

MINUTES

The Town of Manteo Board of Commissioners held their Regular session in the Manteo Town Hall meeting room, January 4, 2012 at 6:30 p.m.

The following members were present:

- Mayor Jamie Daniels
- Commissioner Richie Burke
- Commissioner Darrell Collins
- Commissioner Christine Walker
- Commissioner David Farrow
- Commissioner Hannon Fry
- Commissioner Nancy Peele

Also present at the meeting were:

- Town Manger Kermit Skinner
- Town Clerk Becky Breiholz
- Town Attorney Wyatt Booth
- Planner Erin Trebisacci

Mayor Daniels called the Regular meeting to order at 6:35 pm with a moment of silence followed by the Pledge of Allegiance.

SUBJECT: Adoption of Agenda as presented or amended-

MOTION: Commissioner Farrow seconded by Commissioner Walker to approve the agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Farrow, Walker, Burke, Peele and Collins. Noes: None. Absent:

SUBJECT: Adoption of the items on the Consent Agenda

MOTION: Commissioner Farrow seconded by Commissioner Walker to approve the consent agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Farrow, Walker, Burke, Peele and Collins. Noes: None. Absent:

SUBJECT: Approval of Minutes of Regular December 7, 2011 meeting

MOTION: Commissioner Farrow seconded by Commissioner Walker to approve the minutes as presented was approved by the following vote: Ayes: Commissioners Fry, Farrow, Walker, Burke, Peele and Collins. Noes: None. Absent:

SUBJECT: Approval of Minutes Recessed December 21, 2011 meeting

MOTION: Commissioner Farrow seconded by Commissioner Walker to approve the minutes as presented was approved by the following vote: Ayes: Commissioners Fry, Farrow, Walker, Burke, Peele and Collins. Noes: None. Absent

PUBLIC COMMENTS – Town Manager asked for any one to speak on items not on the agenda and if you want to speak on an item on the agenda please come forward so that the clerk can enter it into the record.

TOWN MANAGER'S AGENDA

SUBJECT: Appointment Planning and Zoning Board members 3 vacancies; appointment of Planning Board Chair. Appointment or reappointments for two year term of members whose terms expire are needed. Those members whose terms are expiring are Member Beth Storie, Phil Scarborough and Chair Bill Parker and appointments to the Board of Adjustment 3 vacancies; appointment of Board of Adjustment Chair. Appointment or reappointments for three year term of members whose terms expire are needed. Those members whose terms are expiring are Regular Members Michael McOwen and Stuart Wescott and Chair John Bo Ross. The Board would like to table this until February.

MOTION: Commissioner Fry seconded by Commissioner Peele to table the appointments for Planning and Zoning Board and Board of Adjustment until February was approved by the following vote: Ayes: Commissioners Fry, Farrow, Walker, Burke, Peele and Collins. Noes: None. Absent

PLANNER'S AGENDA

SUBJECT: Update on Conditional use request for beekeeping in B2
At the December Planning and Zoning Board meeting the applicant presented information regarding beekeeping. After a lengthy discussion with the applicant and the neighbor, the Planning Board agreed to discuss the topic of bee keeping and the concerns around it after receiving more information. Staff is working to provide the Planning Board with the additional information and possibly some experts on the topic of bee keeping for the January Planning Board meeting. Since the Planning Board meeting the bees have been moved out of town, however the applicant would still like the Planning Board to address this as a potential use within the Town Limits.

