

MINUTES

The Town of Manteo Board of Commissioners held their January 8, 2014 recessed meeting January 22, 2014 at 4:00 pm at the Manteo Town Hall meeting room.

The following members were present: Mayor Jamie Daniels
Commissioner Nancy Peele
Commissioner Hannon Fry
Commissioner Darrell Collins
Commissioner Christine Walker

The following member(s) were absent: Commissioner Richie Burke
Commissioner Martha Wickre

Also present at the meeting were: Town Manager Kermit Skinner; Assistant Town Mgr. /Finance Officer Shannon Twiddy; Planner Erin Burke; Water and Sewer Nathan Pharr;

Mayor Daniels called the recessed meeting to order at 4:05 pm

SUBJECT: Department Head Reports- the Department head reports will be on file for one year. Because of the inclement weather the Board canceled the department head reports to allow staff to go home because of the snow and icy roads.

COMMISSIONER'S/STAFF CONCERNS

Town Manager Kermit Skinner discussed the sidewalk extension on Uppowoc extended near the skateboard park. Staff had been working with Hatchell Concrete about continuing the sidewalk from behind COA and then crossing over to the east side which would be the most economical for the Town to achieve this. If the sidewalk is located on the west side the shallow swale would have to be re-engineered and according the engineers it would cost approximately \$60,000. He contacted NCDOT and they said it would be eligible as a Powell Bill expense. The location and layout was discussed as was the necessary coordination with the County and COA. Mr. Skinner stated that he would provide the Board with options and costs at the February meeting.

Commissioner Fry discussed the request by the Burkhardt's who are the new owners of A&A Atlantic to dump their waste at the Town's wastewater plant; they purchased the operation from Stuart Wescott who had been dumping at the plant. Water and Sewer Plant Superintendent Nathan Pharr discussed the issue with this type of business when it was owned by Stuart Wescott. He stated it would require metering and an offsite dumping system. Mr. Pharr commented the plant is small and is at 50% capacity now and accepting this type of flow would require approval from the State. Commissioner Walker asked if there was an advantage to accepting this type of waste and Mr. Pharr

responded only in larger cities. Mr. Pharr informed the Board of the current flows at the WWTP and what is necessary to expand to accommodate this type of business. The Board discussed the prior arrangement with Mr. Wescott along with what he paid; also discussed was the cost of installing a meter. The owners stated that the largest pump truck holds 600 gallons and the most they could dispose would be 600 gallons. They have a contract with Columbia for \$40 for 2000 gallon and it cost \$35 for 2000 gallons to dump in Ahoskie. The owners offered to dump until the Town reached its limit. Commissioner Peele asked about the levels since Mr. Wescott quit dumping and Mr. Pharr stated that the ammonia levels have been very low. There were concerns that the plant has been overwhelmed during storms and the owner offered to do only winter pump outs. Mr. Pharr stated that we don't have the storage and equalization tanks to dilute without large capital outlay and additional treatment costs. The Board would like more information and the applicant needs to address the concerns they have. This item will be placed on the February workshop agenda for discussion and on the March regular meeting for action. Mrs. Twiddy asked what specific information they wanted since staff had already provided them with flow data, sample results and recommendation from Mr. Pharr to not accept the waste as the waste concentration cannot be treated as regular household waste. The Board would like the Burkhardt's to provide what pretreatment options there are or if there is a chemical that can be added to lessen the harmful impact on our plant at the February workshop.

Mrs. Twiddy reminded the Board to start thinking about Budget projects such as the skate park, playground and necessary replacement of a roof and windows to the Town Hall for the upcoming budget discussions.

MOTION: Commissioner Collins seconded by Commissioner Walker to adjourn at 5:11 pm was approved by the following vote: Ayes: Commissioners Fry, Collins, Walker, and Peele Noes: none. Absent: Burke and Wickre

This the 22nd day of January 2014

ATTEST:

Mayor Jamie Daniels

Town Clerk Becky Breiholz