

MINUTES

The Town of Manteo Board of Commissioners held their March 2, 2016 recessed meeting March 16, 2016, at 4:00 pm at the Town of Manteo Town Hall meeting room, 407 Budleigh Street, Manteo, NC

The following members were present: Mayor Jamie Daniels
Commissioner Darrell Collins, Mayor Pro Temp
Commissioner Nancy Peele
Commissioner Richie Burke
Commissioner Hannon Fry
Commissioner Martha Wickre
Commissioner Christine Walker

The following members were absent:

The following member(s) were absent: Also present at the meeting were: Town Manager, Kermit Skinner; Town Clerk Becky Breiholz; Department Heads: Planner Erin Burke; Jameel "Bunky" Golden, Water and Sewer; Public Works Director James McCleave; Police Chief Vance Haskett; IT Administrator Steve Jozik; Maritime Museum Director Barry Wickre; Dockmaster Carl Jordan

Mayor Daniels called the recessed meeting to order at 4:10 p.m.

DEPARTMENT HEAD REPORTS:

Barry Wickre went over his report and they are getting the sailboats repaired and ready for the season; working on the shad boat and will be contacting Meekins Trust Fund to possibly obtain a grant for the shad boat overhaul; the dock behind Tranquil House Inn is complete. Carl Jordan reported they are working on dock maintenance for the season. Steve Jozik, IT reported that the water and sewer video is being broadcast on Government Access TV; checking on finding a web host for a stand-alone web site for Dare Days; replacing phones and tablets. Chief Vance Haskett reported they have had training on an antidote for drug overdoses; two officers received training with a different type of radar that uses a laser beam. Commissioner Walker commented that there is a lot of speeding on Croatan and the Chief stated he would have someone work that area and would set up the speed trailer. James McCleave commented that the Public Works Department is getting ready for the season. Jameel Golden with Water and Sewer commented that they are also getting ready for the season and they are also replacing the clarifier at the plant.

SUBJECT: Discussion of directional signs downtown-This is to show people the location of all the different businesses and public restrooms that are downtown. Planner Erin Burke commented that she recommends the Board put our RFP's for a way-finding consultant to look

at our signage and come up with a way to incorporate all without having a bunch of signs downtown. NCDOT has a list of people who can do that. Consensus of the Board was for Mrs. Burke to put together a RFP for a way-finding consultant to come up with a uniform look for the Town. Mrs. Burke will try to have that information for the Board at the mid-month April meeting for the Board to review.

SUBJECT: Discussion of dredging around Festival Park – This has been ongoing since the channel is shoaling up and in an agreement with the State when Festival Park was developed they had promised to maintain the channel around Festival Park. A letter was sent to Secretary of the Department of Cultural Resources Emily Klutz in December outlining our position but we never received an acknowledgement or reply and another letter was sent out last week. Consensus of the Board was to send letters and documents to the Governor, Senator Bill Cook and Representative Paul Tine and anyone else in Raleigh that we might think would be able to help this dredging take place.

SUBJECT: Update Bucks Water Garden-Planner Burk read the Board the report received from the Coastal Federation.

March 2016 Update on Wetland Monitoring

Timeline/Activities to-date

- Since the project began in December, the sound and wetland water levels have been monitored as well as the pump's functionality.
- The Coastal Federation met with CSI in December and January to discuss experimental design and to be trained on how to quantify *Enterococcus* colony forming units. The Coastal Federation researched peer reviewed articles with similar experiments.
- The necessary lab supplies were ordered by the Federation.
- Since lab supplies arrived in early February, the wetland has been sampled three times for *Enterococcus* colony forming units. The first sampling occurred under storm conditions, the second sampling captured baseline conditions and the third captured storm conditions. For each sampling location, salinity, DO and temperature were also tested.
- At the end of February, after consultation with CSI additional samples were collected in the field and run in the lab to reduce sampling/lab errors.
- The Federation and CSI plan to meet in March to discuss results and further refine the sampling protocol.

Monitoring Preliminary Results

To ensure proper functionality of the pump and stormwater wetland, height and salinity measurements of the sound (canal) in comparison to the wetland are taken bi-weekly.

- It was determined that the pump functions properly with the wetland at all water levels observed to-date.

- Salinity in the sound as well as the wetland has been low during the sampling timeframe, ranging from 0.0 ppt to 7.5 ppt (ocean water is 35 ppt)
- In some monitoring events the salinity of the wetland has been observed to be much higher than that of the sound. At this point we do not know what is causing this higher salinity level in the wetland, evaporation is unlikely to be the culprit due to seasonality.

Enterococcus Monitoring Preliminary Results

Bacteria levels have varied greatly and no apparent pattern can be explained at this time. Many more samples need to be taken to come to any scientifically defensible conclusion.

Review of Project List – Mayor Daniels went over the list: Wayfinding signs; dredging at Festival Park and the sidewalk have all been addressed. The contract for the cemetery chapel has been approved. The Board would like to have designs of water gardens obtained and placed on the website and newsletter along with pricing of rain barrels. Salary study to be discussed at the Board retreat. On the oyster bed project Mr. Skinner commented that they are working on getting a grant for dock replacement and will be including placing an oyster bed for stabilizing the shore line. Land Use plan was discussed and Mrs. Burke commented that before they start they should do a community vision process.

Commissioners Concerns/Comments

Commissioner Wickre gave an update on Dare Days; we have received a grant from the Tourist Bureau and are anticipating a significant amount; press releases going out the end of the month; working with local musicians; the Rondel’s will be playing Saturday evening. Also the Board needs to think about who they would like the Dare Day citizen of the year award to go to and a closed session will be placed on the May agenda.

Commissioner Peele informed the Board that the Youth Fishing tournament will be August 13th.

MOTION: Commissioner Wickre seconded by Commissioner Collins to adjourn at 5:15 pm was approved by the following vote: Ayes: Commissioner Fry, Collins, Burke, Walker, Peele and Wickre. Noes: None. Absent: none.

This the 16th day of March 2016

ATTEST:

Mayor Jamie Daniels

Becky Breiholz, Town Clerk

