

MINUTES

The Town of Manteo Planning and Zoning Board met in Regular Session on Tuesday, April 12, 2016 at 6:00 p.m. at the Meeting Room at the Manteo Town Hall 407 Budleigh Street, Manteo, NC

The following members were present: Chairman Bill Parker
Member Hal Goodman
Member Bebe Woody (late)
Member Rodney Benson
Member Fields Scarborough

The following members were absent:

Also present at the meeting: Erin Burke, Planner

Chairman Parker called the meeting to order at 6:00 pm and recognized Phil Scarborough who resigned from the Planning Board and the service he gave to the Town of Manteo

SUBJECT: Adoption of Agenda as amended or presented-

MOTION: Member Goodman seconded by Member Benson to approve the agenda as presented was approved by the following vote: Ayes: Members Parker, Scarborough, Goodman, Woody and Benson Noes: None.

SUBJECT: Approval of Minutes Regular Meeting March 8, 2016

MOTION: Member Goodman seconded by Member Benson to approve the minutes as presented was approved by the following vote: Ayes: Members Parker, Scarborough, Goodman, Woody and Benson Noes: None. Absent:

Member Woody arrived at 6:05 pm

PUBLIC COMMENTS- None

NEW BUSINESS

SUBJECT: Review of House Plans for Marshes Light, Lot 22, 117 Dartmoor Avenue According to the Conditional Use Permit for the Marshes Light “Prior to the issuance of any building permit, a complete design for each building, including all elevations, shall be reviewed by the Planning Board for compliance with “The Manteo Way of Building,” PARC Committee met and made a motion to recommend approval with the suggestion that kitchen window be lengthened to match others and extend below countertop because, it’s more historically appropriate to the Town and this would offer some change from the nearly identical surrounding bungalows.

MOTION: Member Goodman seconded by Member Benson to approve the plans as presented with suggestions by PARC was approved by the following vote: Ayes: Members Parker, Scarborough, Goodman, Woody and Benson Noes: None. Absent:

SUBJECT: Home Occupation at 704 Wingina Ave The applicant, Catherine Hamill is requesting permission to sell her artwork and photography out of her residence at 704 Wingina Avenue. She will be open by appointment only, and when she is painting. There is ample parking onsite to accommodate clients.

Staff recommends approval of a home occupation for 704 Wingina Avenue in accordance with Town of Manteo Zoning Ordinance Section 6-4 Permitted uses approved by the Planning and Zoning Board (1) Home Occupations.

MOTION: Member Benson seconded by Member Goodman to approve the home occupation was approved by the following vote: Ayes: Members Parker, Scarborough, Goodman, Woody and Benson Noes: None. Absent:

Review to Do List:

The Board reviewed the “to do” list and went over CRS updates-meetings will be held for PPI updates; staff is working on a video for the Government Access channel and the 2015 CRS rating has not been received yet.

Planner Burke provided the Board with an update on the setbacks ordinance that the Planning Board sent to the Board Commissioners and that they voted not to change the ordinance.

Planner Burke also informed the Board that the Commissioner approved the demolition ordinance.

Remove setbacks and demolition from the list.

Review Code violation list

The Board reviewed the violation list and discussed the Verizon Store opening; Mrs. Burke reported that Kitty Hawk Sports received an informal letter about their sign violation and she will be sending a notice of violation. There also some signs on Sir Walter Raleigh that need to be addressed.

BOARD CONCERNS COMMENTS:

Member Goodman discussed the air boat noise. Spoke to the owner of the business and expressed his concerns to him.

Member Woody commented that she was in Nashville and how much she appreciates the small town feeling of Manteo.

MOTION: Member Goodman seconded by Member Benson to adjourn at 6:38 pm was approved by the following vote: Ayes: Members Parker, Scarborough, Benson, Woody and Goodman. Noes: None. Absent:

This the 12th day of April 2016.

Bill Parker, Chairman

ATTEST:

Becky Breiholz, Town Clerk