

MINUTES

The Town of Manteo Planning and Zoning Board met in Regular Session on Tuesday, April 9, 2013 at 6:00 p.m. at the Manteo Town Hall, 407 Budleigh Street

The following members were present:

- Chairman Bill Parker
- Member Grizelle Fearing
- Member Bebe Woody (6:12)
- Member Phil Scarborough
- Member Jack Gregory (6:08)

The following members were absent:

Also present at the meeting: Erin Burke, Planner

Chairman Parker called the meeting to order at 6:03

SUBJECT: Adoption of Agenda-

MOTION: Member Fearing seconded by Member Scarborough to approve the agenda as presented was approved by the following vote: Ayes: Members Parker, Woody, Gregory, Scarborough and Fearing. Noes: None. Absent: None.

SUBJECT: Approval of Minutes Regular Meeting March 12, 2013

MOTION: Member Fearing seconded by Member Scarborough to approve the agenda as presented was approved by the following vote: Ayes: Members Parker, Woody, Gregory, Scarborough and Fearing. Noes: None. Absent: None.

PUBLIC COMMENTS-none

NEW BUSINESS

SUBJECT: Appointment of member to the Preservation and Architectural Review Committee. The Preservation and Architectural Review Committee has an opening. PARC sought out interested parties. Adam Gibson, a resident on Fernando Street, attended the meeting held on April 8, 2013 and expressed interest in serving.

MOTION: Member Fearing seconded by Member Scarborough to approve appointment of Adam Gibson to PARC was approved by the following vote: Ayes: Members Parker, Woody, Gregory, Scarborough and Fearing. Noes: None. Absent: None.

SUBJECT: Discussion of Lighting Ordinance

At the regular April Board of Commissioners' meeting the board requested to have the Planning and Zoning Board to review the lighting ordinance and consider allowing Dominion light fixtures. Currently the Dominion does not offer a lit fixture that meets the standards of the ordinance. There was some work a few years ago by Dominion to develop a fixture but that project has been delayed.

Member Parker introduced this topic to the board and gave a brief history of the lighting ordinance. He explained that the Town had attempted to work with Dominion in the past but there has never been much progress in getting a rentable Dominion light fixture that meets the Town's ordinance. Planner Burke reported that a representative from Dominion was unable to attend the meeting on such short notice.

Member Parker reported that he had spoken to the business owner requesting the additional lighting and it seems the owner's first request is for an additional street light. After lengthy discussion about the need for lighting and lighting right of ways versus lighting yards and parking lots the board requested staff to further investigate lighting fixtures offered in other communities and lighting sources offered by Dominion (high pressure sodium vapor, metal halide, mercury vapor and potential LED lighting.) The board agreed that more information would be necessary including the nature of the current request. Does the property owner want a streetlight or a rentable light, to make a recommendation to the Board of Commissioners.

MOTION: Member Gregory seconded by Member Fearing to table the discussion of the lighting ordinance pending additional information and a meeting with a Dominion Power Representative was approved by the following vote: Ayes: Members Parker, Woody, Gregory, Scarborough and Fearing. Noes: None. Absent: None.

SUBJECT:

BOARD CONCERNS

Member Fearing stated that she thought it would be a good idea to hold a joint meeting of the Planning and Zoning Board and the Board of Commissioners to ensure that there are mutual goals and an understanding of the board's purpose and duties. Member Scarborough referenced the difference in the Planning Board's recommendation and the Board of Commissioner's final decision regarding Accessory Dwelling Unit Setbacks as an example of conflicting opinions between the two boards. Member Gregory mentioned that the plan was last updated ten years ago and that the goals expressed in the plan may have shifted as a result of new residents and economic changes. He stated that these changes may be the reason why the two boards have differing opinions.

MOTION: Member Fearing seconded by Member Scarborough to approve a motion to adjourn at 7:04 was approved by the following vote: Ayes: Members Parker, Woody, Gregory, Scarborough and Fearing. Noes: None. Absent: None.

This the 9th day of April 2013.

Bill Parker, Chairman

ATTEST:

Becky Breiholz, Town Clerk