town Manager/Planner- Shannon Twiddy
- Town Clerk-Becky Breiholz
- Department Heads: Erin Trebisacci; Steve Jozik;
- James McCleave; Carl Jordan; Nathan Pharr;
- Chief Vance Haskett; Johnny Boniface

Mayor Wilson called the workshop meeting to order at 4:05 p.m.

SUBJECT: Department Head Reports-these were given to the Board at their regular October meeting for review and will be on file for one year. Planner Trebisacci informed the Board that she and Finance Officer Shannon Twiddy will be out of the office next Monday and Tuesday attending the NCLM Conference. John Boniface gave the Board an update on the cookhouse and it is moving along; he and James McCleave have taken the cemetery arch to Wanchese for repairs. Nathan Pharr gave the Board an update on the pre-construction conference for the replacement of the Bowsertown Lift Station. Steve Jozik gave the Board an update on the cemetery software and the input of the data; they have had the training on inputting the data. Finance Officer Shannon Twiddy commented that the data entry is going to take a little longer, they need to identify each individual site as they do the data entry and Mayor Wilson commented that he thinks they will need to go out to the cemetery and walk it to confirm the data they have is correct.

SUBJECT: Discussion of request received from Dr. Michael Steiner to alter the lighting and place underground utilities on Fernando Street. There is a conflict among the owners on Fernando and who is interested in having the NC Power lights removed and who is not. The Board would like the Town Manager to send a letter to the four (4) property owners and ask them if they have an interest in having the lights removed or if they prefer if they not be moved to get an accurate answer. Mayor Wilson commented we should also ask NC Power for the price of the underground, to be broken into two prices-one from Horace Whitfield's east line to Dr. Steiner's west line that is to be funded by the residents and if we added on from that west line to Uppowoc Street.

The Board had asked staff to find out about parallel parking on the west side of Uppowoc Street by the skate board park and Mrs. Twiddy had given them a handout stating she researched the use of Powell Bill Funds for a parking area along Uppowoc beside the skateboard park. The street through Marshes Light subdivision is a NCDOT Street in accordance with the original tri party agreement for realignment of property with Dare County, therefore the area is not eligible for use of Powell Bill funds; any NCDOT Street is not eligible for funding. Mayor Wilson commented we need to figure out what we can and can't do and also what it would cost to put it in or we can ask NCDOT to do it to see if we can make any headway. Planner Trebisacci commented she received a new layout and plan of the possible addition of on street parking on the east side of Uppowoc Street from the Marshes Light development; it may be that the developer is going to pay for on street parking which is public. The landscaping and fencing will be installed by the County in the next couple of weeks.

Mayor Wilson commented that the lighting fixtures we have been trying to find to bring to the Board for consideration to approve a new standard light fixture for the Town will be here by the next meeting.

Commissioner Tugwell commented that since he was gone last week he wanted to know where the parking for the skate park is being considered on Uppowoc and was informed parallel. Mayor Wilson commented we have asked about putting parallel parking adjacent to skate park. Commissioner Tugwell commented that skate board activity is in such conflict with other activities he questions whether there should be parking there; being there is so much parking on the school premises. He suggested we continue the fence with no break or gate and make sure everyone knows they have to park at the school. Mayor Wilson commented that it came as a surprise to him how many skater boarders drive and right after it opened he stopped and asked them if they would not park in the street and in the ditch but park on Fernando or at the Alternative school. He has since learned that the Alternative school is not interested in having their parking lot used except when they are not in school and in our meeting last week we did no parking on that side and that has not stopped them either.

Commissioner Etheridge noticed Uppowoc from Budleigh Street to Devon Street have the best paved road in Manteo.

MOTION: Commissioner Collins seconded by Commissioner Creef to allow Commissioner Tugwell back to the workshop meeting since he was absent from the Regularly scheduled meeting last week and is technically absent was approved by the following vote: Commissioners Etheridge, Collins, Fry, Tugwell and Creef Noes: None. Absent: Farrow

MOTION: Commissioner Tugwell seconded by Commissioner Collins to enter into a Closed Session NCGS 143.318.11 (a) 6 personnel was approved by the following vote: Ayes: Commissioners Etheridge, Collins, Fry, Tugwell and Creef. Noes: None. Absent: Farrow

SUBJECT: NCGS 143.318.11 (a) 6 Personnel

MOTION: Commissioner Creef seconded by Commissioner Tugwell to exit the closed session was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Fry, Tugwell and Creef Noes: None. Absent: Farrow

MOTION: Commissioner Tugwell seconded by Commissioner Fry to adjourn at 4:45pm was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Fry, Tugwell and Creef Noes: None. Absent: None

Adopted this _____ day _____, 2006

ATTEST:

Mayor John Wilson

Town Clerk Becky Breiholz