

MINUTES

The Town of Manteo Planning and Zoning Board met in Regular Session on Tuesday, March 10, at 6:00 p.m. at the Manteo Town Hall, 407 Budleigh Street

The following members were present: Chairman Bill Parker
Member Grizelle Fearing
Member Phil Scarborough
Member Hal Goodman

The following members were absent: Member Bebe Woody

Also present at the meeting: Erin Burke, Planner
Becky Breiholz, Town Clerk

Chairman Parker called the meeting to order at 6:00 pm

SUBJECT: Adoption of Agenda

MOTION: Member Fearing seconded by Member Goodman to adopt the agenda as presented was approved by the following vote: Ayes: Members Parker, Fearing, Scarborough, Goodman Noes: None. Absent: Woody.

SUBJECT: Approval of Minutes Regular Meeting February 10, 2015 – In reviewing the minutes the Members would like to add an explanation to the discussion about the Dolce Vita catering trailer and using it as signage. “As long as the trailer is on their property the signage on the trailer is allowed, but the location of the trailer is the issue because it is parked in a way that it impedes the flow of traffic and also prohibits emergency vehicles access.”

MOTION: Member Goodman seconded by Member Fearing to approve the minutes as amended was approved by the following vote: Ayes: Members Parker, Fearing, Scarborough, Goodman Noes: None. Absent: Woody.

PUBLIC COMMENTS-none

OLD BUSINESS

Review to Do List- Planner Erin Burke went over the “to do list” and the text amendment for pawn shops can be removed, the Board of Commissioners had a public hearing and adopted the amendment with some changes made by the Town Attorney. The status on the Political sign text amendment is a public hearing has been scheduled for the Commissioner’s April meeting. Mrs. Burke reported the light at Twiford’s parking lot to

Dominion Power but has not heard anything. Sign Options for way finding signs to historic district and downtown was discussed and Mrs. Burke stated she has sent off for some catalogs and pricing. Member Fearing had some pictures of some signs that she found, which the members reviewed and gave those examples to Mrs. Burke. Mrs. Burke also commented that we might be able to get a grant for the signs through the Tourist Bureau.

Review Violation Ordinance List-Mrs. Burke commented that she added to the violation list that she sent a violation letter to the owner of the parcel behind Pugh's that had been rezoned by the Planning Board to allow for a trailer. A traveler trailer has been placed on the property and that is not allowed. Mrs. Burke explained to the Members that if a residence was already on the property then the travel trailer could be stored there but cannot be lived in.

Mrs. Burke also informed the Members that the Town might be placing mobile trailers in the Town parking lot so that the Police Department can be relocated while the mold remediation is being done upstairs.

Member Scarborough commented on the bulb outs on Sir Walter Raleigh and the turning radius seems to have improved and Mrs. Burke stated that NCDOT was contacted and that the bulb outs meet the radius standards. Mrs. Burke gave the Board an update on the Dollar General and stated that once the building is completed the building is turned over to the Dollar General Corporation. The Contractor is going to supply the Town with a bond for the plantings because the conditions on the site might prevent plantings to be installed prior to issuing a CO. She will also contact Charter regarding their buffer violation and she will follow up on the ABC store buffer. The Weeping Radish building was discussed and Mrs. Burke commented that she has been in contact with the realtor who is speaking with the owners and the possibility of demolishing it.

Member Fearing complimented the Town's water and sewer department for their response time to a leak that a neighbor of hers had during the cold weather.

MOTION: Member Fearing seconded by Member Scarborough to adjourn at 6:25 pm was approved by the following vote: Ayes: Members Parker, Goodman, Scarborough and Fearing. Noes: None. Absent: Woody.

This the 10th day of March 2015

Bill Parker, Chairman

ATTEST:

Becky Breiholz, Town Clerk