



Dare Day Application

Dear Food Vendor,

We invite you to join the 41st Dare Day on Saturday, June 4, 2016. This family oriented outdoor festival will welcome over 5,000 visitors. Held on the Manteo waterfront on the Outer Banks of NC where arts, crafts, entertainment, and family fun bring the community together. The Town of Manteo in partnership with Dare County is presenting the 2016 Dare Day. There will be new additions to the festival this year in hopes that there will be something for every family member to participate and enjoy. We have updated our food vendor information and guidelines this year, so please look over carefully. All questions and concerns can be sent to our email address at dareday@townofmanteo.com We look forward to hearing back from you soon. Please note that the application dateline for all food vendor booth's is May 1, 2016.

DARE DAY APPLICATION PROCESS

Submit the completed food vendor application with specific description of what food items you will be selling. All food vendor booths will be 20'X20' this year and please indicate if water or electricity is needed for your booth. Please submit a photo of your booth set up. Overnight security will be provided on Friday night, (June 3) before the start of the festival on Saturday. Exhibitor parking will also be provided if needed.

This year we are offering another option for "one item" food vendors. This option would allow you to sell your one item at a reduced rate and smaller booth space. We are offering this rate to food vendors who may use portable food carts or a smaller tent set up. Please email us at dareday@townofmanteo.com for more information or questions. Dare Day does not provide display equipment for set up of exhibit tents, tables or chairs, or electrical equipment such as drop cords, light bulbs, fixtures, etc.

Dare Day food vendor applications are due by May 1, 2016. Exhibitor acceptance and rejection notifications will be mailed no later than May 15, 2016. Acceptance and rejection letters will be mailed as ongoing applications are received.

A 50% deposit is required with each application and will be deposited upon receipt of your application. Your balance is due upon acceptance to Dare Day. If for some reason your application is not accepted, your deposit will be returned. Make checks payable to Town of Manteo. A \$35 fee will be charged for returned checks. Non- profit exhibitor's must provide a copy of their 501(c) certification from the IRS to receive discount on exhibitor booth fees.



2016 DARE DAY FOOD VENDOR APPLICATION

(PLEASE PRINT)

NAME _____

BUSINESS NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

EMAIL ADDRESS _____

DAYTIME PHONE _____ CELL PHONE _____

PLEASE CHECK APPROPRIATE SPACE BELOW. PLEASE INCLUDE IN YOUR CHOICE ANY ADDITIONAL SPACE OR ELECTRICITY AS NEEDED.

_____ 20'x20' Food Vender Space.....\$200.00

_____ 20'x20' Food Vendor Space (Non Profit).....\$100.00

_____ Electricity\$30.00

_____ 10'X10' One Item Food Vendor Space..(must be approved).....\$150.00

How will you power your booth if electricity is not needed? _____

TYPE OF EXHIBITOR BOOTH: TENT _____ TABLE _____ TRAILER _____

PLEASE LIST ANY SPECIAL REQUESTS OR OTHER NEEDS FOR YOUR EXHIBIT _____

PLEASE GIVE DETAILED DESCRIPTION OF YOUR MENU. PLEASE PROVIDE 1 PHOTO OF YOUR BOOTH _____

I understand that if my entry is not as described as above, the Dare Day Committee will not accept my application and my 50% deposit will be returned. Upon notification of acceptance, I will submit the balance of my booth fee and will in turn receive notification of check in procedures, booth assignment and any other information. I have read and understand the following rules and guidelines.

_____ Signature of Vendor

**Dare Day Food Vendor Application
Entry Instructions:**



Please make checks payable to:

Town of Manteo

Please mail you application and check to:

Dare Day 2016

Town of Manteo

PO Box 246

Manteo, NC 27954

All vendor applications must be postmarked by May 1, 2016. Entries are accepted on first come, first served basis and must be approved by Dare Day Committee. A 50% deposit must be received with application.

Dare Day will be held rain or shine. There is NO rain date and NO REFUNDS due to weather.

Vendors are responsible for their own business transactions, collecting NC sales tax, set up and breakdown of tents, trailers and booths.

FOOD VENDORS will deal directly with the Dare County Health Department regarding requirements and fees. Your contact person at the Health Department is Jack Flythe. His email is jackf@darenc.com or 252-475-5054. Please contact him with any questions regarding food inspection.

Check-in procedures, maps, booth assignment and other information will be mailed to you once your booth has been accepted and balance due is received.

Please direct any questions or concerns about the application process by email to:
dareday@townofmanteo.com

Thank you for your interest in being part of our 41st year and we look forward to receiving your application for Dare Day 2016.

Martha Wickre

Nancy Peele

Dare Day Co-Chairmen

