

**TOWN OF MANTEO**  
**BUDGET ORDINANCE**  
*FISCAL YEAR 2011-2012*

**BE IT ORDAINED** by the Governing Board of the Town of Manteo, North Carolina, that the following fund revenues and departmental expenditures together with certain restrictions and authorizations are adopted for operation of the Town of Manteo for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

**Section 1.** The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2011 and ending June 30, 2012, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	\$ 73,200
Planning Board	13,300
Administration	325,800
Finance	177,886
Legal	36,000
Elections	3,000
Public Buildings	335,700
Police	723,605
Fire	232,000
Powell Bill	51,000
Streets & Sanitation	1,009,094
Planning & Zoning	295,565
Cultural Projects	75,250
Non-departmental	215,800
Transfer to other Funds	351,000
 Total Appropriations	 \$ 3,918,200

**Section 1. Continued:** It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Current year's property taxes	\$ 1,570,000
Prior years' property taxes	21,000
Penalties and interest	5,500
Vehicle taxes	25,000
Collection fees	(28,000)
Sales and use tax	430,000
USUB Tax Police Department	200
Land transfer tax	50,000
Privilege licenses	11,000
Occupancy tax	575,000
State Street-Aid (Powell Bill)	20,000
Beer & wine tax	2,000
PEG Channel	20,000
Utility franchise tax	160,000
Cable franchise fee	5,000
Solid Waste Tax	800
Building permits	20,000
Development review fees	2,500
Ordinance violations	500
Officers' court fees	1,000
NCDENR CIP Wooton Grant	23,000
DC Tourist Bureau Boat Shed	15,000
DC Tourist Bureau Bike Grant	6,000
DC Tourist Bureau Fire Works Grant	9,250
Gift Collins Family for Boat Shed	15,000
NCDENR Stormwater Grant	40,750
Investment Earnings	4,500
Fireworks donations	2,000
July 4 <sup>th</sup> vendor fees	200
Farmer's Market	5,000
Christmas Misc. Donations	500
Rental income	25,730
Sales of dumpsters	15,000
ABC revenue	50,500
Other miscellaneous revenue	5,000
Surplus Property Sales	1,000

Transfers from Cemetery	-0-
Transfers from Capital	-0-
Fund Balance appropriated	777,270
Fund Balance Appropriated Powell Bill	31,000
Total estimated revenue	\$ 3,918,200

**Section 2.** The following amounts are hereby appropriated in the Water and Sewer Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012, in accordance with the chart of accounts heretofore established for this Town:

Water and sewer administration	\$ 165,200
Water operations	603,650
Sewer operations	1,195,300
Non-departmental	24,000
Total appropriations	\$ 1,988,150

It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Water charges	\$ 578,000
Sewer charges	985,000
Water Taps	16,000
Sewer Connections	20,000
Reconnections	8,000
Penalties	21,500
Investment income	250
Lab Rent	9,600
Other Revenues	2,500
Transfer from Capital Reserve	- 0 -
Fund Balance Appropriated	-0-
Loan from General Fund	347,300
Total estimated revenues	\$ 1,988,150

**Section 3.** The following amounts are hereby appropriated in the Dock Fund #24 for the fiscal year beginning July 1, 2011 and ending June 30, 2012, in accordance with the chart of accounts hereto established for this Town:

Dock Operations	358,100
Total appropriations	\$ 358,100

**Section 3. Continued  
Dock Fund**

Investment Earnings	\$	500
Rent		170,000
Wedding Administration Fees		3,000
Misc. (Laundry, Pump Out Fee)		3,000
Fund Balance Appropriation		181,600
Total estimated revenues	\$	358,100

**Section 4.** The following amounts are hereby appropriated in the Cemetery Fund #27 for the fiscal year beginning July 1, 2011 and ending June 30, 2012, in accordance with the chart of accounts heretofore established for this Town:

Cemetery Operations		4,100
Total appropriations	\$	4,100

It is estimated that the following revenue will be available in the Cemetery Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Sale of lots	\$	-0-
Interment fees		-0-
Investment income		400
Transfer from General Fund		3,700
Fund Balance Appropriation		-0-
Total estimated revenues	\$	4,100

**Section 5.** A tax rate of twenty-three and a half cents (.235 cents (23 ½ cents) per one hundred dollars (\$100) valuation is hereby levied on property in the Town of Manteo as listed for taxes as of January 1, 2012, for the purpose of raising the revenue described as “Current year’s property taxes” in the General Fund in Section 1 of this ordinance.

This rate is based on a total estimated valuation of property for the purposes of taxation rounded to (\$677,426,159 and an estimated rate of collection of ninety-seven percent (97%). One and one-half percent (1 ½ %) is to be retained by the County of Dare for collection fees. Finance Officer may move funds within Departments as needed using Budget Transfers.

**Section 6.** This Budget Ordinance and the Budget Document shall be the basis of the financial plan for the Town of Manteo, North Carolina for the 2011-2012 fiscal year. The Budget Officer shall administer the Budget and shall ensure that department heads are provided guidance and sufficient detail to implement their applicable portion of the budget. The Finance Department shall maintain records in accordance with this Budget Ordinance, the Budget Document, and the applicable Statutes of the State of North Carolina.

ADOPTED this the 15<sup>th</sup> day of June 2011

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Becky Breiholz, Town Clerk

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Jamie Daniels, Mayor