SUBJECT: Commissioner Walker-Cemetery Board Request for funding for re-surveying the new section of the cemetery-the Cemetery Board held an emergency meeting on December 16th, 2011 after it was brought to their attention that the new section of the cemetery grave dimensions were off. The problem came to light a couple of months ago when a grave site was being dug and it only measured 8 feet (the standard on the old cemetery is 10 feet). David Twiford with Twiford Funeral Home informed the Cemetery Board that a vault will fit in a 9 foot grave, the problem that could arise would be if there was a double headstone placed it would have to be removed to allow for the digging of the site next to it and them put back

which could cause an added expense to the family. The standard that they use is 4 x 10 to allow for working room without removing the headstone. Mr. Ray Meekins with Seaboard Survey was also at that meeting and was to supply a cost of having the new portion of the cemetery resurveyed. A few sites at the new section have been sold and Mr. Meekins could work around that and the concrete walks, and those who have already been buried there. Mr. Meekins proposal will be made a part of these minutes. Mr. Meekins explained to the Commissioners that the 8 feet allocated in east west direction is too short and thinks this goes back to when Green Engineering platted the cemetery and was accepted and recorded by the Town and they are basically 5 x 8. Mr. Meekins commented that the sites will have to be reoriented to accommodate 10 feet east west.

MOTION: Commissioner Collins seconded by Commissioner Fry to allow staff to enter into a contract with Seaboard Survey to re-survey the new section of the cemetery was approved by the following vote: Ayes: Commissioners Fry, Farrow, Walker, Burke, Peele and Collins. Noes: None. Absent

SUBJECT: Resolution in support of DC Board of Education funding for Manteo Elementary School. At the Boards December workshop meeting Dare County Board of Education came and gave the Board a presentation about the Manteo Elementary School's student capacity after reports of over crowding. After the presentation Commissioner Walker asked that the Board of Commissioners send a resolution to Dare County supporting the funding of additional classrooms to the Manteo Elementary School.

MOTION: Commissioner Walker seconded by Commissioner Collins to approve Resolution was approved by the following vote: Ayes: Commissioners Fry, Farrow, Walker, Burke, Peele and Collins. Noes: None. Absent

MAYOR'S AGENDA

SUBJECT: Report Water-waste water committee- still working on the rate schedule and Mayor commented hopefully we will have something for the Board next month.

SUBJECT: Report Outer Banks Tourist Bureau- Mayor Daniels reported to the Board that the carnival is not going to happen in Nags Head, the wedding expo is this weekend.

COMMISSIONERS AGENDA

Commissioner Fry commented that he is getting a lot of complaints about the manholes where NCDOT had repaved the roads. Mr. Skinner commented that he would have to contact NCDOT but the Town did offer to put in the risers around the man holes but they never responded.

Commissioner Farrow asked about the completion of the water garden park and Mrs. Trebisacci commented that the proposed work that was to be done has been completed. Commissioner

Farrow asked about the boardwalk and dock section. Mrs. Trebisacci commented that in the original plan it was included but not done because of the expense; and we have to wait until February to apply for a grant. Commissioner Farrow would like an estimate of the cost and Mrs. Trebisacci will ask Carolina Marine if they can give us an estimate on the cost from the plans we have.

Commissioner Walker and Peele both had someone contact them and ask why there is no lighting at the boat ramp and Mr. Skinner commented that staff will check on that.

Commissioner Peele asked for an update on the Oyster Reef project; Mrs. Trebisacci commented that she spoke with several people and they think it is best to put them in the water in the spring so it will probably be March or April. We are also seeking funding to do the entire shoreline.

Mr. Skinner reported to the Board about the skateboard park and we have asked our police department to do more patrols and have also asked Dare County Sheriff to also patrol; they will also be meeting Tim White with Dare County Parks and Recreation.

National Weather Service will be installing a high water mark sign at the weather tower tomorrow morning at 11 am; which will show the water mark of Hurricane Irene.

There being no further business to come before the Board or other persons to be heard a motion by Commissioner Walker seconded by Commissioner Peele the meeting was recessed 7:25 pm until 4:00 pm Wednesday January 18, for a workshop was approved by the following vote: Ayes: Commissioner Fry, Peele, Farrow, Walker, Burke, Collins. Noes: none. Absent: none.

This the 4th day of January 2012

Jamie Daniels, Mayor

ATTEST:

Becky Breiholz, Town Clerk