

MINUTES

The Town of Manteo Board of Commissioners held their March 6, 2013 Recessed session in the Manteo Town Hall meeting room, March 20, 2013 at 4:00 p.m.

The following members were present:

- Mayor Jamie Daniels
- Commissioner Christine Walker
- Commissioner David Farrow
- Commissioner Richie Burke
- Commissioner Darrell Collins
- Commissioner Hannon Fry

The following members were absent:

- Commissioner Nancy Peele

Also present at the meeting were: Town Manager, Kermit Skinner; Erin Burke, Planner; Chief Vance Haskett; Carl Jordan, Dockmaster; James McCleave, Public Works Director; Steve Jozik, IT Administrator; Derek Boutchyard, Building Inspector; Barry Wickre, Water Front Coordinator; Nathan Pharr, Water and Sewer Superintendent; Shannon Twiddy, Finance Officer

Mayor Daniels called the recessed session to order at 4:00 p.m.

SUBJECT: Department Head Reports-Given to the BOC at their regular monthly meeting and will be kept on file for one (1) year.

James McCleave was asked about the clean up of mulch at the waterfront after the recent flooding. James said it would take about 2-3 days. Mayor Daniels stated that James and his crew do a great job.

Nathan Pharr was asked about the stormwater project. Nathan stated that it was a tough job but they are progressing a lot faster than he thought they would. They will get about 300 feet finished by the end of the week and be close to turning onto Sir Walter Raleigh. Nathan said they should be on target for completion in about 60 days. They have had some space issues but is very happy with the job overall.

Barry Wickre discussed the lofting classes and that it is a lost art and the Maritime Museum is helping keep it alive. There will be 35 students, including some from ECU. Craig Blackwell is doing the construction. Yoga class is still going and six people signed up. June 10th is when sailing classes begin.

Carl Jordan stated that a 75' boat is coming as an annual boat on May 1st. Work on the comfortation went well and the summer is looking good with lots of boating clubs signing up.

Chief Vance Haskett stated that the BB gun Bandits were caught. Their families are in the process of making restitution. There was a B&E at COA and those individuals were apprehended.

Derek Boutchyard stated that training is going well. He will be going for more certifications.

Steve Jozik was asked if he was pleased with the new microphones. Steve stated that he was and that it was a big improvement. The old items will be listed on Gov Deals and stated that they should be available this week.

Shannon Twiddy presented the budget calendar to the commissioners. Discussed the deadlines and budget preparation process. She stated that she can produce a budget vs. actual at anytime the commissioners would like to see one.

SUBJECT: Backflow Preventers on Stormwater Outfalls

Erin Burke stated that backflow prevents were not on the original plans for the Downtown Stormwater improvements. Quible has provided Kermit Skinner with some cost estimates for the materials but there is not installation cost included. There are approximately 7 outfalls that could be retrofitted with backflow preventers however the condition and location of the pipes may make that task very cumbersome. Kermit Skinner stated that he believe the outfall that drains Queen Elizabeth street is the worst as it is the first to flood on a high tide. Kermit and Erin both stated that the outfalls were all underwater. Shannon Twiddy suggested that the board need to consider how much flow it would take to open the valves as it could possibly flood the areas that it is supposed to drain. The board agreed to have quible study this issue and provide the Board with a report at their April 3rd meeting.

SUBJECT: Staff was contacted by the County's Dare County Land Records Department concerning some parcels that appear to have been left out in past annexations. These parcels have created holes in the town boundaries and are difficult for the Land Records Department to keep track of for taxing purposes.

Staff has attached a copy of the letter from the Land Records Department and a copy of an email from the Town Attorney concerning this matter. If this is an issue that the Board would like to pursue, staff will contact the individual property owners to attempt to start the annexation process.

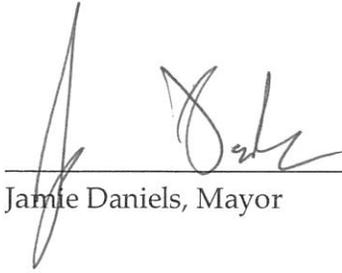
The board agreed that there is no incentive for the property owners to become annexed.

Commissioner/Staff concerns –comments:

There being no further business to come before the Board or other persons to be heard a motion by Commissioner Farrow seconded by Commissioner Burke the meeting was adjourned at

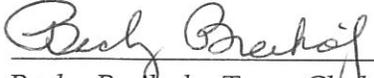
5:04 pm was approved by the following vote: Ayes: Commissioner Farrow, Fry, Collins, Walker and Burke. Noes: none. Absent: Peele

This 20th day of March 2013.



Jamie Daniels, Mayor

ATTEST:



Becky Bretholz, Town Clerk



