

MOTION: Commissioner Walker seconded by Commissioner Wickre to approve the consent agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Burke, Wickre, Walker and Peele. Noes: None. Absent:

SUBJECT: Approval Minutes Recessed December 17, 2014 Workshop

MOTION: Commissioner Walker seconded by Commissioner Wickre to approve the consent agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Burke, Wickre, Walker and Peele. Noes: None. Absent:

SUBJECT: Approval Budget Amendment #6

MOTION: Commissioner Walker seconded by Commissioner Wickre to approve the consent agenda as presented was approved by the following vote: Ayes: Commissioners Fry, Burke, Wickre, Walker and Peele. Noes: None. Absent:

PRESENTATION by Historical Albemarle Tours, Inc. (HAT) Buster Nunemaker with the N.C. Aquarium stated the Aquarium is a member of this organization; he has been past president of the HAT Board and they would like to get the Town involved since there is so much history in Manteo. They represent 27 different sites throughout Northeast North Carolina. Mr. Nunemaker introduced Bill Edwards, site representative for Festival Park. Kristen Kinney, Administrator Coordinator, gave a power point presentation to the Board and there was a malfunction on the computer (the Board had the presentation on their I-pads) Their mission is to lead historic, cultural and environmentally significant sites in the Northeast North Carolina region by creating strategies and unifying efforts to interpret the region's heritage, attract visitors and promote the region as a cultural heritage tourism destination. Membership benefits are: Bi-monthly meetings; develop contacts and networks with key tourism leaders; widely distribute HAT brochure; internet presence on their website; toll free number for visitor inquiries; participation at local, regional and state tourism functions; representation at travel and trade shows; participation in legislative lobbying efforts and cooperative advertising in magazines and newspapers. The cost for membership is \$500 annually. Board members were interested and would like for the Mayor to be in on this discussion. Consensus of the Board to place this on the workshop agenda for discussion.

PUBLIC COMMENTS-None

TOWN MANAGER'S AGENDA

SUBJECT: Resolution 2015-01 Assistance with Feasibility and Engineering Study of Shallowbag Bay Navigation Channels-Mr. Skinner informed the Board that the request would be made to the North Carolina Division of Water Resources; they would provide \$9600, the North Carolina Cultural Department of Cultural Resources would provide \$1200 and the Town

would provide \$1200. This would fund a complete Bathymetric survey of all the channels accessing Shallowbag Bay and Dough's Creek.

MOTION: Commissioner Wickre seconded by Commissioner Walker to approve the Resolution 2015-01 was approved by the following vote: Ayes: Commissioners Fry, Burke, Wickre, Walker and Peele. Noes: None. Absent:

FINANCE OFFICER AGENDA

SUBJECT: Discussion and consideration of Purchase and Bid Policy-This policy was given to the Board at their last meeting for them to review. Shannon Twiddy commented that the policy will serve as a guide to all departments in obtaining supplies, materials, equipment, apparatus and services. This was given to the Board at their last mid-month meeting for review. This is something that our auditor said needs to be in place and will hold those who purchase items accountable for those purchases.

MOTION: Commissioner Walker seconded by Commissioner Burke to approve the Purchase and Bid Policy was approved by the following vote: Ayes: Commissioners Fry, Burke, Wickre, Walker and Peele. Noes: None. Absent:

PLANNER'S AGENDA

SUBJECT: Set Public Hearing date for text amendment regulating political signs. This item was removed from the agenda for attorney review.

SUBJECT: Set Public Hearing date for text amendment for Pawn Shops- Erin Burke, Planner commented the Planning Board discussed the need to have regulations pertaining to Pawn Shops and worked on this several months ago and held it until another text amendment came up because of the cost of Public Hearing advertising. There was discussion on this proposed text amendment and it was brought up that other businesses by antiques and jewelry and are classified as retail so why not pawn shops. Board members thought that the text amendment was very restrictive; especially not being able to be within 600 feet of highway 64, other pawn shops or other locations. Consensus of the Board was for Town Attorney Wyatt Booth and Mrs. Burke work on this being less restrictive and will bring back to the Board.

Commissioner Walker informed the Board that she would be missing the January mid-month meeting and February regular meeting. Commissioner Fry commented that he will not be here for the mid-month meeting either.

There being no further business to come before the Board or other persons to be heard a motion by Commissioner Wickre seconded by Commissioner Burke the meeting was recessed at 7:35 pm until January 21, 2015 at 4 pm was approved by the following vote: Ayes: Commissioner Peele, Walker, Fry, Burke, Wickre. Noes: none. Absent:

This the 7th day of January 2015

ATTEST:

Darrell Collins, Mayor Pro Temp

Becky Breiholz, Town Clerk