

MINUTES

The Town of Manteo Planning and Zoning Board met in their rescheduled Regular Session on Tuesday, December 9, 2014 at 6:00 p.m. at the Manteo Town Hall, 407 Budleigh Street

The following members were present:

Chairman Bill Parker
Member Phil Scarborough
Member Hal Goodman
Member Grizelle Fearing
Member Bebe Woody (late 6:10)

The following members were absent:

Also present at the meeting:

Erin Burke, Planner
Becky Breiholz, Town Clerk

Chairman Parker called the meeting to order at 6:05 pm

SUBJECT: Adoption of Agenda-Chairman Parker would like to amend the agenda to add review of garage for 220 Compton before Old Business.

MOTION: Member Goodman seconded by Member Fearing to adopt the agenda as amended was approved by the following vote: Ayes: Members Parker, Fearing, Scarborough, Goodman Noes: None. Absent: Woody

SUBJECT: Approval of Minutes Regular Meeting November 12, 2014

MOTION: Member Fearing seconded by Member Goodman to approve the minutes as presented was approved by the following vote: Ayes: Members Parker, Woody, Scarborough, Fearing and Goodman Noes: None. Absent: Woody

PUBLIC COMMENTS-none

NEW BUSINESS

Member Woody arrived at 6:10 pm

SUBJECT: Review of detached garage at 220 Compton Marshes Light Development. This was reviewed by PARC at their Monday meeting and after a few questions were answered they recommended approval as presented.

MOTION: Member Goodman seconded by Member Scarborough to approve as presented was approved by the following vote: Ayes: Members Parker, Woody, Scarborough, Woody, Fearing and Goodman Noes: None. Absent: none

OLD BUSINESS

SUBJECT: Political sign ordinance – Planner Burke was asked by the Planning Board to see if the Commissioner’s wanted this type of ordinance pursued. She stated that she presented it to the Commissioner’s at their December 3rd meeting and they were all in favor of the Planning Board drafting an ordinance regulating political signs. The members liked the simplicity of the Roanoke Voyages Corridor regulations for political signs. The following is their regulations:

Any political sign, provided that it is no larger than six (6) square feet and mounted so that its top edge is no higher than four (4) feet above grade, to be located outside the rights of way of the highways, and to be erected no more than fourteen (14) Days prior to the date of a primary or general election for any municipal, county, state, or national office, and to be removed by the candidate or his agents on the day following that election. They would like for Mrs. Burke to incorporate all of the Town of Manteo and not just the highway in the ordinance.

MOTION: Member Fearing seconded by Member Goodman to recommend to the Board of Commissioners to set a public hearing for political sign ordinance was approved by the following vote: Ayes: Members Parker, Scarborough, Woody, Fearing and Goodman Noes: None. Absent: none

The Members had previously approved recommending to the Board of Commissioners a public hearing on the Pawn Shop Ordinance and would like that included also for the Commissioner’s January agenda.

SUBJECT: Update of Hazard Mitigation Plan Update of the Hazard Mitigation – No update the meeting had been changed to January.

SUBJECT: Review Violation Ordinance List-Mrs. Burke went over the violation list and updated the members on those. She also let them know that there has been some activity at the Weeping Radish where trees have been cut without permission. She has contacted Bobby Harrell who is the real estate agent for that property to let him know of the activity that should not be going there. The Building is a public hazard and Mrs. Burke commented that the Fire Marshall and the Building Inspector would have to be the ones to condemn the building. Chairman Parker commented that there is another flashing sign and that the Dolce Vita Restaurant light is still flashing which is not allowed in our ordinance. Member Fearing brought up the detached garage and house at 220 Compton. Mrs. Burke explained that a set of plans had been previously approved by PARC and the Planning Board and those plans were changed and they did not

follow the procedure for having those reviewed again. PARC reviewed the changes yesterday and allowed them to stay and Mrs. Burke commented that she will make changes during inspections to keep this from happening again. Members would like this documented and have a letter written to the builder letting them know that the rules had been violated. Mrs. Burke will draft a letter and email them a copy for their review and will send it certified with a copy going to Marshes Light Development.

SUBJECT: Review to Do List- The members went over the to do list and would like to remove Costume People Advertising and remove open the ditch on Grenville. Mrs. Burke informed the Board that she has been in contact with the Forest Service and they are going to set up a schedule and a contract for a control burn of the marsh. Update Pawn Shops and Political signs to recommended public hearings to the Commissioners. The murals were briefly discussed and Mrs. Burke to follow up on that.

MOTION: Member Fearing seconded by Member Goodman to adjourn at 6:50 pm was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Goodman and Scarborough Noes: None. Absent: none

This the 9th day of December 2014

Bill Parker, Chairman

ATTEST:

Becky Breiholz, Town Clerk