

MINUTES

The Town of Manteo Board of Commissioners held their Regular session in the Manteo Town Hall meeting room, September 7, 2011 at 6:30 p.m.

The following members were present: Mayor Jamie Daniels
Commissioner Richie Burke
Commissioner Darrell Collins
Commissioner Christine Walker
Commissioner H. A. Creef

The following member(s) were absent: Commissioner Hannon Fry
Commissioner David Farrow

Also present at the meeting were: Town Manager-Kermit Skinner
Interim Town Attorney, Wyatt Booth
Finance Officer Shannon Twiddy
Town Clerk Becky Breiholz

Mayor Daniels called the Regular meeting to order at 6:35 pm with a moment of silence followed by the Pledge of Allegiance.

SUBJECT: Adoption of Agenda as presented or amended-

MOTION: Commissioner Burke seconded by Commissioner Collins to adopt the agenda as presented was approved by the following vote: Ayes: Commissioners Creef, Walker, Burke and Collins. Noes: None. Absent: Fry and Farrow

SUBJECT: Adoption of the items on the Consent Agenda

MOTION: Commissioner Burke seconded by Commissioner Collins to adopt the consent agenda as presented was approved by the following vote: Ayes: Commissioners Creef, Burke, Walker, Collins. Noes: None. Absent: Fry and Farrow

SUBJECT: Approval of minutes Regular and closed meeting July 6, 2011 with CD recording.

MOTION: Commissioner Burke seconded by Commissioner Collins to approve the minutes as presented was approved by the following vote: Ayes: Commissioners Creef, Walker, Burke and Collins. Noes: None. Absent: Fry and Farrow

SUBJECT: Approval of minutes Recessed workshop meeting July 20, 2011 with CD recording.

MOTION: Commissioner Burke seconded by Commissioner Collins to approve the minutes as presented was approved by the following vote: Ayes: Commissioners Creef, Walker, Burke and Collins. Noes: None. Absent: Fry and Farrow

SUBJECT: Approval of minutes Special Meeting August 26, 2011.

MOTION: Commissioner Burke seconded by Commissioner Collins to approve the minutes as presented was approved by the following vote: Ayes: Commissioners Creef, Walker, Burke and Collins. Noes: None. Absent: Fry and Farrow

SUBJECT: Approval Resolution 2011-09 Big Sweep Day

MOTION: Commissioner Burke seconded by Commissioner Collins to approve Resolution 2011-09 was approved by the following vote: Ayes: Commissioners Creef, Walker, Burke and Collins. Noes: None. Absent: Fry and Farrow

SUBJECT: Presentation by NCDOT on the Dare County Comprehensive Transport Plan. Kerry Morrow, Engineer with NCDOT gave a power point presentation to the Board. She gave background information and previous Transportation Planning in the Study Area. The updated long range planning process has been changed from Thoroughfare to Comprehensive Transportation Plan and explained what the CTP Plan was. Projects can be selected from a CTP for inclusion in the Transportation Improvement Program and has a 25-30 year time span and is not fiscally constrained. The emphasis is on multi-modal. Once the committee has met they will establish a public involvement plan for the public's input.

PUBLIC COMMENTS – Town Manager asked for any one to speak on items not on the agenda and if you want to speak on an item on the agenda please come forward so that the clerk can enter it into the record.

Willo Kelly Public Relations for the Outer Banks Realtors and Homebuilders had two items she wanted to bring to the Board; she asked that if there was anyone needing assistance from Hurricane Irene to let her or Karen Pierce know at 449-8232 and second to remind the Board of the Legislative Reception being held September 21 at Jennette's Pier starting at 6pm and to rsvp at 441-4036.

TOWN MANAGER'S AGENDA

SUBJECT: Discussion and consideration of allowing U.S. Fish and Wildlife banners along the corridor. The U.S. Fish and Wildlife Service are building a new facility on the north end of Roanoke Island. Part of the marketing strategies is to add banners representing their attraction to the others along the Roanoke Island Corridor through Manteo and they are requesting from the Board permission to do this. Pursuant to the Town ordinance with the permission of the

Board they are allowed. They will purchase the banners and hardware and the Town does the installation.

