

MINUTES

The Town of Manteo Board of Commissioners held their July 6, 2016 Recessed Session July 20, 2016 at 4:00 pm at the Manteo Town Hall meeting room.

The following members were present: Mayor Jamie Daniels
Commissioner Darrell Collins
Commissioner Christine Walker
Commissioner Nancy Peele
Commissioner Martha Wickre

The following member(s) were absent: Commissioner Hannon Fry
Commissioner Richie Burke

Also present at the meeting were: Assistant Town Manager-Finance Officer Shannon Twiddy; Town Clerk Becky Breiholz; Department Heads Steve Jozik, Erin Burke, Josh O'Brien, James McCleave, Carl Jordan, Chief Haskett, Barry Wickre

Mayor Daniels called the recessed meeting to order at 4:20 pm

SUBJECT: Presentation Outer Banks Sporting Events-Lynda Wood Director with Outer Banks Sporting Events gave the Board a slide show presentation about their partnership with the community and the estimated economic impact they have with their annual events. The events they hold are during the shoulder season and they are Flying Pirate Half Marathon in April; Storm the Beach in June; Outer Banks Triathlon in September and the Outer Banks Marathon in November. The estimate impact for Dare County is \$8.3 million with an economic impact for Manteo of \$714,000. 100% of the proceeds are split between the Dare Education Foundation and the Outer Banks Relief Foundation and that over \$3 million has been donated back to the community. In the past 10 years since the events began in 2006 the local economy has received 55.8 million. Ms. Wood thanked the Board for their continued support and their work by letting Manteo be the finish line for the Outer Banks Marathon. She presented the Board with two official marathon prints in appreciation.

Department Head Reports- were given to the Board at their regular meeting for review and will be on file for one year-

Josh O'Brien-Water and Sewer Superintendent went over his report and besides their usual duties the plant was NOV free for the month. They are assessing all the systems for current condition and status of maintenance required. Developing an inventory

system, the security systems has been upgraded, assessing safety equipment. An employment ad has been placed for a Backup System operator Grade 2.

Carl Jordan, Dockmaster-they have had a busy month and starting to get new contracts done for the boaters.

Barry Wickre, Maritime Museum commented that it has been a booming season. He did a presentation for the Kitty Hawk Rotary Club who donated \$100 toward the sailing scholarship. A 2006 10 foot RIB, trailer and dolly were donated to the Town and can be used for their program and a new outboard motor was also donated by the Yacht Doc to be used with the boat. The 14th annual regatta will be held July 30th. He will be doing a talk for the Manteo Rotary Club who are donating \$1500 for a brand new weather station for the waterfront.

Chief Haskett reported that Dare Day went well; Corporal Garason saved a life from a drug overdose by using the nasal spray Naloxone. There have also been less calls at Magnolia Pavilion. Finance Officer Shannon Twiddy commented that one of the police vehicles is not running and they are waiting for estimates to repair and if the cost exceed the value they will be coming the Board in September requesting a vehicle that was placed in the budget but needed Board approval before they could purchase it.

Steve Jozik-IT Administrator went over his report-finished the video for the government access channel with Mr. Green and asks for any suggestions for other types of videos. The water and sewer quality report is on the web site. We had server go down and going through the steps to get that taken care of. New servers were ordered and he is working on setting those up. Hopefully we will have the system up by Friday. The Board asked how this affected the finance department and Mrs. Twiddy commented that they are not able to do anything and that some reports that are due will be late. They have no access to any financial data. The Board asked if the computers were backed up and he stated sporadically and the last one was about a month ago and he should have done something in the interim. He explained backing up and what is stored on the server.

James McCleese-Public Works does not have anything and asked if there were any questions there were none.

Erin Burke –Planner commented that 3 new houses have been permitted and that she is working with Dare County regarding the flood insurance maps. Also she and Mr. Jozik have been training on the new disaster software that the county purchased.

SUBJECT: Discussion and consideration of banner policy-this was tabled until the September meeting.

Commissioner Concerns:

Commissioner Walker commented that she saw a resolution that was passed about the rate increase proposed by Dominion Power and would like the Town to pass one.

MOTION: by Commissioner Walker seconded by Commissioner Wickre for staff to prepare a resolution for the Mayor signature opposing the Dominion Power rate increase was approved by the following vote: Ayes: Commissioners Walker, Wickre, Collins, Peele. Noes: None. Absent: Commissioner Fry and Burke.

Commissioner Walker also asked about the cemetery chapel and Mrs. Twiddy commented that it is coming along.

Commissioner Peele-commented that the youth fishing tournament will be held August 13th and they have a new sponsor.

Mayor Daniels commented that the Board would like to have a closed session with the Town Manager to discuss personnel and by consensus the Board agreed to July 26th at 5:30.

MOTION: Commissioner Wickre seconded by Commissioner Peele to recess at 5:15pm until Tuesday, July 16th at 5:30pm was approved by the following vote: Ayes: Commissioners Walker, Collins, Peele and Wickre. Noes: Absent: Fry and Burke.

This the 20th day of July 2016

ATTEST:

Mayor Jamie Daniels

Town Clerk Becky Breiholz