

MINUTES

The Town of Manteo Planning and Zoning Board met in Regular Session on Tuesday, September 9, 2014 at 6:00 p.m. at the Manteo Town Hall, 407 Budleigh Street

The following members were present: Chairman Bill Parker
Member Grizelle Fearing
Member Phil Scarborough
Member Hal Goodman
Member Bebe Woody (arrived 6:10)

The following members were absent:

Also present at the meeting: Erin Burke, Planner
Becky Breiholz, Town Clerk

Chairman Parker called the meeting to order at 6:05 pm

SUBJECT: Adoption of Agenda

MOTION: Member Fearing seconded by Member Goodman to adopt the agenda as presented was approved by the following vote: Ayes: Members Parker, Fearing, Scarborough, Goodman Noes: None. Absent: Woody

SUBJECT: Approval of Minutes Regular Meeting August 12, 2014

MOTION: Member Fearing seconded by Member Goodman to approve the minutes as presented was approved by the following vote: Ayes: Members Parker, Fearing, Scarborough, Goodman Noes: None. Absent: Woody

Member Woody arrived at 6:10 pm

PUBLIC COMMENTS-none

OLD BUSINESS

Member Phil Scarborough wanted to discuss puppy mills and that we need an ordinance to guard against them. Planner Erin Burke commented that animal control handles that if they have a reasonable suspicion they will check in to it.

Review to Do List-

Chairman Bill Parker went over the "to do list." On the planting of trees on Sir Walter Raleigh change the status to project is ready to start; on Pawn shop ordinance; an ordinance has been written just holding it until there is another ordinance that will need to

be sent to Public Hearing. Costume people was discussed but no solution. Add to the to do list Community Rating System updates.

Review Violation Ordinance List-

The Planning Board members went over the Ordinance violation list; Town Manager Mr. Skinner was supposed to contact the ABC store about the buffer issue but that has not been done. Planner Burke commented that she will update the ABC store notes. They have put up a fence where they cut down the buffer but they still need a vegetated buffer. She also commented on the Charter buffer violation Planner Burke stated that the fence had fallen on the trees and that she will follow up with them about that.

Shallowbag Bay sign violation has supposedly been fixed. Mrs. Burke also updated the Board about the dumpster issue that was brought to the Commissioner's attention at their September meeting by a residence. The dumpster is located 30 feet from his condo and he is unable to use his deck or open windows because of the smell. Mrs. Burke commented that the dumpsters are not being properly maintained by the homeowners association; she also stated it is not the restaurant dumpsters but the residential dumpsters. Some of the solutions would be have the homeowner's association maintain them; make the residents bag trash and consider moving the dumpsters to a serviceable location. Mrs. Burke commented that the Town's solid waste ordinance deals with the maintenance of the dumpsters and they are handling this violation through the solid waste ordinance. Chair Parker would like this added to the violation list as a separate incident. Member Fearing asked if something could be added to the ordinance requiring that dumpsters be located a certain amount of feet away. Mrs. Burke stated that it can but Pirates Cove does not have that problem as their maintenance crew goes behind the trash pickup truck and cleans their dumpsters.

Dolce Vita violation has not be fixed and they now have a flashing open sign and Mrs. Burke will follow up and update the list.

BOARD MEMBER CONCERNS:

The flood insurance and hazard mitigation plan was discussed and Mrs. Burke stated that she is working with the County to help establish the program that the Town will be included in. FEMA and the Community Rating System will be changing how they handle issuing of flood elevation certificates. Flood elevation certificates was discussed and Mrs. Burke stated that the Community Rating System will change in how points are given for reductions in the cost of flood insurance. They are working on a new manual to be effective 2015 with the guidelines for flood elevation certificates new system. Chair Parker would like this added to the "to do list" as CRS updates. Member Fearing commented that the Town needs to shut down after a flood and not allow for people to walk or drive downtown in their cars or kayaks as they cause wakes which pushes the water further into the buildings. Mrs. Burke commented that is a good recommendation

for the Hazard Mitigation Plan and will include that in the discussion when working on the plan.

Mrs. Burke reported that the Dollar General Site plan was approved by the Commissioners last Wednesday.

Member Woody stated while watching the public works department cleaning out storm drains she asked why they were clogged. She was told that people allow their lawn clippings and other yard debris to go into the storm drains. She wants to know how we can prevent that from happening as it is obviously a problem. Mrs. Burke stated we can have an ordinance but it would be very hard to enforce especially when the offices are closed on the weekends when people are usually doing their yard work. Mrs. Burke commented that she can put an educational campaign about that and have it placed on the Government Access Channel. The Board suggested it be written on water bills. Member Woody asked about the mural that is on the Source Church and the dive shop on Highway 64 painting the building with what looks some type of mural. Mrs. Burke to check on that but did comment that we have an ordinance that allows them but they can't have any advertising on them. This will be added to the "to do list."

MOTION: Member Fearing seconded by Member Goodman to adjourn at 6:50 pm was approved by the following vote: Ayes: Members Parker, Woody, Fearing, Goodman and Scarborough Noes: None. Absent: None

This the 9th day of September 2014

Bill Parker, Chairman

ATTEST:

Becky Breiholz, Town Clerk