MOTION: Commissioner Creef seconded by Commissioner Burke to allow the U.S. Fish and Wildlife banners was approved by the following vote: Ayes: Commissioners Creef, Burke Walker, Collins. Noes: None. Absent: Fry and Farrow

SUBJECT: Discussion and consideration of budget amendment #1 a request from Dare County Dare Day Committee. Mr. Skinner explained to the Board that Dare Days ran over their budget by \$2090 and are asking that the Town to split the cost with them in the amount of \$1045; as a result of the economy there were less vendors. Commissioner Creef would like the County to reimburse the Town if in the future they make money from Dare Days.

MOTION: Commissioner Creef seconded by Commissioner Burke to approve budget amendment #1 and that the County reimburse the Town if in the future they make a profit from Dare Days was approved by the following vote: Ayes: Commissioners Creef, Burke Walker, Collins. Noes: None. Absent: Fry and Farrow

MAYOR'S AGENDA

SUBJECT: Report Water-waste water committee-Rural Water has asked for more information which we have supplied and still waiting to hear back from them.

SUBJECT: Report Outer Banks Tourist Bureau- Mayor Daniels reported that the Tourist Bureau awarded the Cycling grant and a grant for the Elizabethan Gardens for a light show in December.

COMMISSIONERS AGENDA

Commissioner Farrow who was not at the meeting wanted to request that the items the Board had discussed and at the budget workshop and set aside money in the budget for them to be prioritized and when funds become available they be funded. This item was tabled until the return of Commissioner Farrow.

Commissioner Walker asked about the debris removal from Hurricane Irene and Mr. Skinner informed the Board of the process which has to be done by FEMA guidelines in order for the Town to be reimbursed.

Commissioner Collins informed the Board that the Collins Park committee has signed the paperwork to become a non-profit. Also at a previous meeting property owners Clarence and Ruth Lewis 514 Sir Walter Raleigh had complained of the property next to them about the overgrown condition of the vegetation. Commissioner Collins was again approached by the Lewis's about the overgrown vegetation and some of the trees that were hanging over onto

their property that could actually fall and do damage to their residence. Commissioner Collins informed the Board that he would try and mediate something with the property owners involved and would let the Board know the results.

SUBJECT: Closed session NCGS 143.318.11. (a) 3 consult with Town Attorney to give instructions to an administrative procedure.

MOTION: Commissioner Collins seconded by Commissioner Walker to enter into a closed session was approved by the following vote: Ayes: Commissioners Creef, Burke, Walker, Collins. Noes: None. Absent: Fry and Farrow

MOTION: Commissioner Collins seconded by Commissioner Creef to exit the closed session was approved by the following vote: Ayes: Commissioners Creef, Burke, Walker, Collins. Noes: None. Absent: Fry and Farrow

SUBJECT: Closed session to discuss acquisition of property NCGS 143.318.11 (a) 5 Property 107 Bideford and 109 Bideford Street.

MOTION: Commissioner Collins seconded by Commissioner Walker to enter into a closed session was approved by the following vote: Ayes: Commissioners Creef, Burke, Walker, Collins. Noes: None. Absent: Fry and Farrow

Discussion of acquisition of 107 and 109 Bideford Street properties.

MOTION: Commissioner Collins seconded by Commissioner Walker to exit the closed session was approved by the following vote: Ayes: Commissioners Creef, Burke, Walker, Collins. Noes: None. Absent: Fry and Farrow

There being no further business to come before the Board or other persons to be heard a motion by Commissioner Walker seconded by Commissioner Burke the meeting was recessed at pm until 4:00 pm Wednesday September 21, 2011 for a workshop was approved by the following vote: Ayes: Commissioner Creef, Walker, Burke, Collins. Noes: none Absent: Fry and Farrow

This the 7th day of September 2011

Jamie Daniels, Mayor

ATTEST:

Becky Breiholz, Town Clerk