

MINUTES

The Town of Manteo Board of Commissioners held their October 4th, adjourned/recessed session in the Manteo Town Hall meeting room, October 11th, 2006 at 4:00 PM and a joint meeting with the Planning Board who recessed their regular October 10th meeting to October 11th at 4:30 pm

The following members were present: Mayor John Wilson
Commissioner H.A. Creef, Jr.
Commissioner Darrell Collins
Commissioner David Farrow
Commissioner Hannon Fry
Commissioner Lee Tugwell (arrived 4:25)

The following member(s) were absent: Commissioner Edward Etheridge

Planning Board Members Present: Chairman Bill Parker
Member Bebe Woody
Member Jamie Daniels
Member Phil Scarborough

The following member (s) were absent: Member Christine Walker

Also present at the meeting were: Town Manager Kermit Skinner
Town Clerk -Becky Breiholz
Finance Officer-Shannon Twiddy
Planner Erin Burke

Mayor Wilson called the Adjourned/recessed October 4th, 2006 meeting back to order at 4:00 pm

SUBJECT: Department Head reports-these were given to the Board at their regular September meeting for review and will be on file for one year.

SUBJECT: Budget amendment #1B-to establish funding for the waterfront docks.

MOTION: Commissioner Farrow seconded by Commissioner Fry to approve budget amendment 1B was approved by the following vote: Ayes: Commissioners Tugwell, Fry, Etheridge, Creef, Farrow, Collins Noes: none. Absent: Commissioner Edward Etheridge and Tugwell

SUBJECT: Discussion of Outer Banks Marathon route. The marathon will be held on November 12th, 2006 and the organizers of the event have presented informational briefings to each of the area municipal boards. Chief of Police D'Ambra gave the Board an update on the event. The event will be attended by an estimated 3 to 4 thousand runners along with untold spectators and support teams. The marathon will culminate all the days events in Manteo at both the Manteo High School and Roanoke Island Festival Park. Law enforcement and DOT officials in the area have been working on an effective traffic management plan for the event. The plan will require the following for Manteo: the right hand lane on US 64 will be restricted from traffic, over the Washington Baum Bridge to Fernando. Inbound vehicular traffic will utilize the center turn lane which will be marked by cones and uniformed police officers; Fernando Street will be close to vehicular traffic to Queen Elizabeth Street; Queen Elizabeth Street will be closed to vehicular traffic to Croatan Ave. the route will then progress up John Borden Street to Wingina to the High School. This entire route will be closed to vehicular traffic for up to 8 hours; during breaks in the runners officers will try to accommodate vehicular traffic along the downtown area; the route along Wingina, John Borden and Croatan will also serve as a direct shuttle route to Festival Park. This event will represent a mammoth cooperative effort for are municipalities supporting the inaugural event and we are requesting approval of the closure of the marathon route as proposed. We will make every effort within reason to accommodate our residents and business owners affected by the event. The Board would like notification made to all residents of the street closures and Town Manager will ask the Coastland Times.

SUBJECT: Finance Officer Shannon Twiddy asked the Board would if be possible for them to approve the easement agreement with Betty Scarborough that was on the October 4th agenda. This easement was needed for placement of water and sewer lines along California Lane to provide services to Cedar Bay. The Board had requested that the developer look into connecting into Harbor Town's existing lines. If the developer can do that then they would not need the easement, but just in case the developer can not go that route Ms. Twiddy would like to have this already approved so as not to hold up the project any longer.

MOTION: Commissioner Creef seconded by Commissioner Farrow to authorize execution of the easement agreement if it becomes necessary to carry on the project was approved by the following vote: Ayes: Commissioners Fry, Creef, Farrow, Collins Noes: none. Absent: Commissioner Tugwell and Etheridge.

Planning Board Chairman Bill Parker called the recessed October 10th Planning Board meeting back to order.

SUBJECT: At 4:20 pm Planner Erin Trebisacci started the planning exercise with both the BOC and the Planning Board which has a lot to do with the water and sewer calculations that both Boards have reviewed.

Commissioner Tugwell arrived at 4:25 pm

The Boards were given an planning exercise to do they were given cards with different goals and asking for them to pick 8 goals they would like to see happen in the Town, a map with 4 growth scenarios; each person placed a dot beside the top eight and Mrs. Trebisacci gave those results of the top 9 goals which were: Provide affordable housing; slowing growth; plan growth; improving water quality in Shallow bag Bay to allow shell fishing add the words to stop polluting the bay; protected upland wetlands and other environmentally fragile areas; maintain small town character; decrease traffic congestion on Hwy. 64; expand on site treatment of stormwater runoff; require new development to be in character with the town. A survey was mailed out to property owners and all water customers. Commissioner Tugwell would like us to respect the rights of the property owner and the importance of their rights through proper zoning. With the survey the citizens will tell us what they want for the Town and it will be up to the Board to adjust the zoning ordinance to implement what the citizens want. Mayor Wilson commented that he thinks the question today is how we want to develop. Commissioner Tugwell commented that B1 zoning would need adjustments if re-developed to be consistent with the goals they are trying to get.

MOTION: Commissioner Collins seconded by Commissioner Creef the meeting was recessed at 5:45 pm until Thursday, October 26th at 7 pm was approved by the following vote: Ayes: Commissioners Tugwell, Farrow, Collins, Fry, Creef. Noes: none. Absent: Commissioner Etheridge.

MOTION: Member Daniels seconded by Member Woody the meeting was recessed at 5:45 pm until Thursday, October 26th at 7 pm was approved by the following vote: Ayes: Members Daniels, Parker, Scarborough and Woody Noes: none. Absent: Member Walker.

This 11th day of October 2006

John Wilson IV, Mayor

ATTEST:

Town Clerk Becky Breiholz

Bill Parker, Planning Board Chair

