

**TOWN OF MANTEO**  
**BUDGET ORDINANCE**  
*FISCAL YEAR 2012-2013*

**BE IT ORDAINED** by the Governing Board of the Town of Manteo, North Carolina, that the following fund revenues and departmental expenditures together with certain restrictions and authorizations are adopted for operation of the Town of Manteo for the fiscal year beginning July 1, 2012, and ending June 30, 2013.

**Section 1.** The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2012 and ending June 30, 2013, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	\$ 99,258
Planning Board	13,300
Administration	323,300
Finance	170,536
Legal	36,000
Elections	3,000
Public Buildings	186,900
Police	761,990
Fire	226,000
Powell Bill	25,000
Streets & Sanitation	746,394
Planning & Zoning	277,517
Cultural Projects	53,750
Non-departmental	193,400
Transfer to other Funds	262,265
Total Appropriations	\$ 3,378,610

**Section 1. Continued:** It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Current year's property taxes	\$ 1,710,000
Prior years' property taxes	10,000
Penalties and interest	4,000
Vehicle taxes	26,500
Collection fees	-28,800
Sales and use tax	487,000
USUB Tax Police Department	200
Land transfer tax	125,000
Privilege licenses	14,000
Occupancy tax	585,000
State Street-Aid (Powell Bill)	23,500
Beer & wine tax	4,600
PEG Channel	80,000
Utility franchise tax	160,000
Cable franchise fee	5,000
Solid Waste Tax	800
Building permits	20,000
Development review fees	3,000
Ordinance violations	500
Officers' court fees	1,000
NCDENR CIP Wooton Grant	23,000
DC Tourist Bureau Bike Grant	6,000
DC Tourist Bureau Fire Works Grant	9,250
Grant PEG Channel Video	19,500
Investment Earnings	2,000
Fireworks donations	1,500
July 4 <sup>th</sup> vendor fees	200
Farmer's Market	5,000
Rental income	9,360
Sales of dumpsters	15,000
ABC revenue	50,500
Other miscellaneous revenue	5,000
Surplus Property Sales	1,000
Transfers from Cemetery	-0-
Fund Balance appropriated	-0-
Fund Balance Appropriated Powell Bill	-0-

Total estimated revenue \$ 3,378,610

**Section 2.** The following amounts are hereby appropriated in the Water and Sewer Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013, in accordance with the chart of accounts heretofore established for this Town:

Water and sewer administration	\$ 165,200
Water operations	579,100
Sewer operations	1,022,800
Non-departmental	24,000
Total appropriations	\$ 1,791,100

It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Water charges	\$ 621,350
Sewer charges	1,091,125
Water Taps	20,000
Sewer Connections	20,000
Reconnections	8,000
Penalties	19,000
Investment income	25
Lab Rent	9,600
Other Revenues	2,000
Transfer from Capital Reserve	- 0 -
Fund Balance Appropriated	-0-
Loan from General Fund	-0-
Total estimated revenues	\$ 1,791,100

**Section 3.** The following amounts are hereby appropriated in the Dock Fund #24 for the fiscal year beginning July 1, 2012 and ending June 30, 2013, in accordance with the chart of accounts hereto established for this Town:

Dock Operations	238,450
Museum Operations	121,905
Total appropriations	\$ 360,355

**Section 3. Continued  
Dock Fund**

Investment Earnings	\$	50
Rent		195,000
Wedding Administration Fees		15,000
Misc. (Laundry, Pump Out Fee)		3,000
Registration Fees Museum		23,940
Donations Sailing Scholarships		1,000
Transfer from General Fund		122,365
Fund Balance Appropriation		-0-
Total estimated revenues	\$	360,355

**Section 4.** The following amounts are hereby appropriated in the Cemetery Fund #27 for the fiscal year beginning July 1, 2012 and ending June 30, 2013, in accordance with the chart of accounts heretofore established for this Town:

Cemetery Operations		3,100
Total appropriations	\$	3,100

It is estimated that the following revenue will be available in the Cemetery Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Sale of lots	\$	-0-
Interment fees		-0-
Investment income		200
Transfer from General Fund		2,900
Fund Balance Appropriation		-0-
Total estimated revenues	\$	3,100

**Section 5.** The following amounts are hereby appropriated in the Storm Water Capital Improvement Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013, in accordance with the chart of accounts heretofore established for this Town:

Storm Water Investment Earnings		500
Transfer from General Fund		133,000
Total appropriations	\$	133,500

It is estimated that the following revenue will be available in the Cemetery Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Construction	\$	109,000
Engineering		20,000
Legal/Admin/Permit Fees		4,500
Total estimated revenues	\$	133,500

**Section 6.** A tax rate of twenty-five and a half cents (.255 cents (25 ½ cents) per one hundred dollars (\$100) valuation is hereby levied on property in the Town of Manteo as listed for taxes as of January 1, 2013, for the purpose of raising the revenue described as “Current year’s property taxes” in the General Fund in Section 1 of this ordinance.

This rate is based on a total estimated valuation of property for the purposes of taxation rounded to (\$683,161,706) and an estimated rate of collection of ninety-seven percent (97%). One and one-half percent (1 ½ %) is to be retained by the County of Dare for collection fees. Finance Officer may move funds within Departments as needed using Budget Transfers.

**Section 7.** This Budget Ordinance and the Budget Document shall be the basis of the financial plan for the Town of Manteo, North Carolina for the 2012-2013 fiscal year. The Budget Officer shall administer the Budget and shall ensure that department heads are provided guidance and sufficient detail to implement their applicable portion of the budget. The Finance Department shall maintain records in accordance with this Budget Ordinance, the Budget Document, and the applicable Statutes of the State of North Carolina.

ADOPTED this the 20<sup>th</sup> day of June 2012

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Becky Breiholz, Town Clerk

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Jamie Daniels, Mayor