

## MINUTES

The Town of Manteo Board of Commissioners held their March 3, 2010 Recessed Session Joint Meeting with the Planning and Zoning Board March 17 at 4:00 pm at the Manteo Town Hall meeting room.

The following members were present:

- Mayor Jamie Daniels
- Commissioner David Farrow
- Commissioner Richie Burke
- Commissioner Hannon Fry
- Commissioner Darrell Collins

The following P&Z members present:

- Chairman Bill Parker
- Member Bebe Woody
- Member Phil Scarborough
- Member Beth Storie
- Member Grizelle Fearing

The following member(s) were absent:

- Commissioner H. A. Creef, Jr.
- Commissioner Christine Walker

Also present at the meeting were: Town Manager, Kermit Skinner Finance Officer Shannon Twiddy; Town Clerk-Becky Breiholz; Planner Erin Trebisacci

Mayor Daniels called the recessed meeting to order at 4:10 pm and Chairman Parker called the P&Z meeting to order.

Mayor Daniels introduced Robert McClendon with the Coastal Studies Institute.

**SUBJECT:** Discussion of Stormwater Ordinance with Planning and Zoning Board and presentation from Mr. McClendon. Most of Dare County and its Towns are "built out." More than 80% of available land is developed. Given the large volumes of water generated during storms there is not enough suitable public space or open land to treat and manage all the stormwater generated. The quality of the water was discussed and if you hold it up and filter it down you can have better water quality. The culverts and ditches along Sir Walter Raleigh property was discussed and that they are probably clogged from the years of debris. To improve over all runoff each landowner should take measure to retain stormwater on site using low impact development techniques. Highway 64 was discussed and who has the responsibility for the culverts on 64. They belong to NCDOT and are NCDOT responsibility. The Town does not have an easement at the RBC bank or the property located on Sir Walter Raleigh. We have tried in the past to get easements from the property owners and some refuse to do so. If an engineer looked at the ditch they might have an engineering solution to that problem. Possibly slip lining the stormwater culverts was discussed. Some strategies that

might help would be repairing storm water lines and building rain gardens. It will have to be a partnership with the State, NCDOT, the property owners and the Town. Discussion of putting together a sub committee took place.

**MOTION:** **Member Fearing** seconded by Member Woody to adjourn the Planning and Zoning recessed meeting at 5:00 pm was approved by the following vote: Ayes: Members Fearing, Scarborough, Woody, Storie and Parker Noes: Absent:

The BOC continued with their workshop session.

**SUBJECT:** Presentation from RIVFD on budget request- As requested by the BOC at your March 3, meeting Mrs. Twiddy contacted Ken Daniels with the RIVFD. Mark Daniels and Ken Daniels are here tonight. The RIVFD has reduced their original request from \$257,000 for the 10/11 fiscal year down to \$232,000 after she requested the budgetary documentation that they were basing their request upon. We are currently under contract with the RIVFD for \$228,000 for fiscal year 09/10 and the fiscal year 08/09 was \$221,000 for Fire Protection Services. She wrote back to Ken Daniels and asked him to supply the budgetary documentation to support the funding request that was made by the BOC at the March 3, meeting. Mr. Daniels may or may not be in attendance but I will do my best to explain the information he provides to me at the workshop. Consensus of the Board was that they were comfortable to the \$232,000 budget they are requesting.

Laura Martier with Dare County Arts Council is here asking for additional funding for First Friday-the Town allocated \$3600 to cover the cost of entertainment in Manteo. First Friday used to be administered by the Roanoke Island Business Association which has now dissolved and the DCAC has organized the event. This amount gives First Friday for \$400 per event to cover costs which is a challenge and it is not a fair wage for local professional musicians. Additionally the cost of designing, printing and distributing a poster, administration time it takes to publicize the events and manage communication between the merchants. The Dare County Arts Council is proposing the Town of Manteo allocate \$4,800 for entertainment; \$1500 for design and production of printed materials and \$3200 administration, marketing and event coordinating for a total of \$9500. Discussion took place about the need of the merchants downtown having to contribute something to First Friday since it is to their benefit.

**SUBJECT:** Discussion of Port-A-John Waste Disposal -Mr. Skinner will have the draft at the April meeting.

**SUBJECT:** Discussion of student laptops-There were 8-10 children who were eligible for the laptops that did not get them and Steve Jozik got a quote of \$6,500 and this will be on the Boards April agenda as a budget amendment. Continuing the laptop program was discussed and Mrs. Twiddy gave a history of how we got the laptops and the software-IBM and Lenova gave us the laptops and software. Mrs. Twiddy requested that some type of notice be given so people will not be expecting laptops.

**SUBJECT:** Commissioners/Staff concerns comments

Mrs. Twiddy commented on the handouts that were given to the Board about cost saving ideas for budget prep and possible revenue sources for the Board to review. Public Works solid waste pick up was discussed and possibly increasing the fee or not doing commercial pickup.

The pump out station at the Visitor Bureau was discussed and placing a sewer meter there was discussed. Mayor Daniels would like to know how much it is used.

Commissioner Collins commented that the last person that served at the Pea Island Life Saving Station passed away Herbert Collins.

**MOTION:** Commissioner Burke seconded by Commissioner Collins to adjourn at 6:05 pm  
Fry, Walker, Collins, Farrow, Burke, and Creef Noes: Absent:

This the 17<sup>th</sup> day of March 2010

ATTEST:

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Mayor Jamie Daniels

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Town Clerk Becky Breiholz