

MINUTES

The Town of Manteo Planning and Zoning Board met in Regular Session on Tuesday, November 10, 2009 6:00 pm. at the Manteo Town Hall, 407 Budleigh Street.

The following members were present: Chairman Bill Parker
 Member Phil Scarborough
 Member Beth Storie
 Member Bebe Woody
 Member Grizelle Fearing

The following members were absent:

Also present at the meeting: Erin Trebisacci, Planner

Chairman Parker called the meeting to order at 6:10 pm

SUBJECT: Adoption of Agenda as presented or amended

MOTION: Member Fearing seconded by Member Scarborough to approve the agenda as presented was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Storie and Scarborough. Noes: None. Absent: None.

SUBJECT: Approval of Minutes Regular Meeting October 13, 2009 as presented or amended

MOTION: Member Fearing seconded by Member Storie to approve the minutes as presented was approved by the following vote: Ayes: Members Parker, Storie, Woody, Fearing and Scarborough. Noes: None. Absent: None.

MOTION: Member Fearing seconded by Member Woody to approve the agenda as presented was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Storie and Scarborough. Noes: None. Absent: None.

PUBLIC COMMENTS- None

SUBJECT: Home Occupation 625 Fernando Street The applicant is proposing to move her massage business into her home. The applicant would be operating her business from her home at 625 Fernando Street from Monday through Saturday from 10-6 in the summer and Tuesday through Friday 10-6 and Saturday 10-4 in the winter. The applicant expects no more than 1 to 2 client vehicles at the residence at one time. There is ample parking on the site to accommodate these vehicles. Staff recommends approval

MOTION: Member Woody seconded by Member Fearing to approve the home occupation was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Storie and Scarborough. Noes: None. Absent: None.

SUBJECT: Change of Use 711 US Hwy. 64 The applicant is proposing to open a daycare center in an existing building. The building was most recently used as a hair salon and the change in use requires review and approval by the Planning and Zoning Board because there is no site plan required. There are no additional parking spaces required. The applicant will still have complete interior alterations, if any, according to the NC state Building Code and receive a Certificate of Occupancy, and sign permit prior to occupying the structure. Staff recommends zoning approval

MOTION: Member Fearing seconded by Member Storie to approve the change in use was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Storie and Scarborough. Noes: None. Absent: None.

Review to do list-Chairman Parker briefly commented that nothing has changed on the list. Remove from the list the old house on Budleigh; the BOC has set a public hearing for the accessory structures December 2nd; and have a presentation by the Planner on maintenance of commercial fences.

MOTION: Member Storie seconded by Member Scarborough to adjourn at 6:35 pm was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Storie and Scarborough. Noes: None. Absent:

This 10th day of November 2009

Bill Parker, Chairman

ATTEST:

Becky Breiholz, Town Clerk