

MINUTES

The Town of Manteo Board of Commissioners held their Regular session in the Manteo Town Hall meeting room, May 1st, 2002.

The following members were present:

- Mayor Lee Tugwell
- Commissioner Dellerva Collins
- Commissioner David Farrow
- Commissioner Edward Etheridge
- Commissioner Stuart Wescott
- Commissioner H.A. Creef, Jr.

The following member(s) were absent: None

Also present at the meeting were:

- Town Manager-Kermit Skinner, Jr.
- Assistant Town Manager/Finance- Shannon Twiddy
- Town Clerk-Becky Breiholz
- Interim Town Attorney-Jeff Malarney
- Police Chief-F. T. D'Ambra

Mayor Tugwell called the Regular meeting to order at 7:35 p.m. Mayor Tugwell dedicated the meeting in the memory and honor of colleague and friend Commissioner Curtis Creech who passed away suddenly. Mayor Tugwell commented that Curtis served this Board and the people tirelessly and his dedication was not in vain and his actions on this Board will forever be remembered and reflected in the minutes. Mayor Tugwell asked that everyone please rise during the moment of silent meditation and reflect for a few minutes about Curtis with thoughts and prayers for those he left behind. The moment of silent meditation was followed by the Pledge of Allegiance. Mayor Tugwell asked if anyone would like to say a few words about Commissioner Creech. Town Manager Kermit Skinner, commented that he has known Curtis for a long time and been friends long before either got into government service. Curtis's was always very supportive of staff, he took his job seriously and he expected people to do their best.

Kermit Skinner, remarked that Commissioner Creech will be missed.

Curtis H Creech, Sr. said "I have always been proud of my name," and stated he feels everyone should be proud of their name, "but I was never more prouder than when you honored Curt so highly." Mr. Creech told a story about Curt, stating that 20 years ago Curt was buying gold and silver and when the market plummeted, Curt came to him and said "Dad what should I do?" and I said "son I don't know what you should do but if I were you I would decide where I want to live the rest of my life and I go there and become a part of that community" "He immediately for some reason chose Manteo." "He feel in love with this place and its people and at one time when Curt wasn't doing so well financially I asked him to come back to Greenville and he said "Dad these are the best people in the world and this is the best place in the world and I wouldn't consider leaving" and he didn't. Mr. Creech commented that he knows Curt liked to give advice and help people and if he were here this evening he would want to "urge you to keep a close check on your heart, if you have any of the symptoms of heart trouble check into it." Mr. Creech thanked the people of Dare County and Manteo for welcoming Curt with open arms and giving him the opportunity to participate in this community. Mr. Creech also commented that he

spoke with Curt a month ago and Curt told him how much he was enjoying serving with the Board and he particularly had a high opinion of the Mayor and City Manager. Mr. Creech stated “this place is destined for growth and progress,” “but don’t let this change the feelings you have for others.” “God Bless You.”

Commissioner Edward Etheridge commented when “Curtis came to a meeting he was probably the best prepared of any Commissioner that he has every worked with,” “you could tell he always did his homework on agenda items that were to be discussed that night.” “He was just a good Commissioner.”

MOTION: To amend the agenda to add/delete, Town Manager would like to add Item C under his agenda which would be the presentation of draft budget and setting a date for the public hearing.

MOTION: Commissioner Collins seconded by Commissioner Farrow to approve the agenda as amended was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, and Creef. Noes: None. Absent: None

SUBJECT: Approval of Minutes Regular Session March 6, 2002

MOTION: Commissioner Farrow seconded by Commissioner Collins to approve the minutes March 6, 2002 as presented was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, and Creef. Noes: None. Absent: None

SUBJECT: Approval of Minutes Regular Session April 3, 2002

MOTION: Commissioner Farrow seconded by Commissioner Collins to approve the minutes of April 3, 2002 as presented was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, and Creef. Noes: None. Absent: None

SUBJECT: Approval of Minutes Special Session April 17, 2002

MOTION: Commissioner Farrow seconded by Commissioner Collins to approve the minutes of April 17, 2002 as presented was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, and Creef. Noes: None. Absent: None

(PUBLIC COMMENT)

None

(OLD BUSINESS)

SUBJECT: Consideration and approval of Resolution 2002-8 Requesting the State of NC to continue the inmate community work program. With the budget cuts the state is considering doing away with this service and the Town relies heavily on the use of inmate labor to do maintenance work .

MOTION: Commissioner Etheridge seconded by Commissioner Creef to accept Resolution 2002-08 as presented was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, and Creef. Noes: None. Absent: None

SUBJECT: Consideration and approval of Resolution 2002-09 accepting the Town of Southern Shores as a participating community into the Government Access Channel System
This is a requirement that needs approval from the all the participants who are already in a mutual agreement with Charter Cable This Resolution allows Southern Shores to participate in the Government Access Channel

MOTION: Commissioner Etheridge seconded by Commissioner Collins to accept Resolution 2002-09 was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, and Creef. Noes: None. Absent: None

SUBJECT: Consideration and approval of Day of Prayer Proclamation

MOTION: Commissioner Farrow seconded by Commissioner Collins to approve the Proclamation for Day of Prayer as May 2, 2002 was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, and Creef. Noes: None. Absent: None

