

MINUTES

The Town of Manteo Board of Commissioners held their June 2, 2004 adjourned/recessed/ session in the Manteo Town Hall meeting room, June 9 , 2004 at 3:00 PM

The following members were present:

- Mayor John Wilson
- Commissioner Dellerva Collins
- Commissioner H.A. Creef, Jr.
- Commissioner David Farrow
- Commissioner Lee Tugwell
- Commissioner Edward Etheridge
- Commissioner Larry Belli

The following member(s) were absent:

Also present at the meeting were:

- Town Manager Kermit Skinner
- Town Clerk –Becky Breiholz
- Finance Officer Shannon Twiddy

Mayor Wilson called the Adjourned/recessed June 2, 2004 meeting back to order at 3:00 pm

SUBJECT: Public Hearing to receive comments on the FY 2004-05 Budget

MOTION: Commissioner Tugwell seconded by Commissioner Collins to enter into a public hearing was approved by the following vote: Ayes: Commissioners Tugwell, Farrow, Etheridge, Collins, Belli, and Creef. Noes: Absent: None

No Public Comment

MOTION: Commissioner Tugwell seconded by Commissioner Collins to exit the Public Hearing was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Tugwell, Collins, Belli, and Creef. Noes: None. Absent: None

SUBJECT: Discussion of the Budget for FY 2004-04. The Board has reviewed the budget over the last few months and made changes and comments. Commissioner Tugwell wanted clarification on the grants from the Governor's Crime Commission. Finance Officer Ms. Twiddy commented that the grants have been approved by the Governor's Crime Commission but not funded until federal money is received by the state. Commissioner Tugwell wanted to wait until the Town actually has received the money before it is included in the budget. Ms. Twiddy commented that it is standard practice to include those funds in the budget and that the funds will not be expended if we don't receive the money. Commissioner Tugwell would like the Board to be informed when funds have been used up in the F-Cop grant that is expected to expire in September or October and not to use any funds from the other grants until those are depleted.

MOTION: Commissioner Collins seconded by Commissioner Tugwell to approve the Budget for FY 04-05 as presented was approved by the following vote: Ayes: Commissioners Tugwell, Farrow, Etheridge, Collins, Belli, and Creef. Noes: Absent: None

SUBJECT: Budget amendments 21, 22, and 23 and budget transfers 9 and 10. Ms. Twiddy informed the Board that these were end of the year housekeeping amendments. Budget Amendment

21 is for the First Fridays that the Board approved at their last meeting; #22 is for holiday/overtime, #23 is for Roanoke Island Marshes Light project for professional services. Budget transfers 9 and 10 moved funds into various line items within each department and did not increase original budget allocations for each department.

MOTION: Commissioner Creef seconded by Commissioner Belli to approve Budget Amendments 21, 22, 23 and Budget Transfers 9 and 10 was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Belli, and Creef. Noes: Commissioner Tugwell. Absent: None

Mayor Wilson informed the Board that Cartwright Park will be 20 years old in July and asked that Commissioner Collins and the Special Events committee plan some type of event for the fall to celebrate. Staff was directed to fix the signs at Cartwright Park, do the flower beds and general overall sprucing up.

Mayor Wilson reported on the joint meeting held June 8 here at the Town hall with members from our Board, the County Board of Commissioners and the School Board. Mayor Wilson stated DENR is not going to approve the new middle schools on site waste water treatment as proposed so the School Board is asking that they be allowed to connect to the Town's sewer system. They would still purchase their water from the County as is the case with other sewer customers outside the Town limits. Mayor Wilson commented that the School Board will request annexation, they will run the pipe, agreed to amend the site plan to add road connectivity, give the Town a 45 foot right of way easement to use if the Town or State decides at a later date to connect those roads. There will be a joint resolution sent to NCDOT to connect the roads at the west end of the island, Amanda Street and Washington Street. Fire Hydrants will also be installed to allow for residents in the area to obtain cheaper insurance rates. Consensus of the Board was to sell sewer to the School and authorize the preparation of a joint resolution to connect the roads.

Commissioner Farrow commented that he is opposed to the proposed 1% increase in the transfer tax with proceeds ear marked for beach re-nourishment and asked for a resolution opposing the action. Commissioner Tugwell suggested adding a statement requesting the County and State to consider exempting real estate transactions on Roanoke Island from the proposed tax increase but consensus of the board was for staff to prepare a resolution opposing the tax increase.

Commissioner Tugwell would like an accounting be kept of the entertainment expenses for the First Fridays. The Board had agreed at the last meeting to contribute \$3600 to First Fridays to be used for entertainment. He requested accountability of public funds be done on a reimbursement basis up to the amount of \$3600. Consensus of the Board was for First Friday's funds be distributed on a reimbursement basis and as entertainment invoices are paid that they be presented to the Town for reimbursement.

Commissioner Etheridge discussed liquor by the drink and does not think it is fair that Hurricane Mo's can have liquor by the drink and others can't just because they are a sports bar. He also wanted to know when Budleigh Street was going to be paved and Mr. Skinner informed him that they are working on a regional transportation plan with NCDOT and they are working on it.

Commissioner Collins would like to send out letters for donations for the 4th of July fireworks. Mayor Wilson told her that it had been discussed earlier in the day with Town Clerk Becky

Breiholz and that out of 300 letters sent only \$50.00 was received. Commissioner Collins asked the Board if they had any objections to the Special Events Committee going to businesses and asking for donations and the Board saw no problem with that.

Commissioner Farrow reminded staff about the painting of the markings on the road downtown with white around the blue crosswalks to make them more noticeable and he also would like the Town to have a crosswalk placed at the East Carolina Bank corner in order to provide a safer pedestrian crossing.

Chief D'Ambra and Detective James Burroughs spoke briefly on "Project Lifesaver" that is coming to Manteo on June 18th, 2004 at 1:00 pm. It is a jet ski journey from Florida to Chesapeake to bring awareness of Alzheimer's Disease. Their last stop will be at the Town of Manteo before they proceed on to Chesapeake. They asked the Board members to support this project which gives electronic bracelets to Alzheimer's patients to track them if they become lost.

Commissioner Collins would like to have Detective Burroughs placed on the July agenda to give the board a presentation of the F-Cop program that Detective Burroughs is currently working with throughout our community.

Mayor Wilson also reminded the Board that the Cartwright Park 20 year anniversary is coming up and would like the Special Events to work on some type of celebration. The Board asked that the Park signs be replaced and that the flower beds and grounds be spruced up.

There being no further business to come before the Board or other persons to be heard a motion by Commissioner Tugwell seconded by Commissioner Creef the meeting was adjourned at 4:30 pm was approved by the following vote: Ayes: Commissioner Collins, Farrow, Tugwell, Belli and Etheridge and Creef. Noes: None. Absent: None.

This 9th day of June 2004

ATTEST:

Mayor John Wilson, IV

Town Clerk Becky Breiholz