

MINUTES

The Town of Manteo Board of Commissioners held their July 6, 2011 Recessed Session July 20, 2011 at 4:00 pm at the Manteo Town Hall meeting room.

The following members were present: Mayor Jamie Daniels
Commissioner H.A. Creef, Jr.
Commissioner Richie Burke
Commissioner Christine Walker

The following member(s) were absent: Commissioner David Farrow
Commissioner Hannon Fry
Commissioner Darrell Collins

Also present at the meeting were: Town Manager, Kermit Skinner; Assistant Town Manager/Finance Officer Shannon Twiddy; Town Clerk Becky Breiholz; Department Heads Nathan Pharr-Water and Sewer, Steve Jozik – IT, Erin Trebisacci - Planner, James McClease – Public Works, Police Chief Vance Haskett, Ralph Allen Building Inspector; Carl Jordan - Dockmaster

Mayor Daniels called the recessed meeting to order at 4:06 pm

Department Head Reports- were given to the Board at their regular meeting for review and will be on file for one year- Ralph Allen went over his report and commented we have issued one building permit for a new house; have established the corners for the boat shed at the Cook house and hope to have pilings in the ground by Monday; Planner Trebisacci commented on the Boardwalk project at the waterfront and they have sent out CAMA letters to adjacent property owners and hopefully they will be able to apply for the permit in August. She has also sent off the grant application for improvements to the skate board park. Nathan Pharr went over his report and they are on schedule with the water meter replacement and it is working well. The Bowsertown project has been tested and should give us assurance that the sewer will be able to get into the treatment plant. Mrs. Twiddy reported that with the new meter replacements it has helped with the water consumption being metered properly and people being charged the correct amount for water used. Mr. McClease was recognized for his work at the Collis Gallop playground dedication. Mr. Jordan commented that the waterfront has had a good month. Mr. Jordan also stated that Commissioner Fry would like a caution sign placed on the Cora Mae Basnight Bridge cautioning boaters about the

jumpers off the bridge. Chief Haskett went over his report and reported about the new cameras and they are finalizing the paperwork. Steve Jozik went over his report and he will start working tomorrow on the student laptop programs.

SUBJECT: Project List Priority-Mayor Daniels commented that since half the board is not here he would like to postpone this and place on the next agenda.

Commissioner/Staff concerns comments

Mr. Skinner commented that Commissioner Collins was unable to attend the meeting but called and wanted him to pass along to the Board about the property at Bideford and that the Town can offer to purchase and place some contingencies upon the property if they are interested. Mayor Daniels commented that we should go into closed session to discuss this.

MOTION: Commissioner Creef seconded by Commissioner Walker to cancel August Board meetings was approved by the following vote: Ayes: Commissioners Burke, Walker, Creef. Noes: none. Absent: Farrow, Fry and Collins

MOTION: Commissioner Walker seconded by Commissioner Burke to adjourn at 4:30 pm until September 7, 2011 was approved by the following vote: Ayes: Commissioners Burke, Walker and Creef Noes: Absent: Farrow, Fry and Collins.

This the 20th day of July 2011

ATTEST:

Mayor Jamie Daniels

Town Clerk Becky Breiholz