Mayor Tugwell pointed out to the Board that with Commissioner Creech's untimely passing it has left some gaps in the various committees and duties he did for the Town. Commissioner Creech was the chair of the Police Advisory Board and the Mayor commented that he has taken upon himself to suspend the activities of that board at this time. Commissioner Creech was also the Town's representative on the Outer Banks Visitors Bureau, and someone will need to take up that appointment, normally two names are submitted and the County decides. Commissioner Creef and Commissioner Collins both volunteered to have their names submitted to the Visitor Bureau; another committee he served on was the Roanoke Corridor Committee which is an ex officio position of the mayor, which was designated to Commissioner Creech by the Mayor, so Mayor Tugwell will serve on that board. Commissioner Creech was the Charter Government Access Channel representative and Commissioner Wescott will take that position. He was on the Board of Education Investigative committee and those activities have been suspended, and he was the Town's representative on the Albemarle Commission Rural Planning Organization. Town Manager Kermit Skinner commented that they will allow a staff person to serve on that board and he would be happy to take that position. Mayor Tugwell contacted the Institute of Government about the procedure for filling the unexpired term of Commissioner Creech. The Mayor stated it would be up to the Board to fill the position and that there is no statutory requirement to do that at any specific time, the Board can take that matter up at its choosing and possibly discuss it at the workshop meeting.

(COMMISSIONER'S AGENDA)

SUBJECT: Discussion and consideration of establishing a policy that all votes on motions be done by a show of hands. Commissioner Farrow thinks that there should be a policy that when there is any doubt about a vote to either have a revote, or make it a policy that they need to raise

hands. Commissioner Creef commented that the board should be polled if there is any question about the vote.

MOTION: Commissioner Farrow seconded by Commissioner Creef that all votes be indicated by raising their hands was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, and Creef. Noes: None. Absent: None.

SUBJECT: Discussion and consideration of Resolution 2002-10 requesting that the new bridge be named in memory of Captain Richard Etheridge. Commissioner Collins read the Resolution which is a part of these minutes. Commissioner Wescott-thought it was a done deal to be named the Virginia Dare Bridge.

MOTION: Commissioner Collins seconded by Commissioner Etheridge to accept Resolution 2002-10 was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, and Creef. Noes: Commissioner Wescott Absent: None

(TOWN MANAGER'S AGENDA)

SUBJECT: Town Manager Report and Department Head reports which will be made a part of these minutes. Commissioner Wescott would like a sign posted at the boat ramp stating that it is closed

SUBJECT: Discussion and consideration of establishing a Memorial Scholarship in Commissioner Curtis Creech's name. Numerous people have asked what could be done as a lasting memorial for Commissioner Creech and one suggestion was a scholarship every year for a graduating senior at Manteo High School. The concept of a scholarship was chosen because of Commissioner Creech's long standing interest in and commitment to the quality of education in Dare County. A budget amendment for \$1,000 has been included in the board package for consideration. Outer Banks Community Foundation is a locally chartered 501C3 non profit corporation and it currently administers 19 different scholarship programs in the Dare County School system. The Foundation would act as the administrator of the funds but the decisions as to awarding of the scholarship itself would be made by the Town of Manteo or a committee designated by the Town.

MOTION: Commissioner Farrow seconded by Commissioner Collins to establish a Curtis Creech Memorial Scholarship Fund was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott and Creef. Noes: None. Absent: None

MOTION: Commissioner Farrow seconded by Commissioner Etheridge to approve budget amendment #17 for \$1,000 to the Curtis Creech Memorial Scholarship Fund was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, and Creef. Noes: Wescott. Absent: None

SUBJECT: Presentation of Draft budget and setting a Public Hearing date. In order to meet the statutory requirement it needs to be received by May 1st. Board needs to schedule a budget workshop and Mr. Skinner asked if the Board would like to set June 5th as Public Hearing Date.

Consensus of the Board to hold the budget workshop session during the Boards regular workshop meeting on the 15th of May and to change the time to 6:00 p.m. and then schedule the Public Hearing at that time.

(PLANNER'S AGENDA)

SUBJECT: Discussion and consideration of request from the Planning and Zoning Board that the Board of Commissioners accept no more water and sewer extensions applications outside the existing corporate limits of the Town until the design study is complete. A motion was made by the Planning and Zoning Board and approved unanimously to request the Board Commissioners accept no more water and sewer applications out side the town limits until the design study is completed. Bill Parker Planning Board Chair commented that the zoning ordinances were designed for inside the town limits not outside and we need planning assistance to help modify the ordinances and help address these areas for outside of town development. Mr. Parker commented that this could be done by removing Section 50-123 from Town Ordinance. Commissioner Creef commented that the water should be saved for inside town development. Commissioner Wescott commented that we have plugged some major infiltration leaks. It was commented that Mr. Green who engineered the water plant is doing a flow assessment study. Mr. Parker also reminded the Board that the building moratorium expires on June 19th.

(TOWN ATTORNEY'S AGENDA)

SUBJECT: Report on pending projects-Jeff Malarney-Interim Town Attorney reported to the Board that sale of the Boat ditch property has closed, the water and sewer lawsuit has been settled, and he is proceeding with the purchase of property across from Cartwright Park that the Town is interested in buying from AME Zion Church. He is also working on draft language for the building moratorium.

Mayor Tugwell commented that the Coastal Resources Commission is requesting appointees for openings in several categories and asked the Board to think about who they would like to recommend.

MOTION: Commissioner Wescott seconded by Commissioner Collins to adjourn at 8:35 p.m. was approved by the following vote: Ayes: Commissioners Farrow, Etheridge, Collins, Wescott, and Creef. Noes: None. Absent: None

This the 1st day of May, 2002.

Mayor Lee Tugwell

Town Clerk Becky Breiholz