

MINUTES

The Town of Manteo Board of Commissioners held their Regular session in the Manteo Town Hall meeting room on October 5, 2016 at 6:30 p.m.

The following members were present: Mayor Jamie Daniels
Commissioner Darrell Collins
Commissioner Nancy Peele
Commissioner Hannon Fry
Commissioner Martha Wickre
Commissioner Richie Burke

The following members were absent: Commissioner Christine Walker

Also present at the meeting were: Town Manger Kermit Skinner
Asst. Town Mgr. /Finance Shannon Twiddy
Town Clerk Becky Breiholz
Planner Erin Burke

Mayor Daniels called the meeting to order 6:32 pm followed by a moment of silent meditation and the Pledge of Allegiance.

SUBJECT: Adoption of Agenda as presented or amended-

MOTION: Commissioner Burke seconded by Commissioner Wickre to approve the agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Burke, Collins, Wickre and Peele. Noes: None. Absent: Walker

SUBJECT: Adoption of the items on the Consent Agenda as presented or amended.

MOTION: Commissioner Burke seconded by Commissioner Wickre to approve the consent agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Burke, Collins, Wickre and Peele. Noes: None. Absent: Walker

SUBJECT: Approval of Minutes of Regular September 7, regular and closed meeting; Recessed September 21, 2016 meeting and Budget Amendment #2.

MOTION: Commissioner Burke seconded by Commissioner Wickre to approve the consent agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Burke, Collins, Wickre and Peele. Noes: None. Absent: Walker

PUBLIC COMMENTS - None

MAYOR'S AGENDA

SUBJECT: Discussion and consideration of appointment to the Planning Board-Member Bebe Woody resigned from the Planning Board and this appointment would be to fill her unexpired term until January 2018. Mayor Daniels asked if anyone would like to nominate anyone. Commissioner Burke nominated Grizelle Fearing. Commissioner Fry commented that he was told by a planning board member that the Planning Board had appointed Grizelle Fearing without the Commissioner's approval. Town Clerk commented that Member Bebe Woody only wanted to make a recommendation to the Board of Commissioners and that no vote was taken. Commissioner Wickre would like to place an ad in the paper to see if there was any interest being on the Planning Board. Some Board members would like it tabled.

MOTION: Commissioner Peele seconded by Commissioner Wickre to table this item until the October workshop agenda was approved by the following vote: Ayes: Commissioners Fry, Burke, Collins, Wickre and Peele. Noes: None. Absent: Walker

PLANNER'S AGENDA

SUBJECT: Discussion and consideration of text amendment to the codified ordinance "No Wake Zone." This was brought up by a concerned citizen at the September 7th, regular meeting and also discussed at the September workshop meeting. During storms that flood the downtown area people ride down the streets creating wakes that can then push up water and into the businesses downtown causing flooding that might have been prevented. An example ordinance from Hampton Roads was presented to the Board and staff drafted one that was sent to the Town Attorney for review. The Town Attorney is absent and wanted this to be discussed at this meeting and action to be taken at the October workshop meeting when he will be present. Mr. Skinner spoke with Jerry Jennings, Division One Chief Engineer at NCDOT in reference to our proposed No Wake ordinance. All of the streets that would be affected by the proposed ordinance are NCDOT streets and he wanted to make sure that if we adopt the ordinance that there would not be any issues with NCDOT. Jerry said that he did not think that there would be any issues but that the NCDOT would need to adopt a companion ordinance. He also said he would need to review any signs before they were erected. The Board discussed if this ordinance could also be used for other areas that flood because other areas do flood and can cause the same damage. We are planning on using the heavy metal barricades for the approaching storm and they will be manned unless the officers get a call. We are already have high water signs up but the Board would like getting more high water signs to be placed; Mr. Skinner commented he has no idea how much they cost but he will find out. Commissioner Peele would like the signs to say high salt water and place those signs on the barricades.

The Board reviewed our existing ordinance but it was geared for speed issues and Mrs. Burke thinks a specific ordinance should be done. The Board discussed the fee charges from \$50 to \$250. Consensus of the Board was for the penalty fee to be \$250.00.

COMMISSIONERS CONCERNS AND COMMENTS

Commissioner Fry commented that he recalls several years back a citizen survey was sent out asking citizens what they expected out of our law enforcement officers and wanted to know if we still have that and possibly send another one sent out. Mr. Skinner commented that Mr. Greg Jarvies, who was hired to assess our police department, will be at the Board November 16th meeting to present his report on his assessment of the police department and that would be a good time for the Board to discuss this with him. The Board asked if his report was going to be done in open session and Mr. Skinner commented that yes he will only be discussing general policies and procedures; if the Board wants to discuss a particular employee that would have to be done in closed session.

Commissioner Fry also let the Board know that he and Kermit Skinner met with the Principle and Athletic Director of Manteo High School. They would like to rename the section of Harriot Street off of US 64 that leads to the high school and intersects with Wingina with a name that is relative to the high school either by the Redskin Team name or the school colors of black and gold and let the students vote on it. Mr. Skinner commented that it is a NCDOT street and he contacted them and they have no problem with the renaming of the street just as long as we don't change the route number. Mrs. Burke stated that if the street is renamed it will have to be recorded in our codified ordinances. Commissioner Fry commented that the School is asking the Town for permission to start the process of changing the name. By consensus of the Board they gave approval to the Manteo High School administration to change the name and once they have determined the name they will need to bring that to the Board so that they can approve the change to be added to our codified ordinances.

MOTION: Commissioner Collins seconded by Commissioner Peele to recess at 7:30 pm until October 19, 2016 at 4 pm was approved by the following vote: Ayes: Commissioners Fry, Collins, Wickre, Peele and Burke. Noes: Absent: Walker.

This the 5th day of October 2016.

ATTEST:

Jamie Daniels, Mayor

Becky Breiholz, Town Clerk