

MINUTES

The Town of Manteo Board of Commissioners held their Regular session in the Manteo Town Hall meeting room, January 6, 2016 at 6:30 p.m.

The following members were present:

- Mayor Jamie Daniels
- Commissioner Darrell Collins
- Commissioner Christine Walker
- Commissioner Nancy Peele
- Commissioner Martha Wickre
- Commissioner Hannon Fry
- Commissioner Richie Burke

The following member(s) were absent:

Also present at the meeting were:

- Town Manger Kermit Skinner
- Finance Officer Shannon Twiddy
- Town Clerk Becky Breiholz
- Town Attorney Wyatt Booth

Mayor Daniels called the Regular meeting to order at 6:35 pm with a moment of silence followed by the Pledge of Allegiance.

SUBJECT: Adoption of Agenda as presented or amended- Mayor Daniels would like to add a closed session NCGS 143-318.11 (a) (3) to protect the attorney-client privilege.

MOTION: Commissioner Walker seconded by Commissioner Wickre to approve the agenda as amended was approved by the following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent: None

SUBJECT: Approval of the items on the Consent Agenda: Regular Meeting Minutes December 2, 2105; Approval of Recessed workshop December 16, 2015 minutes and approval of Budget Amendment #10

MOTION: Commissioner Burke seconded by Commissioner Peele to approve the items on the consent agenda as presented was approved by the following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent: None

PUBLIC COMMENTS –Mayor Daniels stated that **Members** of the public are invited to address the Board of Commissioners on any topic. Please come forward to the podium and identify yourself so that your statements can be taped (3 minutes per person; 5 minutes per group) If anyone wishes to speak later in the meeting on a listed agenda item, please state your name and the agenda item and you will be recognized at that time. Action on items

brought up during the Public Comment period will be at the discretion of the Board. Public Comment is not intended to require the Board to answer any impromptu questions. Speakers will address all the comments to the Board as a whole and not one individual Commissioner. Discussions between speakers and members of the audience will not be allowed. None.

Sarah Benson-309 Agona Street Manteo, wanted to thank the Board and staff for all the help at the fall litter pickup. They dedicated the day in honor of Rodney "Crow" Murray and that "Crow" really loved Manteo, his job and was instrumental in the fall and spring litter pickup. It was suggested by Commissioner Collins to name the fall and spring litter pickup permanently in Crow's honor. The litter pickup was a success and even though 78 volunteers signed in Mrs. Benson believes it was 90+ people. She informed the Board that Dare County has an island litter pickup and she encourages the Commissioners to participate. She also stated that there is a group of volunteers that are willing to help around the Town with other projects.

Commissioner Collins commented that he would like to name the fall and spring litter pickup in honor of Rodney "Crow" Murray and have staff prepare a resolution honoring him.

TOWN MANAGER'S AGENDA

SUBJECT: Appointment to the Local Fire Fighters Relief Fund Board- This is for a two year appointment and the Roanoke Island Fire Department has requested that the Town appoint a Trustee to serve on this Board for two years. The Commissioners appoint two people but only one appointment is up and that is currently Attorney Chris Seawell; Town Manager Kermit Skinner is the other appointee. This fund is to assist families whose firefighter has been injured fighting a fire.

MOTION: Commissioner Walker seconded by Commissioner Peele to re-appoint Chris Seawell to the Local Fire Fighters Relief Fund Board was approved by the following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent: None

MAYOR'S AGENDA

SUBJECT: Nominations for Planning Board and Board of Adjustment
Mayor Daniels commented that a motion can be made to reappoint or to open the floor to nominations for the Planning and Zoning Board.

MOTION: Commissioner Wickre seconded by Commissioner Fry to open the floor for nominations was approved by the following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent: None

Commissioner Wickre nominated Rodney Benson. Commissioner Walker nominated the 3 incumbents; Bill Parker, Bebe Woody and Grizelle Fearing.

MOTION: Commissioner Collins seconded by Commissioner Peele to close the nominations was approved by the following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent: None

A written ballot vote was taken and will be made a part of these minutes. The vote count was as follows: Bill Parker 6 votes; Bebe Woody 5 votes; Grizelle Fearing 3 votes and Rodney Benson 4 votes.

MOTION: Commissioner Peele seconded by Commissioner Collins to appoint Bill Parker, Bebe Woody and Rodney Benson to the Planning and Zoning Board was approved by the following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent: None

MOTION: Commissioner Collins seconded by Commissioner Peele to appoint Bill Parker as the Planning and Zoning Board Chair was approved by the following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent:

Mayor Daniels stated that a motion to reappoint or open for nominations for the Board of Adjustment is in order.

MOTION: Commissioner Burke seconded by Commissioner Collins to re-appoint John Bo Ross, Michael McOwen, Stuart Wescott as regular members for a 2 year term for the Board of Adjustment and for the 3 year term to re-appoint June Neri as a regular member and Tony Sadler and Richard Welch as the two alternatives was approved by the following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent: None.

SUBJECT: Discussion of water and sewer rates. Mayor Daniels handed out a breakdown showing the difference in water rates for residents from one user, two users, four users, eight users and thirty-four users. This chart reflected that the more users pay more for less gallons and the difference in fees depending on the size of the building. The simplest fix would be to get average cost per gallon and charge everyone the same rate. The single family users paid \$4700 for ¾ inch tap to tie into the system; whereas a condo building with 34 single users only pay a one-time tap/connection fee. Commissioner Fry commented that if they did not pay a tap fee like the single family residences they should also have to pay a tap fee or fee of some type to make it fair for those single family users who had to pay a tap fee. The Board discussed the rates and the fact that condos are charged a different rate and they all should pay the same rate. Also the difference in rates is that they are not the same size tap. Consensus of the Board was to table this for further discussion.

MOTION: Commissioner Wickre seconded by Commissioner Fry to enter into a closed session NCGS 173.318. 11 (a) (3) protect the attorney-client privilege was approved by the

following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent: None

No action take

MOTION: Commissioner Collins seconded by Commissioner Wickre to exit the closed session was approved by the following vote: Ayes: Commissioners Peele, Fry, Burke, Walker, Wickre and Collins. Noes: None. Absent: None

COMMISSIONERS CONCERNS/COMMENTS

Commissioner Peele commented on the status of the demolition of the Weeping Radish and that it is an eyesore; she stated that Erin Burke had emailed Bobby Harrell about why it is taking so long and he stated that they are taking the wood for salvage, but he will speak to them about speeding the process up. Mr. Skinner volunteered to also contact Bobby Harrell. Our demolition permits do not have a start and stop date and it might take a text amendment by the Board to have a start and stop date on the permit form.

There being no further business to come before the Board or other persons to be heard a motion by Commissioner Wickre seconded by Commissioner Peele the meeting was recessed at 8:30 pm until 4:00 pm Wednesday January 20, 2016 at 4:00 pm was approved by the following vote: Ayes: Commissioner Burke, Fry, Peele, Walker, Collins and Wickre. Noes: none. Absent: None

This the 6th day of January 2016

Jamie Daniels, Mayor

ATTEST:

Becky Breiholz, Town Clerk